

Minutes of the Meeting of Frampton Cotterell Parish Council
13th December 2005
Held at the Pavilion, The Park, School Road, Frampton Cotterell

Present: Mr R King (Chairman), Mr D Broome, Mr T Clothier, Mr G Filer, Mr G Hayter, Mr D Hockey, Mrs P Hockey, Mr G Keel, Mr D Manfield, Mr N Hodges, Mr C North, Mrs J Rowan, Mrs S Tubey (part) and Mr S Wilson

Also Present: Mr Ross (Gazette); Mrs K Jefferies

Apologies: PC Barraclough

629 Declarations of Interest under the Local Government Act 1972

- Cllrs P and D Hockey are South Gloucestershire Councillors.

630 PC Barraclough

PC Barraclough sent his apologies and a report which noted:

- Several burglaries to domestic premises.
- Neighbourhood Watches in the beat area would shortly be receiving yearly messages about security.
- Perrinpit Road has seen several accidents over the last month but no serious injuries.
- There have been very few calls to the Park Farm estate regarding anti social behaviour.
- Following the issue of two ABC's there have been no reported problems in the Oldlands Avenue area.

Cllrs D and P Hockey reported repeated problems in Harris Barton of burglary to a garden shed and damage to cars.

- The Clerk was asked to report this to PC Barraclough.

631 Cllr Nick Hodges

The Chairman welcomed Cllr Hodges to the meeting.

RESOLVED:

- Cllr Hodges to join the Leisure and Recreation and Brockeridge Committees and General Purposes Working Group.

632 Confirmation of Minutes

Following a proposal from Cllr Filer seconded by Cllr Mrs Rowan it was:

RESOLVED: that the Minutes of the Meeting of the Parish Council held on 9th November 2005 be confirmed and signed.

633 Youth Group Issues

The following were noted:

- Mrs Julie Oakley has been appointed as the Assistant Leader of Youth Group with effect from 24th November 2005.
- SGC had confirmed that the Parish Council was meeting the standards of the Service Level Agreement for continued funding of the Youth Group.
- A volunteer had come forward to help with the Youth Group and would need to have a CRB check undertaken.

Need for CRB checks for members of the Brockeridge Committee and staff

SGC had advised that it was a requirement for all members of the Brockeridge Committee and staff to undergo standard CRB checks. It was noted that the persons concerned would not come into contact with any of the young people.

- The Clerk was asked to seek confirmation from SGC and ask for advice from ALCA and to place this item on the next agenda.

634 Parish Council Newsletter, Consultation Leaflet and Brockeridge Information Leaflet

Following a proposition from Cllr Hayter, seconded by Cllr Manfield it was:

RESOLVED:

To distribute the newsletter, consultation leaflet and Brockeridge Information leaflet (amended as discussed), to each household in the parish in early January. The three items to be delivered together in an independent delivery.

Following a proposition from Cllr D Hockey, seconded by Cllr Mrs Rowan it was:

RESOLVED:

- To congratulate all who had been involved in the production of the above documents.

635 Village Design Statement

Following a proposition from Cllr North, seconded by Cllr Hayter it was

RESOLVED:

- To purchase 50 copies of the VDS at a cost of £295.

636 Proposed Merger of the Planning and Highways Committees

Following a proposition from Cllr Wilson, seconded by Cllr Manfield it was

RESOLVED:

- That the existing arrangement should remain in place ie Planning and Highways should remain separate committees.

637 Internal Audit Report

This confirmed that no problems had been found. This was noted.

638 Finance Committee Report

RESOLVED: that the minutes of the Finance Committee held on 15th November 2005 be adopted, together with all the recommendations therein.

(Min 56 – it was confirmed that the Business Rates for the Brockeridge Centre for 2005/06 had been lower than in previous years as it had received Small Business Relief)

It was noted that the budgeted provision for Gas and Electricity at the Brockeridge Centre was perceived to be quite low.

RESOLVED:

- The Brockeridge Committee was asked to look into this further.

639 Night Bus Donation for 2006/07

It was confirmed that this would be a maximum of £1,000 as had been provided for in the budget.

640 ALCA Subscription for 2006/07

This had been advised as £1288.72 (£1,276.95 in 2005/06). This was noted.

641 Disability Discrimination Act (DDA) 2004

Following a proposal from Cllr Wilson it was:

RESOLVED:

- That the £10,000 in the L and R budget for this purpose be ear marked to consolidate the professional advice received and seek further advice if necessary, checking that the professionals have the appropriate expertise
- To involve the Scouts, as the service provider, in any discussions.
- How to take the requirements of the DDA forward to be placed on the next Council agenda.

Mrs Jefferies left the meeting.

642 Parish Council's Precept for 2005/2006

Following a proposal from Cllr Mrs Rowan, seconded by Cllr Hayter and carried unanimously it was:

RESOLVED: To set a precept of £134,687 for 2006/2007, an increase of 4.4%

643 Accounts for Payment

RESOLVED: On a proposal from Cllr Wilson, seconded by Cllr Mrs Rowan that accounts in the sum of £11,504.32 be settled.

Receipts in the amount of £1,396.10 were noted.

