

**Minutes of the Meeting of Frampton Cotterell Parish Council**  
**9<sup>th</sup> October 2006**  
**Held at the Brokeridge Centre, Woodend Road, Frampton Cotterell**

**Present:** Mr R King (*Chairman*), Mr D Broome, Mr G Filer, Mr G Hayter, Mr D Hockey, Mrs P Hockey, Mr C North, Mrs J Rowan and Mr S Wilson

**Also Present:** Mr G Lines (*Chairman and Treasurer of the Allotment Holders Association*); PC Barraclough; Mr A Ross (*Press*)

**Apologies:** Mr T Clothier, Mr G Keel, Mr D Manfield and Mrs S Tubey

**803 Declarations of Interest under the Local Government Act 1972**

- Cllrs D and P Hockey are South Gloucestershire Councillors.

**804 PC Barraclough reported:**

- Four accidents since the beginning of September (one with minor injury)
- Three reports of burglaries from garden sheds.
- Four reports of criminal damage, but three at the same address, which had now installed a camera, and the problem had hopefully eased.
- A slight increase in anti-social behaviour, which he will be targeting specifically. He confirmed that instances of anti-social behaviour had been vastly reduced this year. The Council congratulated him on this and hoped that with the advent of the Police Community Support Officers (PCSOs) the rate would become even lower.
- PCSO Sandra Beale will be on the beat from 5<sup>th</sup> December 2006, with a second PCSO due to start early in 2007. Both will be based in Frampton Cotterell/Westerleigh parishes and will be on a full shift pattern to support PC Barraclough so that the uniformed presence on the street should be much more noticeable.
- The Teen Shelter Steering Group arranged for the 19<sup>th</sup> October 2006 would need to be rearranged to early November.

*PC Barraclough left the meeting.*

**805 Confirmation of Minutes**

Following a proposal from Cllr Filer, seconded by Cllr North it was:

**RESOLVED:** that the Minutes of the Meeting of the Parish Council held on 11<sup>th</sup> September 2006 be confirmed and signed.

**806 Mr G Lines – Allotment Holders Association (AHA)**

Mr Lines expressed his concern that allotment rents had risen by 25% over the last eight years, and urged the Council to consider the allotments as a social asset rather than a source of income.

*Cllrs thanked Mr Lines for his comments and Mr Lines left the meeting..*

**807 Resignation of Cllr Hodges**

Cllr Hodges had resigned as he was moving away from district.

The vacancy had been advertised and parishioners had until 24<sup>th</sup> October to request an election. If no election is called it was:

**RESOLVED:**

- To advertise the vacancy for co-option with a closing date for receipt of applications of 14<sup>th</sup> November 2006.
- The F and GP meeting on 22<sup>nd</sup> November 2006 to consider applications received and recommend to the Parish Council in December.

- The Clerk was asked to check if a co-option would be acceptable within the criteria of the Quality Parish Status.

### **Projects**

Cllr Hodges had agreed to finish the projects he had started:

- To draw up the plans for the Extension to Gain Extra Storage Space at the Brockeridge Centre.
- Cllr Hodges had measured the levels at the Car Park at The Park and Cllr Clothier was now transcribing them.

*The Clerk was asked to write and thank Cllr Hodges for his what he has done and for agreeing to finish these works.*

### **808 Accounts for Payment**

Following a proposal from Cllr Mrs Rowan, seconded by Cllr North it was:

#### **RESOLVED:**

- That Accounts in the sum of £13,644.16 be settled.
- That Receipts in the amount of £68,664.64 be noted.

### **809 Letter from Clarke Willmott Solicitors**

Clarke Willmott (solicitors) wrote to the Parish Council demanding payment of monies it said were outstanding to the contractor for the extension of the car park. The Parish Council wrote back to say that the money was not due as the work had not been completed. (The Parish Council had paid in full for the work that was done, and the contractor had written to the Parish Council to confirm that he would not be completing the job).

- Clarke Willmott has confirmed that it has received the Parish Council's letter and advised that it would respond in due course.

This was noted.

### **810 Quality Parish Certificate Presentation**

The Chairman of SGC, Cllr Jim Cullimore had offered to attend the next Parish Council meeting at 7:15pm to present the Quality Parish Certificate.

#### **RESOLVED:**

- To accept Cllr Cullimore's kind offer.
- The Clerk was asked to enquire how many parishes in South Gloucestershire have achieved Quality Status.

### **811 Planning Committee Report**

Following a proposition from Cllr Filer, seconded by Cllr North it was:

**RESOLVED:** that the minutes of the Planning Committee held on 2<sup>nd</sup> October 2006 be adopted, together with all the recommendations therein.

