

**Minutes of the Meeting  
of Frampton Cotterell Parish Council  
12<sup>th</sup> November 2007**

**Held at the Brockridge Centre, Woodend Road, Frampton Cotterell**

**Present:** Mrs J Rowan (Chairman), Mrs P Bashford, Mr D Broome, Mr T Clothier, Mr J Farbrother, Mr A Gollin, Mr D Hockey, Mrs P Hockey, Ms S Kitching Mr Thomson and Mr R Underhill.

**Also Present:** PC Barraclough.

**Apologies:** Mr W Hendy, Mr D Manfield and Mr P Wilson.

**133 Emergency Evacuation Procedure**

The Chairman drew attention to the emergency evacuation procedure.

**134 PC Barraclough**

PC Barraclough reported that:

- The overall crime level remains low for the area.
- At the end of October two males went to an address in the parish to try and extract money from the elderly occupant. They got away, but the police stopped the offence from taking place and with the DNA evidence collected hope to catch them in the future.
- At the end of October the police received information that there may be large fight at The Park. The Police invoked a “section 60” to allow them to stop and search anyone and successfully stopped the fight before anything occurred. They retrieved three weapons, metal bars and a large piece of wood. Unfortunately, as a result of this and the way it was reported in the press it has been suggested that the police had incited further trouble, but the inspector had since met with The Ridings’ School Governors and there have been no further problems reported.
- Halloween had resulted in only two calls and two unreported incidents involving a few eggs and nothing more serious than that. This was the quietest area in South Gloucestershire by far.
- PCSO Cole will be leaving on 7<sup>th</sup> January 2008 to become a police trainee and interviews will take place soon for his replacement.
- The Environmental Health Officer had visited the last youth group session and found no problems at all.

*a Brockridge Centre Neighbours*

A complaint had been received from a neighbour of noisy behaviour in the Centre’s Car Park the previous Saturday night (10<sup>th</sup> November 2007). The neighbour had not called the Police, but was very upset. She said that the young people were crashing the gates and using bad language. She asked that the car park lights be turned off at weekends when the Centre is not in use and requested a further meeting with the Parish Council because she was considering taking further action. She also asked and for the telephone numbers of some Cllrs who could be contacted when the situation is bad so that they could go and observe what is happening.

It was not felt that a meeting would achieve anything at this point and it was noted that there are problems throughout the parish of groups of young people congregating, but it was felt that locking the gates could lead to them being damaged whilst not stopping the young people from getting into the car park.

**RESOLVED:**

- Cllr Clothier agreed to investigate turning off the car park lights at weekends when the Centre is not in use.
- To respond to the neighbour that when there are problems she should go through the proper channels and contact the police on 0845 456 7000 in order to establish an evidence trail.
- To explain that the Clerk is keeping a log of all reported incidents which she will continue to draw to Cllrs’ attention.
- To explain that Cllrs as well as the Environmental Health Officer have visited the Thursday evening sessions and will continue to monitor the situation.

*b Speed Camera at Beesmoor Road*

Cllrs asked PC Barraclough what action would be taken as a result of the speed data that had been collected following the placing of the speed camera in Beesmoor Road.

- PC Barraclough explained that as vehicles had been shown to be travelling at higher speeds along Beesmoor Road, he would try and target this when he could. He also suggested that this could be raised by residents at the next meeting of the Safer, Stronger Communities Group.

*c Safer, Stronger Community Group (SSCG) and Evidence of Drugs*

Cllr D Hockey reported increasing evidence of drugs usage and problems with the anti social behaviour associated with that. This had been prioritised at the last meeting of the SSCG.

- PC Barraclough explained that police are still targeting the areas where this is occurring and that part of the SSCG priority was to look at ways of addressing the problems. There had already been one meeting between the agencies which was looking at ways to tackle this, including possibly making use of a mobile display. He was still investigating the cost of this.

**135 Declarations of Interest under the Local Government Act 1972**

- Cllrs P Hockey and D Hockey are South Gloucestershire Councillors.

