

Minutes of the Meeting of Frampton Cotterell Parish Council
8th January 2007
Held at the Brokeridge Centre, Woodend Road, Frampton Cotterell

Present: Mrs J Rowan (*in the Chair*), Mr D Broome, Mr A Gollin, Mr G Hayter, Mr D Hockey, Mrs P Hockey, Mr G Keel, Mr B King (part), Mr C North, Mr R Underhill, Mr P Wilson (part) and Mr S Wilson

Apologies: Mr D Manfield, Mr R King and PC Barraclough

862 Declarations of Interest under the Local Government Act 1972

- Cllrs D and P Hockey are South Gloucestershire Councillors.

863 PC Barraclough sent his apologies and reported:

- The Christmas and New Year period passed with very few problems.
- Minor problems at the Golden Lion that were sorted out very quickly.
- The Rising Sun was broken into and some cash was taken.
- Only two reports of Anti Social Behaviour at Beesmoor Road.
- One Road Traffic Accident outside the Frome Valley Farm entrance.
Cllrs expressed concerns about this and it was referred to the Highways committee for further consideration.
- Two burglaries at domestic garages.
- A request for volunteers to join the Safer Stronger Community Group and the Youth Shelter Steering Group.
- The new youth leader has joined these groups so that we can get input from the young people.

This was noted.

PC Barraclough had confirmed that PCSO Cole could not be authorised to operate the speed gun, but he would look into the Parish Council's concerns and report back.

An unsigned letter had been received noting concerns about parking in Park Lane.

RESOLVED:

- As the letter was unsigned, not to deal with it.
- To refer consideration of parking issues in Park Lane to the Highways Committee.

864 Vacancies on Parish Council Committees/Outside Bodies

RESOLVED:

Finance and General Purposes Committee

- That the 3 vacancies be placed on the next Council agenda.

The Park Sports Consultative Committee

- Cllr Underhill to join this committee.

Youth Shelter Working Group

- Cllrs Gollin and B King to join this committee.

Safer Stronger Community Group

- Cllrs Gollin and D Hockey to join this committee.

865 Confirmation of Minutes

Following a proposal from Cllr North, seconded by Cllr Hayter it was:

RESOLVED: that the Minutes of the Meeting of the Parish Council held on 11th December 2006 be confirmed and signed subject to the following amendments:

- *In mins 848, 852(c) and 856; Cllr King should refer to Cllr R King.*
- *In min 851; the proposal was seconded by Cllr North.*

866 Accounts for Payment

Following a proposal from Cllr Mrs Rowan, seconded by Cllr Hayter it was:

RESOLVED:

- That Accounts in the sum of £8,939.15 be settled.
- That Receipts in the amount of £384.50 be noted.

867 Newsletter No 7

Subject to some minor changes, this was approved for distribution.

868 Planning Committee Report

Following a proposition from Cllr North, seconded by Cllr Hayter it was:

RESOLVED: that the minutes of the Planning Committee held on 18th December 2006 be adopted, together with all the recommendations therein.

869 Highways Committee Report

Following a proposition from Cllr Hayter it was:

RESOLVED: that the minutes of the Highways Committee held on 2nd January 2007 be adopted, together with all the recommendations therein subject to the following amendment:

Min 467(a) should refer to ... in Ryecroft Road near the Church Road junction.

a Min 466(a) Concrete Bus Shelter at Bristol Road

RESOLVED:

- To refer consideration of provision of seating back to the Highways Committee.

b Min 466(b) Footpath from Upper Chapel Lane to The Land

Mr Brindley of PROW had met with Cllr Hayter and suggested that railway sleepers be placed at intervals down the slope with infilling of hardcore behind to make it more easy to use. This was welcomed.

c Min 467 (e) Flooding Problems in Perrinpit Road and Old Gloucester Road

It was noted that ditches as well as drains would need to be cleared.

870 Leisure and Recreation Committee Matters

Meeting with Col Verge of the Wessex Volunteer Force

Cllr North and Mr Bone, Chairman of the Community Association (CA) had met with Col Verge and representatives of the Wessex Reserve Force to discuss proposals for the conversion of the shower block at the rear of Crossbow House. It was a productive discussion and Col Verge will now liaise with the CA to take the plans forward, hopefully in the near future. Cllr North had made it clear that the Parish Council needs to be informed when building works are likely to start because of the impact this may have on car parking. This was noted.

