

Minutes of the Meeting of Frampton Cotterell Parish Council
9th October 2006
Held at the Brokeridge Centre, Woodend Road, Frampton Cotterell

Present: Mr R King (*Chairman*), Mr D Broome, Mr T Clothier, Mr G Filer, Mr G Hayter, Mr C North, Mrs J Rowan (part), Mr T Trollope and Mr S Wilson
Apologies: Mr D Hockey, Mrs P Hockey, Mr G Keel, Mr D Manfield and Mr N Hodges

The Chairman reported the continuing indisposition of Cllrs Keel and Manfield and the Council sent both its best wishes.

786 Declarations of Interest under the Local Government Act 1972

None was made

787 PC Barraclough had sent his apologies and his report:

- The crime rate remains at a low level.
- Only four calls have been received about anti social behaviour since the start of the police operation, which is fantastic news compared with the same time last year. The operation will end on the last day of August.
- There have been around five calls regarding mini moto's being ridden around the beat area.
- There have been a couple of burglaries over the last month.
- The first Police Community Support Officer (PCSO) is due to arrive on the 5th December this year, further details will follow.

788 Confirmation of Minutes

Following a proposal from Cllr Filer, seconded by Cllr Hayter it was:

RESOLVED: that the Minutes of the Meeting of the Parish Council held on 10th July 2006 be confirmed and signed subject to the following amendment:

- *Min 779 should state – Cllr Mrs Rowan **DECLARED AN INTEREST** and abstained ...*

789 Cllr George Keel

Cllr Keel had written:

“As you know, I have been ill and have not been able to attend Parish Council meetings for nearly six months. Could you please ask the Council to excuse my absence from meetings so that I can retain my position as a Councillor”.

Following a proposal from Cllr Mrs Rowan, seconded by Cllr North it was

RESOLVED:

- To accede to Cllr Keel's request until May 2007 or until he is able to return.

790 Accounts for Payment

Following a proposal from Cllr Mrs Rowan, seconded by Cllr Hayter it was:

RESOLVED:

- That Accounts in the sum of £16,719.14 be settled.
- That Receipts in the amount of £86.50 be noted.

791 Meeting to consider formation of Parks' Sports Consultative Committee

The notes of the meeting of 16th August 2006 were noted.

a To Adopt the Draft Constitution (as attached)

RESOLVED:

- To adopt the draft constitution for the purposes of consultation only at this stage in order that it can be submitted to the sports clubs for comment and brought back to the Council in October.

b *To Adopt the Agreements (as attached)*

RESOLVED:

- To adopt the agreements as amended for the purposes of consultation only at this stage in order that they can be submitted to the sports clubs for comment and brought back to the Council in October.

792 Project Report - Pavilion Drains and Car Park Resurfacing

Cllrs Clothier and King had met with Mr Cooper (SGC) and his Clerk of Works on 4th September. They inspected the car parks and surrounding area and agreed the following:

Mr Copper offered that SGC would:

- Jetta the existing drains in order to establish if the blocked drain can be unblocked or is collapsed.
- Undertake an investigation of the ditch at a couple of places to see if the soil/rock is suitable to use as a soakaway.

He indicated that there would be no charge for this.

Mr Cooper advised that the next step would be to instruct a surveyor to undertake a full survey of both car parks and design levels so that it could be decided where to put gullies in; and from there how best to go about resurfacing both of the car parks.

Cllr Hodges had volunteered to undertake the surveying and draw up the plans for the levels as required.

Following a proposal by Cllr King, seconded by Cllr Hayter it was:

RESOLVED:

- To accept Cllr Hodges' kind offer and ask him to report back when the survey has been complete.

793 Newsletter No 6

Following a proposal by Cllr North, seconded by Cllr Broome and carried by 7 votes in favour with 2 against it was:

RESOLVED:

- That this newsletter should be distributed at various points around the parish.
- That in future, every other newsletter should be delivered to every household in the parish.
- The Clerk to compile a list of locations at which the newsletter will be placed and circulate this to Cllrs seeking volunteers to deliver them.