**136 Confirmation of Minutes**

Following a proposal from Cllr Clothier, seconded by Cllr Underhill it was:

**RESOLVED:** that the Minutes of the Meeting of the Parish Council held on 8<sup>th</sup> October 2007 be confirmed and signed.

**137 Vacancies for Representatives on outside bodies**

There were no volunteers for any of the remaining vacancies

- Avon Local Councils Association Area Group (1 vacancy).
- SGC Heritage Forum
- Yate Station Group

**RESOLVED:**

- To place these vacancies on the next agenda.

**138 Land at Bell Road**

SGC had advised that “Provided the land is used for allotments or other recreational purposes (no development) there will be no charge for the land. We would ask for a contribution towards our legal and surveyors’ costs of £1,000.” It was noted that there are also power wires across the site (thought to be electricity or telephone).

**RESOLVED:**

- To request an Ecological Survey from SGC, in case there are protected species present at the site.
- To go ahead with seeking quotations for clearing the land because until the cost to clear it is known any purchase cannot progress due to budgetary implications.
- To tell SGC that the Parish Council is seeking the quotations and would want to clear the area before the bird nesting season all being well.
- The Clerk was asked to seek estimates of anticipated legal costs to include establishing who is responsible for the boundaries (It was noted that this had always been assumed to be the resident in the past).
- If this does proceed to bear in mind neighbouring residents’ concerns and to ensure the site is properly protected from unauthorised access.

**139 Allotment Tenancies**

*Plot 15 – Appeal against Notice to Quit - (PC min 126(c), L and R min 45(a) and F and GP min 69)*

**RESOLVED:**

- To grant one year from the termination date of the “Notice to Quit”, as a final chance to ensure that the whole plot is maintained in accordance with allotment rules.

- To advise that regular appraisals will continue to take place.
- To explain that the main reason the Parish Council is willing to grant this reprieve is in acknowledgement of the problems being experienced with the boundary wall, that the Parish Council has been endeavouring to establish ownership of the wall and as soon as this is confirmed will progress the rebuilding of the wall as soon as is practical.
- To confirm that the Parish Council is anxious that the plot is kept fully cultivated, as there is a significant waiting list of nearly thirty local people.
- The F and GP committee to investigate the way delegation to an appeals panel should work in the future.
- In future, to hold Allotment Appraisals just before L and R committee meetings.

#### 140 **Joint Interest Committee**

**RESOLVED:**

- To change the meeting date to Wednesday 12<sup>th</sup> December at 7:30 for 7:45 at the Brockeridge Centre.
- Agenda items to include The Frome Valley Walkway and the proposed mast, Sunbeam Nurseries and Parish Plans and to suggest inviting the Standards Committee to address Cllrs from all four parishes, in particular about interests.

#### 141 **Finance and General Purposes Committee Report**

Following a proposition from Cllr Mrs Rowan it was:

**RESOLVED:** that the minutes of the Finance and General Purposes Committee held on 31<sup>st</sup> October 2007 be adopted, together with all the recommendations therein.

*a Min 62 Parish Council Cleaner*

Two candidates had been interviewed. Mrs Julie O'Donoghue had been appointed and had started work on 12<sup>th</sup> November 2007.

This was noted.

*b Min 64 Regrading of Employee No 7*

**RESOLVED:**

- That this be referred back to the F and GP Committee for further consideration.

*c Min 67 Parish Plan Open Day*

**RESOLVED:**

- That an initial meeting be held on Tuesday 20<sup>th</sup> November with a presentation from members of the Congresbury Parish Plan Group.
- Cllrs Mrs Bashford, Farbrother, D Hockey, P Hockey, Kitching and Thomson agreed to attend.
- To hold an Open Day Planning Meeting on Tuesday 27<sup>th</sup> November 2007 at the Brockeridge Centre.

*Web Site Training Event on Friday 7<sup>th</sup> December*

- Cllr Thomson agreed to attend.

*Parish Plan Open Information day 17<sup>th</sup> January 2008 at Winterbourne*

This was noted.

*d Remembrance Day Ceremonies*

- Cllrs Mrs Rowan and Kitching had attended the service at St Peters Church.
- Cllr Mrs Rowan had also attended the service at Chipping Sodbury Memorial Day Centre.