#### *Min 668 Village Design Statement (VDS)*

Cllr D Hockey confirmed that the Chairmen of the VDS had written to SGC to ask if they should present the VDS or provide copies for officers. A response was awaited.

This was noted.

#### *Development Control (West) Meeting on 12<sup>th</sup> October*

Planning Applications were due to be considered for 72 St Saviours Rise (Parish Council had not objected) and 51 Frampton End Road (Parish Council had objected).

- Cllr Wilson agreed to attend on the Parish Council's behalf.

### **812 Highways Committee Report**

Following a proposition from Cllr Hayter, seconded by Cllr North it was:

**RESOLVED:** that the minutes of the Highways Committee held on 2<sup>nd</sup> October 2006 be adopted, together with all the recommendations therein.

*a Min 439 The Old Piggeries*

A meeting had been arranged for 10:30am on 12<sup>th</sup> October 2006 to look at the site and all Cllrs were invited to attend.

- Cllr Hayter agreed to ensure that the neighbours who had raised the original query were invited to attend.

*b Min 440 Harris Barton*

It was reported that the farmer had agreed in principle to his ditch being used for drainage purposes and had directed SGC to communicate with his land agent to arrange this.

This was noted.

*c Min 442 Prospect Lane*

Cllr P Hockey explained that an LFC number refers to a Public Right of Way (PROW). Adopted highways have, by tradition, sometimes been maintained and surfaced, whilst some have been adopted and some have not. The “no cycling” sign had been put up because local residents had requested it, but not because an order had been made, although it was thought that SGC had informally agreed to add this to the list of paths that it would maintain.

It was noted that although this path had been marked on the Northavon definitive map, it was not shown on the SGC map.

*d Min 446 Replacement Notice Board at the C of E School in Rectory Road*

Following a proposal from Cllr King, seconded by Cllr Mrs Rowan it was:

**RESOLVED:**

- That the Highways Committee be delegated to spend up to its budget to replace the Notice Board.

### **813 Leisure and Recreation Committee Report**

Following a proposition from Cllr King it was:

**RESOLVED:** that the minutes of the Leisure and Recreation Committee held on 25<sup>th</sup> September 2006 be adopted, together with all the recommendations therein with the exception of those in Mins 396 and 397(d) (*see below*)

*a Min 394 Plaque at Beesmoor Road*

This should have stated ...*any surviving members* ...

Cllr P Hockey reported that she had been contacted by the press who would like to report when the plaque was unveiled.

- The Clerk was asked to ensure that the press is notified when this takes place.

*b Min 396 Increase in Allotment Rentals*

**RESOLVED:**

- To contact nearby parishes in order to be able to compare the cost of allotment rentals elsewhere, for information.
- To compare allotment expenditure against income.
- To defer a decision until the above information has been considered in conjunction with Mr Lines' comments.

- To write to Mr Lines to inform him of the above course of action, and to invite him to any meetings where this will be discussed, noting that any decision to implement a rise in rent has to be given with one year's notice.

*Item not minuted*

It was reported that the following had been discussed, but not minuted:

- Cllr Clothier had enquired if there was a significant waiting list for allotments within a parish, does the Council have a duty to provide allotments?
- The committee noted that there were currently twenty five people on the waiting list.

This was noted.

*c Min 397(d) Complaint Received with regard to the Scrubland at The Park*

**RESOLVED:**

- As the proposal to level the ground by removing the excess soil had not been seconded, the whole recommendation should be deleted.
- This was referred back to the L and R committee for further consideration.

*d Replacement Litter Bin at Ridings Road*

It was felt that although the bin had been damaged, it did not need to be replaced.

- The Clerk was asked to place this on the next L and R agenda.

**814 Brockridge Committee Report**

It was noted that the meeting held on 20<sup>th</sup> September 2006 had been inquorate. Therefore the minutes were noted and referred back to the Brockridge Committee for confirmation.

**815 Finance and General Purposes Committee Report**

Following a proposition from Cllr King seconded by Cllr Hayter it was:

**RESOLVED:** that the minutes of the Finance and General Purposes Committee held on 27<sup>th</sup> September 2006 be adopted, together with all the recommendations therein.

*a Min 63(d) New Storage Facilities at the Brockridge Centre (to include possible provision of extra toilets)*

**RESOLVED:**

- That the plans should be transferred to disc at a cost of £360.

*b Min 73 Registration of Land at The Old Piggeries*

**RESOLVED:**

- To delete the second bullet point.

*c Min 74 Internal Audit Arrangements*

**RESOLVED:**

- That Mr Selkirk be appointed as Independent Internal Auditor for the forthcoming year.