794 Planning Committee Report

Following a proposition from Cllr Filer, seconded by Cllr North it was:

RESOLVED: that the minutes of the Planning Committee held on 17th July, 7th August and 4th September 2006 be adopted, together with all the recommendations therein.

Min 645 – PT06/2064/F - Land Adjacent to Gledemoor Drive

RESOLVED:

To submit the noted points as objections to SGC even though the closing date for observations had passed.

795 Highways Committee Report

Following a proposition from Cllr Hayter, seconded by Cllr Broome and carried by 7 votes in favour and 2 abstentions, it was:

RESOLVED: that the minutes of the Highways Committee held on 4th September 2006 be adopted, together with all the recommendations therein with the exception of Min 430 (see below):

a Min 41 Disabled Access to the River Frome

Cllr Hayter explained that the committee was seeking general approval of this proposal as a good project for the Council to bear in mind, in which case it could be taken to the Avon Frome Partnership for help with funding.

Following a proposal from Cllr Hayter, seconded by Cllr Mrs Rowan it was:

RESOLVED:

- That the Council supports this project of a disabled access from Mill Lane to Black Rocks as detailed in the map and would ask the Avon Frome Partnership for any help and support that is available.

b Min 430 Bus Shelters

SGC had informed that there is at least 50% funding for replacement Bus Shelters available now, but probably not in a few months time.

RESOLVED:

- To consider the replacement of all three bus shelters in next year's budget.
- Not to accept the Highways Committee's recommendation and to refer maintenance of the existing shelters back to the Highways Committee for further consideration, asking the Clerk to seek quotations for this work.

796 Leisure and Recreation Committee Report

Following a proposition from Cllr King, seconded by Cllr Clothier it was:

RESOLVED: that the minutes of the Leisure and Recreation Committee held on 24th July 2006 be adopted, together with all the recommendations therein

a Min 386 – Church Covenant on The Park

RESOLVED:

- To pass this information onto the Rugby Club

b Checking of Play Areas

RESOLVED:

- Cllr Filer agreed to continue to check Beesmoor Road and Ridings Road (with Cllr Hayter undertaking this for the next two weeks while Cllr Filer is on holiday).
- The Clerk was asked to remind Cllr Tubey that she should be undertaking the checks at The Park on a weekly basis.
- To ask Mr Williams to arrange for the removal of the concrete base left after the removal of the seesaw. (The Clerk had also reported that the swings at Beesmoor Road were in need of oiling to prevent excess wear.)
- Cllr Trollope agreed to report these issues to the next Beesmoor Road Management Committee meeting.

c Use of the Pavilion by the Rugby Club for making Teas and Coffees

It was confirmed that electing to have the fire alarm self setting would contravene fire regulations.

RESOLVED:

- To issue the Rugby Club with a key to the existing front door lock and Scouts Hall for a trial period stressing that if the door is left open or there are problems arising from this usage the facility will be withdrawn.
- To keep the Scouts fully informed of when this usage will start.
- To give the Scouts and Rugby Club contact information for each other.

It was reported that the gates to the Cricket Club Store had been left open and the lights had been left on in the Scouts Hall.

- The Clerk was asked to pass this onto the Cricket Club and Scouts respectively.

797 Brockeridge Committee Report

Following a proposition from Cllr Clothier, seconded by Cllr Filer it was:

RESOLVED: that the minutes of the Brockeridge Committee held on 26th July 2006 be adopted, together with all the recommendations therein

798 Finance and General Purposes Committee Report

Following a proposition from Cllr King seconded by Cllr Clothier it was:

RESOLVED: that the minutes of the Finance and General Purposes Committee held on 26th July 2006 be adopted, together with all the recommendations therein.

a Fidelity Guarantee

RESOLVED:

- To set this at £80,000

Min 54 Brockeridge Centre Fundraising

Cllr Filer supplied the following answers:

Who the grant had been awarded to	<i>Frampton Cotterell Over 50's IT Group</i>
Who the grant had been awarded by	<i>Quartet</i>
What the grant had been awarded for	<i>IT Equipment</i>
What the grant can be spent on	<i>Lap Top Computers</i>

To establish Ownership of any Equipment Purchased with Grant Funding

- This was referred to the F and GP Committee for consideration.