This was noted.

#### 142 **Accounts for Payment**

Following a proposal from Cllr Mrs Rowan seconded by Cllr D Hockey it was:

**RESOLVED:**

- Accounts in the amount of £15,684.08 be settled.
- Receipts in the amount of £1,009.50 be noted.
- That the Parish Council wished to make a donation of £250 to St Peters Church and authorised the Clerk to find a way to do this.

**143 Brockridge Committee Report**

Following a proposition from Cllr Clothier it was:

**RESOLVED:** that the minutes of the Brockridge Committee held on 22<sup>nd</sup> October 2007 be adopted, together with all the recommendations therein.

*a Min 33 Risk Assessments*

**RESOLVED:**

- To express the Parish Council's grateful thanks to Mr Millard for his help with the Risk Assessments.

*b Min 42 Extension to the Brockridge Centre*

The SGC Planning Officer had informed that the proposed extension sounded acceptable in principle although they would like it to be subservient to the existing building with a lower roofline. She asked to see a sketch plan before full plans were drawn up.

**RESOLVED:**

- To seek a sketch proposal from three architects as per the draft specification for consideration by the Planning Officer and for public consultation.

**144 Leisure and Recreation Committee Report**

Following a proposition from Cllr Clothier It was:

**RESOLVED:**

That the minutes of the Leisure and Recreation Committee held on 22<sup>nd</sup> October 2007 be adopted, together with all the recommendations therein.

*a Cricket Club Roller and Sight Screen*

The Cricket Club had asked the Parish Council to suggest where to site the roller.

**RESOLVED:**

- To respond that the Parish Council is unable to make a suggestion.

*b Min 49 Consideration of a Commemoration of the Life of Cllr Keel*

**RESOLVED:**

- To have the seat installed as soon as it is ready.
- To purchase and have engraved a plaque to read:  
"In memory of George Keel 194? To 2007 who served as a Frampton Cotterell Parish Councillor from 19?? To 2007"  
This to be subject to confirmation of the details from Mrs Keel and with her approval of the wording, amending this if necessary.
- Cllr Mrs Rowan and the Clerk to contact Mrs Keel, and with her agreement to arrange an event in the New Year, seeking permission from Mr Williams to have a tea at the pavilion at Beesmoor Road, inviting guests and the press as appropriate.

**145 Planning Committee Report**

Following a proposition from Cllr P Hockey it was:

**RESOLVED:** That the minutes of the Planning Committees held 15<sup>th</sup> October and 5<sup>th</sup> November 2007 be adopted, together with all the recommendations therein.

*a Proposed Development at Brookmans, Woodend Road*

Cllr P Hockey reported that trying to protect the use of any area of land as a car park for the last thirty five years would be a civil matter and not a planning consideration.

This was noted.

*b Sunbeam Nurseries Appeal*

The site visit was due to be held on 20<sup>th</sup> November at noon, but the Parish Council had not been informed of any stage of the appeal and so had missed the deadline for sending additional responses.

**RESOLVED:**

- The Clerk was asked to check with the Planning Inspectorate if the Parish Council had been omitted from the process by an oversight and if it would be possible for Cllrs to attend the site visit.
- Cllrs Mrs Bashford and Thomson agreed to attend if invited.

**146 Highways Committee Report**

Following a proposition from Cllr Farbrother it was:

**RESOLVED:** That the minutes of the Highways Committee held on 5<sup>th</sup> November 2007 be adopted, together with all the recommendations therein.

*a Perrinpit Road*

SGC had advised that the request to extend the footway had been placed on the Task Register and that there were plans to install a Speedvisor sign. This would be discussed at the area forum to be held on 29<sup>th</sup> November 2007.

- The Clerk was asked to check with Cllrs Hendy and King to see if either could attend.

*Min 39(a)*

- It was reported that there had also been a complaint that drivers continue to ignore the speed limit signs.

This was noted.

**147 Reports from South Gloucestershire Councillors**

*Cllr D Hockey reported that:*

- The Cabinet in December will consider the Waste Management Strategy for the next 20 years.
- The Budget is being prepared and will go to consultation in January.