**816 Reports from Representatives on Outside Bodies**

*Twinning Association Hosting Visit 21-27<sup>th</sup> October 2006*

- Cllr Mrs Rowan reported that this was now all organised and that the hosts and visitors would be visiting the Brockridge Centre on 26<sup>th</sup> October 2006.

**817 Report from South Gloucestershire Council**

Cllr D Hockey reported:

- The roll out distribution of green bags for recycled paper is now nearly complete.
- Bags for disposal of household batteries should be delivered to all households by December.

Cllr P Hockey reported:

- Old Yellow Pages were being collected by Brockeridge and Highcroft Schools until the end of the month.
- SGC was progressing fast with the three other authorities to consent on and work out the technology needed to dispose of all non-recyclable/compostible waste and SGC would soon be consulting on the Planning Document to support this.
- SGC has been issued with a directive to produce a document to identify gypsy sites, which SGC is challenging.
- Bids for Growth Points Status - SGC is supporting other authorities seeking growth but does not have the ability to accelerate growth in this area.
- SGC is about to start work on next year's budget.

## 818 Correspondence

### a *Letter from Mrs Jefferies – Footway at the Narrows in Park Lane*

Mrs Jefferies reported that her daughter had been injured when her bicycle slipped on gravel which had spilled across the footway by the Showman's Yard.

- The Clerk was asked to report this to Mr Lane at SGC

It was noted that there are many instances around the parish of gravel from drives spilling over the footway, causing a potential hazard to pedestrians.

- The Clerk was asked to mention this in the next Newsletter.

### b *The Wessex Reserve Forces(WRF) and Cadet Centre, ref lease for new Cadet Centre*

The WRF had written asking about a lease for the new building it is going to erect as a Cadet Centre, replacing the old shower blocks next to Crossbow House.

- The Clerk was asked to request a meeting between the WRF, the Community Association and the Parish Council (Cllrs King, P Hockey (if available) and North and the Clerk to attend) to discuss this and clarify exactly what would be involved.
- It was hoped that this might also be a good opportunity to clarify the exact delineation of the land and take steps to place some sort of markers for future reference.

### c *Cllr P Hockey advised that she hoped to attend the following:*

- SGC Heritage Forum AGM – 15<sup>th</sup> November, 7:00pm at Thornbury.
- SGC Public Transport Forum – 16<sup>th</sup> October at 7:00pm at Kingswood.
- SGC Upper Frome Enterprise Environmental Link Group, 28<sup>th</sup> October, 10:00am at Poole Court.

### d *Development at 84 Woodend Road*

SGC had written to the Occupiers of the Brockeridge Centre as a standard enquiry to seek their views on the proposed development.

#### **RESOLVED:**

- The Brockeridge Committee was delegated to respond to this.

### e *e-mail from Rev Newell, ref Beesmoor Road Playing Field Litter Bins*

Rev Newell reported his delight that the Playing Fields were so well used this summer, but pointed out that there was a need for at least two more litter bins.

- The Clerk was asked to forward this request to Mr Williams at Beesmoor Road and copy this to Mr Newell, thanking him for his e-mail.

### f *The following were noted.*

SGC Disability Equality in South Gloucestershire Consultation.

SGC Equalities Training Session – 7<sup>th</sup> November 10:00am-12:30pm at Ridgewood.

SGC Large Scale Voluntary Transfer (LSVT) Process.

SGC Parish Charter Working Group, Mins of 23<sup>rd</sup> August 2006.

SGC Invitation to the Launch of the New Updated Dramway Path Promoted Walk Leaflet, 26<sup>th</sup> September.

SGC Heritage News 14.

Childrens Playlink – AGM, 14<sup>th</sup> October at 10:00am at the Greenfield Centre.

Alzheimer's Society – AGM, 12<sup>th</sup> October 2:00 to 4:00pm at Emersons Green.

ALCA Newsletter, Volume 4, Issue 10, October 2006.  
South Gloucestershire NHS Primary Care Trust AGM, 27<sup>th</sup> September.  
Avon Wildlife Trust – Natural World, Summer 2006.  
CPRE – Natural Collection, Autumn 2006.  
Community Action – Issue 27, September 2006.  
South Gloucestershire CVS – September 2006.

**RESOLVED: In view of the confidential nature of the business to be transacted, to exclude the press and public.**

**819 RESOLVED:**

- To cancel the Finance and General Purposed Committee meeting due to be held on 25<sup>th</sup> October 2006.
- To ask Mrs Allan to contact Cllr Mrs Rowan to confirm arrangements for the Twinning visit to the Brockridge Centre.

**820 Date of Next Meeting**

**MONDAY 13<sup>TH</sup> NOVEMBER 2006 AT 7:30PM**

**To be preceded by the Quality Parish Presentation**