799 Accounts for External Audit 2005/2006.

Following a proposal from Cllr Mrs Rowan, seconded by Cllr King it was

RESOLVED:

- That the Accounts as presented be approved for submission to the External Auditor.

800 Reports from Representatives on Outside Bodies

From Vale Area Forum – 7th September 2006

Cllrs King, Filer and Hayter had attended this and noted that:

- It would now be possible for companies to install telephone masts without the need to obtain planning consent.
- The new SGC offices planned at Yate would need to include an improved infrastructure of roads and sufficient parking on site for all staff cars.

Twinning Association

Cllr Mrs Rowan reported that invitations had been sent to all Cllrs for the events in October when twinning from Kelbra would be visiting. She noted that accommodation was still needed.

801 Correspondence

a Min 783(a) Letter from Clarke Willmott Solicitors ref Webb Construction Limited

No response had been received.

- The Clerk was asked to check and ensure that the Parish Council's letter had been received.

b Min 783(b) – Dormice Survey – Letter from Mrs Beecher

Mrs Beecher reported that she and Mrs Western have placed four dormice survey boxes in the Centenary Field and that four more are needed and have been requested. She is willing to do what she can towards completing the Field Boundary Project and they will survey the boundaries together and will give the PC a copy. This was noted.

- The Clerk was asked to thank Mrs Beecher for undertaking this.

c Community Action AGM – 19th October, 2:00pm at Long Ashton

- Cllr Filer agreed to attend.

d Scouts Enquiry

Mr Armorgie had written: "As Scout Leader at 2nd Frampton Cotterell Scouts, I am looking at the possibility of getting the Scouts involved in a local project that will benefit the environment. I believe many years ago, before my involvement, the Scouts got involved with the clearance of and planting of trees on the Glebe Field. Can you suggest any potential projects that would be served by having many hands ready to make a difference? Depending on the nature of the project, we could also possibly secure some funds to assist in this."

RESOLVED:

- To refer this back to the L and R Committee to consider if the Scouts could be used to help with the planned works to the trees at the Centenary Field.

e ALCA – Notification of Quality Council Award

RESOLVED:

- To ask the Chair or Vice Chair of SGC to present this certificate to the Parish Council for publication in the press if possible.

Cllr Mrs Rowan left the meeting

f Standards Committee

The Standards Committee had asked to address the Council again to continue keeping Parish Councils informed of its work and progress.

RESOLVED:

- To invite a speaker to attend an F and GP meeting and advise all Cllrs of the date and time so that they can attend the meeting if they wish.

g Management Seminar – 13th November 2006

RESOLVED:

- That the Clerk could attend this.

h The following were noted.

SGC – Congratulations of Achieving Quality Parish Status

SGC – Biodiversity Forum – 18th September, 2:00pm, HMP Leyhill

SGC – European and International Affairs Forum – Open Event – 17th October 2006

ALCA AGM – Saturday 7th October, 10:00am, Peasedown St John

ALCA – Training and Development Workshop for Councillors, 11th October, 7:00pm, Yatton

NALC – Local Democracy Campaign

Airbus – Invitation to the A400M Wing Centre Opening, 12:15pm, 21st September

Bristol North NHS Trust seeking to become an NHS Foundation Trust – Schedule of forthcoming meetings.

Letters of thanks

i WRVS (*for donation*)

ii Yate, Sodbury and District Community Transport (*for donation*)

iii Alzheimer's Society (*for donation*)

iv Citizens Advice Bureau (*for donation*)

v FC and District Twinning Association (*for donation*)

vi Mrs Manfield (*for good wishes*)

Letter to Steve Webb MP from Mr Norton of School Road about at Hoopers Farm

Avon Valley Partnership – Avon Frome Project Consultation

Local Government Pension Scheme – Options for a New Look Local Government Pension Scheme in England and Wales

802 Date of Next Meeting
TUESDAY 9TH OCTOBER 2006 AT 7:30PM