871 Brockeridge Committee Report

Following a proposal from Cllr D Hockey it was:

RESOLVED: that the minutes of the Brockeridge Committee held on 13th December 2006 be adopted, together with all the recommendations therein subject to the following additions:

- *Min 364(c) should include the cost of servicing at £629.20*
- *Min 364(d) to include that any replacement lights should also be low energy*

a Purchase of Projector Screen

RESOLVED:

- That a screen be purchased at a cost of up to £179.

b Use of Projector for Planning Meetings

It was reported that SGC Planning Department was hoping to trial the showing of plans via projection screen rather than paper plans.

RESOLVED:

- The Clerk was asked to contact SGC Planning and seek further information.

c Service Level Agreement (SLA) Review

Cllr Hayter reported that this had been successfully completed, and that Mr Godwin (SGC) had indicated that funding would continue; but that now there was a permanent Youth Leader there was a need for the Youth Group to start trying to meet its nationally and locally set targets for the 13-19 age range. This was proving very difficult, but the new Leader would be meeting with the new SGC Area Manager and PC Barraclough to try and improve this. They would also be setting new local targets. There were, however, concerns that it would be almost impossible to meet the national targets as set, which could jeopardise future funding.

RESOLVED:

- To refer Cllr Hayter's report to the F and GP Committee with the exception of item *d* (suggesting that the Brockeridge Cllrs meet to support the Youth leaders) which was referred to the Brockeridge Committee.

d Mr Dursley

RESOLVED:

- To write and thank Mr Dursley for all his help and the excellent job he has made of holding the fort until a permanent leader could be appointed; and that the Council has really appreciated his efforts and looks forward to continuing to see him as a volunteer.

e IT Volunteers' Group

Mr Kelman had written to request that a small group of Cllrs meet with the IT volunteers' to help them find a way forward with their fundraising efforts.

RESOLVED:

- Cllrs R King, Broome, Hayter and D Hockey, with Cllr B King if available, to meet with volunteers as requested.
- The Clerk to seek advice from Yate Town Council as to how it manages such issues.

872 Finance and General Purposes Committee Matters

Following a proposal from Cllr Mrs Rowan it was:

RESOLVED: that the minutes of the Finance and General Purposes Committee held on 20th December 2006 and the interview Panel held on 12th December 2006 be adopted, together with all the recommendations therein.

a Min 111 Parish Council Project Groups

RESOLVED:

- To add that each Project Group should include the Clerk.

b Min 113 Risk Assessments

It was noted that Youth Group Risk Assessments would be the responsibility of the Youth Leaders, but that it would be the responsibility of the Clerk to ensure that all Risk Assessments were undertaken as appropriate.

873 Reports from Representatives on Outside Bodies

a Twinning Association

Cllr Mrs Rowan reported that the next Twinning Association quiz would be on Friday 23rd February at St Saviours Church Hall.

b Parish Charter Annual Review

Cllr P Hockey and the Clerk had attended this. There had been a lot of discussion on Planning issues and the Clerk had requested IT maintenance support, which was being investigated.

874 Report from South Gloucestershire Council

Cllr P Hockey reported:

- That the SGC budget was out to consultation and would be considered by the various parties prior to decision by SGC on 22nd February 2007.

Cllr D Hockey reported:

- That SGC was putting together a Climate Change Strategy.

Cllr P Wilson left the meeting.

875 Correspondence

a SGC – Consultation on the Future of Post Offices

RESOLVED:

That the Parish Council's response should be:

- That the proposals do not address all the key issues and challenges the network faces as it keeps taking services away, making the footfall less.
- Any new account created should be on the same basis as now or there will be a major effect on viability.
- Closing Post Offices will force more people onto the roads, contrary to other policies.
- Vulnerable persons will be most affected and isolated.
- The Parish Council would support central government in subsidising the Post Office network nationally.
- How would a national network to ensure people have access to cash and benefits especially in remote areas be implemented?
- Often the Post Office keeps the village shop viable, and closures of Post Offices could mean both are lost.

- A copy of the response to be sent to Mrs White (SGC) asking that the Parish Council's comments be included in any co-ordinated response.
- The Clerk was asked to highlight this in the next Newsletter.

Cllr B King left the meeting.

b Gloucestershire Training Programme

RESOLVED:

- That the Clerk should attend the course on VAT on Thursday 1st February 2007 at a cost of £20.

c The following were noted.

British Red Cross – What would you do in an emergency?

ALCA Newsletter – Volume 54, Issue 1, January 2007.

Shaping Health – Seeking Patient Forum Volunteers.

NALC Democracy Pack.

DSC Training 2007.

SGC – Personal Training for Councillors.

876 Date of Next Meeting

MONDAY 12TH FEBRUARY 2007 AT 7:30PM