644 Planning Committee Report

Following a proposition from Cllr Wilson, seconded by Cllr Hayter it was:

RESOLVED: that the minutes of the Planning Committees held on 15th and 22nd November and 6th December 2005 be adopted, together with all the recommendations therein.

645 Highways Committee Report

Following a proposition from Cllr Hayter, seconded by Cllr Manfield it was:

RESOLVED: that the minutes of the Highways Committee held on 6th December 2005 be adopted, together with all the recommendations therein.

Min 326, SGC Local Transport Capital Programme

It was noted that a pedestrian controlled crossing would not necessarily improve safety.

646 Leisure and Recreation Committee Report

Following a proposition from Cllr Manfield, seconded by Cllr Filer it was:

RESOLVED: that the minutes of the Leisure and Recreation Committee held on 22nd November 2005 be adopted, together with all the recommendations therein.

a Benches at The Park

Following a proposition from Cllr North which was carried by 4 votes in favour with 3 against it was:

RESOLVED:

- To purchase two benches from Arcadian Furniture.

b Signs to Keep Access Clear for Emergency Vehicles at The Park

Following a proposition from Cllr North, seconded by Cllr Hayter it was:

RESOLVED:

- To purchase two wall mounted signs from Insignia.

647 Brockeridge Committee Report

Following a proposition from Cllr Clothier it was:

RESOLVED: that the minutes of the Brockeridge Committee held on 23rd November 2005 be adopted, together with all the recommendations therein.

Min 216 Brockeridge Committee Terms of Reference

RESOLVED:

To amend 4(g) to read:

- 4(g) Monitor the Youth Group with reports from the Leader, including – attendance, programme of activities, Club Rules, Volunteer Helpers, use of Youth IT facilities, occasional closure, discipline concerns, police checks and funding.

648 General Purposes Working Group Report

Following a proposition from Cllr King, seconded by Cllr Filer it was:

RESOLVED: that the minutes of the General Purposes Working Group held on 21st November 2005 be adopted, together with all the recommendations therein.

649 Parish Plans

RESOLVED:

- To place an item in the next newsletter explaining what a parish plan is and what is involved and see if any interested persons want to take this forward.

650 Reports from Representatives on Outside Bodies

Highcroft School Governors

Cllr Keel reported that Highcroft School no longer included any Parish Councillors in its governing body and that Cllr Trollope; the Council's representative was no longer a governor.

RESOLVED:

- To ask all three schools if they would like the Parish Council to place something in the next newsletter asking for volunteers to be governors.

Cllr Keel also noted that Highcroft had come top in South Gloucestershire in the Key Stage 2 league tables

RESOLVED:

- To write and offer the Parish Council's congratulations on this achievement to all at the school.

Cllr Tubey left the meeting

SGC Heritage Forum

Cllr P Hockey had attended the AGM and heard an interesting talk on non-conformist chapels in South Gloucestershire.

Community Association Council

Cllr P Hockey had attended this and reported that it was now going on much better.

Biodiversity Action Plan Meeting

Cllr P Hockey had attended this and heard a presentation from the dormouse officer.

ALCA South Gloucestershire Area group Meeting

Cllr P Hockey and the Clerk had attended this and heard a presentation on the Clean Neighbourhoods and Environment Act.

Parish Charter Annual Review

Cllr P Hockey and the Clerk had attended this and heard a presentation on the Clean Neighbourhoods and Environment Act.

651 Report from South Gloucestershire Council

Cllr D Hockey reported that:

To avoid large Council Taxes rises existing services were likely to have to be cut and SGC was likely to be in a difficult position in trying to agree the levels.

Cllr P Hockey reported that:

- Details of Bus Passes for the over 60's and Travel Tokens for next year had still to be confirmed.
- £1½m had been awarded to the four unitary authorities to look at what can be done to traffic modelling to deal with congestion.
- The Green Belt review was ongoing.

652 Correspondence

a Forest of Avon – Planned Access Improvements

Cllrs to notify the Clerk of details of owners of land adjacent to the River Frome if known.

b ALCA Constitution (Amended)

RESOLVED:

- To acknowledge receipt of this.

c The following was referred to the Planning Committee

- ODPM, Planning Gain Supplement: a Consultation.

d The following were noted

E-mail of Christmas greetings from Mrs Norfolk.

Letter of Christmas greetings from Radun

SGC - Networking News, Autumn 2005

South Gloucestershire Deaf Association Christmas Issue 21, November 2005

ALCA Newsletter, Volume 3, Issue 12, November 2005

ALCA Newsletter, Volume 3, Issue 13, December 2005

Access-Ability (Frome Vale), Volume 1, Issue 1

The Local Council Review/NALC Survey – Autumn 2005

SGC – Mins of the Parish Charter Working Group Meeting of 24th October 2005

NALC – Audit Regime for Local Councils

SWRA – Regional Spatial strategy Update October 2005

Parish and Town Standards: 05, November 2005

The Jessie May Trust, Autumn/Winter issue 2005

Avon Pension Fund – Annual report 2004-2005

CPRE – Fieldwork, December 2005

NALC – Annual report and Accounts 2004-2005

SGC Code of Conduct Training Session Notes

653 Date of Next Meeting

TUESDAY 10TH JANUARY 2006 AT 7:30PM