

**Minutes of the Meeting of Frampton Cotterell Parish Council**  
**11th October 2005**  
**Held at the Pavilion, The Park, School Road, Frampton Cotterell**

**Present:** Mr R King (Chairman), Mr D Broome, Mr T Clothier, Mr G Filer, Mr G Hayter, Mr D Hockey, Mr G Keel (in part), Mr D Manfield, Mr C North, Mrs J Rowan, Mrs S Tubey and Mr S Wilson

**Also Present:** PC Barraclough; Mr Whitehead (*Chairman of Frampton Cotterell Rugby Club*)

**Apologies:** Mrs P Hockey and Mr G Keel (*for lateness*)

**591 Declarations of Interest under the Local Government Act 1972**

None was made

**592 PC Barraclough**

PC Barraclough reported that:

- There had been fifteen nuisance calls within the village, but that the figure had been greatly reduced since the children went back to School. However the police will remain to operate an urgent response team for any ongoing problems.
- One family in the village had now been made subject to ASBO's and that the housing association is looking into evicting the family.
- There had been a report of verbal racialism.
- There have been two dwelling burglaries.
- Three sheds had been broken into and various items stolen.
- Two accidents had occurred on Perrinpit Road.
- Three fires had been set one in the field at the back of Harris Barton and one in Church lane and a car in the car park at the Golden Lion Public House. It is believed the fires are linked with the ones that recently occurred in Yate and Downend.
- Letters were being sent to local shop owners requesting them not to sell flour and eggs to under 18 year olds in order to prevent any problems as Halloween approaches.

**593 Confirmation of Minutes**

Following a proposal from Cllr Mrs Rowan seconded by Cllr North it was:

**RESOLVED:** that the Minutes of the Meeting of the Parish Council held on 12<sup>th</sup> September 2005 be confirmed and signed.

**594 Parishioner Observations**

*Mr Whitehead reported that the Rugby Club:*

- Wished to pass on its thanks to Cllr North for the recommendation to use the extension part of the Car Park at The Park for training purposes and that it would pay for additional lighting under the instruction of the Parish Council.
- Felt that the Parish Council should make it a priority to tarmac the extension part of the car park as stones were being thrown on to the rugby pitch and someone could get hurt.
- Had recently paid and arranged for the new storage area for the Club and repaired the boilers.
- Would like to offer to pay towards the up-dating of the kitchen area in exchange for use of the facilities for making teas and coffees during matches.
- It had had works carried out to the pitches to enhance them and had settled the invoice for it.
- Junior Section of the Club had become larger and now consisted of around 150 children. It was felt that more light was needed during training sessions.

It felt that portable floodlights were needed. An initial enquiry with the Planning Department at SGC had taken place and he reported that planning permission would not be necessary although the hours of operation must fall in line with the original consent for the existing floodlights.

The floodlights must cover the same area as the existing ones.

- This would all be at the cost of the Rugby Club which it would take sole responsibility for the floodlights and equipment.

Cllr North reported that Cllr Keel had suggested that training in dry weather should take place on the extension to the car park.

Cllr Mrs Rowan thanked Mr Whitehead for the information given and that it was good timing as the Parish Council is at present setting budgets for next year's precept.

Mr Whitehead told the Council that the Rugby Club would be willing to lend money interest free in order that the Parish Council could tarmac the extension to the car park. This would be paid back in instalments. He also requested that any monies left over from the original works to the car park be put aside to tarmac the extension to the car park.

*Mr Whitehead left the meeting*

#### **595 Resignation of Cllr Mrs S Norfolk**

It was reported that Electoral Services SGC had been advised of this.

The closing date for an election is 18<sup>th</sup> October 2005.

Cllr Mrs Rowan reported Mrs Norfolk had passed on her good wishes to the Council. This was noted

#### **RESOLVED:**

- The Clerk to advertise the co-option after the closing date.

#### **596 ALCA Executive Committee Questionnaire**

#### **RESOLVED:**

The Clerk write to ALCA and ask that the following questions be included:

- Why have non-member Councils left the organisation and what would persuade them to rejoin?
- How much time should the County Secretary spend raising ALCA'S profile?
- Should more time be spent at the end of the telephone answering calls as soon as they are made?
- What exactly does ALCA do, is for or what can it provide?
- Is it value for money?
- Should similar questionnaires be sent to Clerks in order that they pass it on to their Council?

#### **597 Internal Audit Fees**

It was reported that the fees would increase to £125 per year and would be held until 2008 from £100 for a precept over £100,000 but that this figure would be held until 2008.