**148 Reports from representatives on outside bodies**

*a Frampton Cotterell and District Twinning Association (TA)*

Cllr Mrs Rowan reported a very successful visit to Kelbra including scouts who planted a tree to commemorate the 100<sup>th</sup> anniversary of scouting.

This was noted. The Council thanked Cllr Mrs Rowan for her written report.

*b SGC Environmental Link Group*

Cllr Hendy reported an interesting meeting including information that funding is available for dry stone walling. He queried if the Parish Council should establish an Environment Sub Committee.

**RESOLVED:**

- Not to set up an Environment Sub Committee at this time.
- To thank Cllr Hendy for his written report.

*c Filton Airfield Consultative Committee*

Cllr P Hockey reported her attendance at a meeting which had mostly discussed complaints about low flying planes. There were also plans to hold fund raising Fire Training events, a families' day in June and possibility basing an air ambulance at Filton.

**149 Correspondence**

*a Community Policing Awards*

**RESOLVED:**

- To nominate PC Barraclough for the Beat Manager Award and the Neighbourhood Beat Team for the Team Award in recognition of their work in the community, with the Parish Council and the Youth Group.
  - The Clerk, in consultation with Cllrs Mrs Rowan, Clothier and Farbrother and Miss Wood to draw up the reasons for nomination for approval by the December Council meeting.
- b South Gloucestershire Heritage Forum AGM 28<sup>th</sup> November 7:00pm at Yate*
- Cllr P Hockey agreed to attend.
- c Fire Training Day – 3<sup>rd</sup> December 2007*
- RESOLVED:**
- To reserve three places for staff at £10 each.
- d Safer and Stronger Communities meeting 21<sup>st</sup> November 2007*
- Cllrs Mrs Rowan and Farbrother and the Clerk agreed to attend.
- e SGC Strategy for People Over 50*
- RESOLVED:**
- To ask the Frampton Cotterell Over 50s IT group to comment.
- f Frampton Cotterell and Coalpit Heath VDS*
- RESOLVED:**
- The Clerk was asked to enquire from SGC if the Parish Council and Cllrs could have copies of the final version.
- g The following were noted:*
- South Gloucestershire –Parenting Support Strategy.  
 CPRE Annual Report and AGM 24<sup>th</sup> November 11:00am at Cleeve Village Hall.  
 Letters of thanks for donation:
- Paul’s Place.
- Community Action Rural Services Officer.  
 Community Action SGC Information Day.  
 SGC Networking News.  
 Frampton Cotterell and District Local History Society letter of thanks.  
 Steve Webb MP reference Tarmacing of Drives.  
 National Stakeholders Pledge their continued support for the Quality Parish and Town Council Scheme.  
 ALCA Newsletters October and November 2007.  
 The Standards Board for England Occasional Paper.  
 Parish Charter Working Group Review – Tuesday 13<sup>th</sup> November 2007.  
 Frampton and Westerleigh Safer Stronger Community Group mins of First Public Meeting.  
 Scanning Services at ImageStor.  
 The Jessie May Trust Newsletter.  
 Audit Commission, Councils’ Accounts your rights: England.  
 SGC Senior Citizens’ Forum Newsletter.  
 CVS SGC Newsletter.  
 Winterbourne Library Committee.  
 Avon Wildlife Trust Annual Review 2007.  
 Community Action Report and Financial Statements 2007.  
 Children’s Playlink.  
 Greening Your Community Building Event 27<sup>th</sup> November, Winterbourne.  
 ALCA Notification of Subs for 2008/2009 - £1,310.50.  
 South Gloucestershire Deaf Association Newsletter, Autumn 2007.  
 Yate and District Heritage Centre.  
 Age Concern Newsletter, Volume 1, Issue 1, November 2007.  
 CPRE Countryside Voice, Autumn 2007.

**150 Date of Next Meeting**  
**MONDAY 10<sup>TH</sup> DECEMBER 2007; 7.30PM AT THE BROCKERIDGE CENTRE.**