Following a proposal from Cllr Mrs Rowan seconded by Cllr King it was

#### **RESOLVED:**

- To accept the increase.

#### **598 Accounts for Payment**

**RESOLVED:** On a proposal from Cllr Mrs Rowan, seconded by Cllr North that accounts in the sum of £8,069.18 be settled.

#### **Planning Committee Report**

**RESOLVED:** that the minutes of the Planning Committees held on 20<sup>th</sup> September and 4<sup>th</sup> October 2005 be adopted, together with all the recommendations therein.

#### **599 Min 482-Suspected Breaches of Planning Control**

Following a proposal from Cllr North seconded by Cllr Mrs Rowan it was

#### **RESOLVED:**

- To ask the Clerk to write to SGC and report that there may be a breach of planning consent.

## 600 Highways Committee Report

**RESOLVED:** that the minutes of the Highways Committee held on 4<sup>th</sup> October 2005 be adopted, together with all the recommendations therein subject to the following amendments:

*Min 310(b) first bullet should read LEGAL not ILLEGAL*

*Min 314 second recommendation ' to clarify within the letter the exact place where lines are required'*

## 601 Leisure and Recreation Committee Report

**RESOLVED:** that the minutes of the Leisure and Recreation Committee held on 27<sup>th</sup> September 2005 be adopted, together with all the recommendations therein subject to the following amendments:

*Min 278 should read YOUNG PEOPLE not YOUTH*

*Min 281(a) Proposal to clear all earth left by Contractor at The Park*

Cllrs D and P Hockey had sent the following response:

- After speaking to several people who use the Park they were all strongly opposed to spending money to clear the soil. They felt it had grown into a wild area for birds and insects and added interest to the area.
- If there were to be monies spare they would prefer that it be spent to improve the pitches (especially the rugby pitch), which is used by so many local young people.

Following a proposal by Cllr Manfield seconded by Cllr Mrs Rowan with four votes in favour and two against it was

**RESOLVED:**

- To ask the Clerk to arrange for a quotation to spread the earth over a larger area and remove any stone contained in the earth.
- To replace the litter bin damaged by the Contractor
- To repair the gullies surrounding the down pipes on the Pavilion damaged by the Contractor.

Following a proposal from Cllr North seconded by Cllr Manfield it was

**RESOLVED:**

- To include one representative from the Sports Clubs when meeting with SGC to discuss the future grasscutting contract.

*Min 285 Request from the Rugby Club to site temporary floodlights at The Park*

Having sought advice the Rugby Club had been informed by SGC Planning Department that planning permission would not be needed for temporary/mobile floodlights to be used at The Park as long as the following were adhered to:

- To ensure that the use-times correspond with the original consent for floodlights already in situ.
- The lights are moved immediately after use throughout the rugby season.

**RESOLVED:**

- Not to accept the previous recommendation made by the Leisure and Recreation Committee  
*Cllr Keel entered the meeting.*

*Following a proposal from Cllr King seconded by Cllr Mrs Rowan it was*

**RESOLVED** to ask the Clerk to write to the Rugby club:

- Notify it that temporary/mobile floodlights can be used but only if the following conditions are adhered to.
- The lights are used between the hours of 18.30 hrs and 21.00 hrs only.
- The lights are placed in the same location as the floodlights already in situ.
- To acknowledge the efforts made for the young people.
- To accept the Club's offer to pay for extra lights at the side of the Pavilion over the extension to the car park under the Parish Council's instruction.
- The offer to help with up dating the kitchen will be placed on the next L and R Agenda.

## 602 Brockeridge Committee Report

**RESOLVED:** that the minutes of the Brockeridge Committee held on 14<sup>th</sup> September 2005 be adopted, together with all the recommendations therein, subject to the following amendments:

*Min 191- Accounting for Brockeridge Staff Costs  
should read **THE** and not **THERE***

Following a proposal from Cllr Mrs Rowan seconded by Cllr Keel it was

**RESOLVED:**

- To place *Min 191* on the next Finance Committee Agenda for consideration.

*Request for It Suite to sell all old computer screens*

Cllr Clothier reported to the meeting that there are nine screens and the IT volunteers had been approached by students asking if they could buy the redundant equipment.

Following a proposal from Cllr Mrs Rowan seconded by Cllr King it was

**RESOLVED:**

- To allow the equipment to be sold but only in consultation with The Clerk and a receipt produced for every sale.

*Request from Headteacher of Brockeridge Infants School to gather children in the Brockeridge Centre Car Park in the event of a fire*

Following a proposal from Cllr Rowan seconded by Cllr King it was

## 603 RESOLVED:

- To ask the Headteacher to seek advice from the Fire Officer because the car park is occupied during the School day.

*Leader in Charge Report*

**RESOLVED:**

- To pass on to The Leader in Charge how impressive the Council had been with his report.

## 604 Reports from Representatives on Outside Bodies

*Highcroft School*

Cllr Keel reported that all Schools were going through a reconstitution of Governors. Highcroft Junior School had decided theirs will consist of the following:

- Five staff representatives
- Five Parent representatives

The LEA representatives

Class numbers had risen this year so a sixth class had been created.

## 605 Twinning Association

It was reported that a group of people from Frampton Cotterell was currently joining a group from Kelbra with the intention of making a formal visit to Radun, in the Czech Republic with whom Kelbra are twinned.

**RESOLVED:**

- Cllr King to send a letter of greetings to the Mayor of Radun which will be delivered by one of the members of the travelling party.
- Clerk to write to Yate Town Council and its twin Badsalzdetfurth in order to congratulate them on their 20<sup>th</sup> Anniversary.

## 606 Report from South Gloucestershire Council

Cllrs D and P Hockey sent in the following information:

- Information on the status of Licensing Applications for all local Public Houses has been forwarded to The Parish Council. Further information has been requested on details of consultation carried out for the Rising Sun Public House application and of the deadlines for appeal and the procedure.
- A five year SITA PFI Contract review report of the Twin Bin System including service developments proposed over the next five years will be issued for consultation next week.
- Network Rail has started tree clearance on the Southern embankment between Badminton Road and the viaduct. Access to clear the trees from the embankment on the Frampton Cotterell side has been made and works are expected to be completed by the end of the year.

## 607 Correspondence

a *SGC Consultation on 'Enabling Strategy' comments due by 31<sup>st</sup> October 2005*

- **RESOLVED:** To delegate power to the Planning Committee to respond to these on the Parish Council's behalf:

a *Avon Pension Fund Consultation on 'Representation and Constitution' questionnaire due by 31<sup>st</sup> October 2005*

- **RESOLVED:** To delegate power to the General Purposes Working Group to respond to these on the Parish Council's behalf:

b *Induction of new Minister for Zion Church*

Cllr King reported that he had represented the Parish Council at Mr Newell's recent induction.

c *Risk Assessment for Lighting the Beacon in October*

This was noted.

d *Correspondence from Mr R Millard*

Mr Millard had written to inform the Parish Council of the new head teacher for Brockeridge Infants School. Ms Gardener has now taken up her appointment.

He has been elected as Chair of the Governing Body along with Mr Martin Harris elected as Vice Chair.

The school was still short of governors and steps were being taken to try to fill these vacancies at present.

**RESOLVED:**

- The Clerk was asked to write to Mr. Millard congratulating him on his new appointment.

e *The following were noted*

SGC Local Area Agreement Meeting on 10<sup>th</sup> October 2005 Cllr King to attend

Avon Pension Fund invitation to Investments Forum on 21<sup>st</sup> October 2005

Correspondence from SGC

ALCA Newsletter Volume 3 Issue 10

SGC Reply to 'Parish Plans' correspondence

Minutes of South Gloucestershire Biodiversity Topic Group 5<sup>th</sup> September 2005

Filton Town Council News Issue no. 24 Sept/Oct 2005

SGC notification of British Food Fortnight-Programme of Special Events

The Wildlife Trusts Avon Newsletter and Programme

Avon Wildlife Trust issue 75

Natural World

Nature Products

SGC Safer South Gloucestershire meeting on 10<sup>th</sup> October 2005

News Release-A Sporting Chance for Community Groups

Commission for Rural Communities May 2005

Joint Interest Committee report

**608 Assistant leader Post Vacancy**

It was agreed

- To write back to the applicant notifying her of the date for interview.
- To contact Cllrs Mrs Rowan, Wilson and Manfield along with Mr Godwin (*SGC Youth Service*), Mr Wilkes (*Leader-in-Charge*) and The Clerk and arrange interviews for 20<sup>th</sup> October 2005 at 7.15pm if possible.

**609 Mrs K Jefferies**

Following a proposal from Cllr Mrs Rowan seconded by Cllr King it was

**RESOLVED:**

To thank Mrs Jefferies for her hard work during the past few weeks.

**610 Date of Next Meeting**

**TUESDAY 8<sup>TH</sup> NOVEMBER 2005 AT 7:30PM**