

**Minutes of the Meeting
of Frampton Cotterell Parish Council
9th July 2007**

Held at the Brockridge Centre, Woodend Road, Frampton Cotterell

Present: Mrs J Rowan (Chairman), Mrs P Bashford, Mr D Broome, Mr T Clothier, Mr J Farbrother, Mr A Gollin, Mr W Hendy (part), Mr D Hockey, Mrs P Hockey, Miss S Kitching, Mr B Thomson, Mr R Underhill and Mr P Wilson (part)

Also Present: Ms MacLean and Mr Muir from National Grid Wireless

Apologies: Mr D Manfield; PC Barraclough

Presentation from National Grid Wireless

Mr Muir explained the need to site masts in a very specific area to comply with international agreements and that the land at Frampton End Road fitted into this area with a land owner willing to rent the land to them. There would be a change in the style of the mast from tubular to lattice He stated that they would be willing to listen to requests in terms of design and materials which might lessen the impact and would welcome any comments concerning design or landscaping or perhaps of other sites that might be worthy of consideration and that no planning application would be made until the details had been sorted out.

Cllrs were concerned that two public footpaths go through the fields in close proximity to the site.

- It was agreed that this would be discussed further at the next Planning Committee meeting.

73 PC Barraclough

PC Barraclough sent his apologies and reported that in the last month:

- The crime level still remained low.
- There had been a slight increase in rowdy/nuisance behaviour calls, which taking into account the half term period was not too bad.
- There had been one minor injury accident in Perrinpit Lane.
- There had an attempted armed robbery at Cog Mill Farm, which was still under investigation.
- There was an attempted burglary at Frome Valley Fruit Farm.
- All parking problems except for obstruction have now been decriminalised, and are being dealt with by SGC Parking Services.

An e-mail had been received from Mr Weaver of Perrinpit Road reporting three accidents recently due to excessive speed.

- The Clerk was asked to draw this to PC Barraclough's attention and forward the e-mail to Mr Baillie and Mr Parry (SGC) who are responsible for arranging the implementation of the extended speed limit in Perrinpit Road.
- To ask PC Barraclough to check the road worthiness of farm vehicles using the road.

It was reported that the Police had been called to The Park because of problems with young people on scooters, and had arrived very swiftly and dealt with the situation.

This was noted.

74 Declarations of Interest under the Local Government Act 1972

- Cllrs D and P Hockey are South Gloucestershire Councillors.

75 Confirmation of Minutes

RESOLVED: On a proposal from Cllr P Hockey, seconded by Cllr Clothier that the Minutes of the Meeting of the Parish Council held on 4th June 2007 be confirmed and signed.

76 Safer and Stronger Community Groups

It was noted that the Terms of Reference for this Group had been received and the first meeting was due to be held on 18th July 2007.

77 Wessex Water

Wessex Water had confirmed it would attend the Parish Council meeting in October.

This was noted.

78 Feedback from Training and the Orientation Evenings.

Some had been received but the Clerk would welcome any feedback or questions.

79 Parish Council's Code of Conduct 2007

a Adoption of the Code of Conduct

Following a proposition from Cllr Mrs Rowan, seconded by Cllr Mrs Bashford it was:

RESOLVED:

- To adopt the Code of Conduct without alteration including Section 12(2).

b Amendment of Standing Orders

Following a proposition from Cllr Mrs Rowan, seconded by Cllr Farbrother it was:

RESOLVED:

- To amend Standing Order 48 by the addition of the following paragraph:
At all meetings of the Council the Chairman may at his/her discretion and at a convenient time in the transaction of business, adjourn the meeting so as to allow any members of the public to make representations, answer questions and/or give evidence, in relation to the business to be transacted at that meeting.
- In line with Standing Order 56 to confirm this at a future Council meeting.

c Advertising

Following a proposition from Cllr Mrs Rowan, seconded by Cllr Farbrother it was:

RESOLVED:

To advertise the Parish Council's Adoption of the Code of Conduct in the Gazette at a cost of £98.40.

80 Parish Council Newsletter No 8

Following a proposition from Cllr Mrs Rowan it was:

RESOLVED:

- To send all comments on the draft Newsletter to the Clerk as soon as possible.
- To delegate to the F and GP committee to give the final approval before it is copied and distributed.
- To copy it in black and white with colour photographs of each Cllr against their contact details.
- To consider setting up an editorial group for future newsletters.

81 Youth Shelter Steering Group

The notes of the meeting held on 5th June 2007 were noted.

RESOLVED:

- To re title the group in future as "Steering Group to Discuss Youth Shelters".
- To check with the Cricket Club that the proposed location at The Park is safe in relation to its close proximity to the cricket pitch.
- To delegate confirmation of this to the F and GP committee.

82 Minutes of the Meeting held between Neighbours of the Brockeridge Centre, Parish Councillors, Youth Leaders and the Police on 7th June 2007

RESOLVED:

- To accept the minutes as presented.
- To set up a small group of Cllrs to look at the issues and find ways forward and to investigate if this may be possible within the Youth Shelter Steering Group.
- To write to Miss Wood and express the Parish Council's support for the work she is doing and to assure her that the Parish Council has a duty of care towards her. To advise Miss Wood that the Parish Council is happy for her to continue as she thinks best in the awareness that the neighbours have raised these issues and to prioritise the challenge of persuading the young people to curtail their language.
- To write to all the adjacent neighbours:
 - Enclosing the notes of the meeting and a copy of a letter of support received from a local resident which the Parish Council feels may be of interest.

Noting that the Parish Council regrets that the Youth Group in its outside activities may cause some disruption, but is keen to balance the needs of all concerned including the needs of the young people.

Explaining that the Parish Council is very supportive of Miss Wood in her capacity as Youth Leader, and is delighted at her success in providing directed activities for so many of the young people of the parish who would otherwise be wandering about the streets. However, the Parish Council has asked Miss Wood to look into reducing the use of bad language and hopes that she will work on this as a priority.

That the Parish Council has noted neighbours' concerns and is setting up a group to look into this further, but if there any further concerns, to contact the Parish Clerk.

83 Visit to Inspect the Site to the Rear of Bell Road

RESOLVED:

- To meet at the junction of Lower Chapel Lane and Bell Road at 7:00pm on Monday 23rd July 2007, before the start of the L and R meeting at 7:30pm.

84 Appointment of representatives on Outside Bodies

a Avon Local Councils Association Area Group (1 vacancy)

It was noted that the next meeting would be on October 4th 2007.

b Filton Airfield Consultative Group (vacancy for a substitute)

No nominations were made.

c Fromeside Youth Centre

Investigations had discovered that no invitation had been sent.

- The Clerk was asked to request that Cllr D Hockey be invited to the next meeting.

d Parish Plan Working Group

- Cllrs Hendy and Kitching agreed to attend on behalf of the Parish Council.

e SGC Area Forum

- Cllrs Farbrother and Hendy agreed to be the Parish Council's representatives with Cllr Hendy substituting if available.

f SGC Environmental Link Group (1 vacancy)

- Cllr Hendy agreed to be the Parish Council's representative.

g SGC Heritage Forum

- Cllr P Hockey attends this and agreed to report back.

- h SGC Public Transport Forum*
- Cllr Farbrother agreed to be the Parish Council's representative.
- i SGC Waste management Forum*
- Cllr Mrs Bashford agreed to be the Parish Council's representative, with Cllr Farbrother as substitute.
- j Frampton Cotterell and District Twinning Association (1 vacancy)*
No nominations were made.
- k Yate Station Group*
No nominations were made.

85 Accounts for Payment

Following a proposal from Cllr Clothier, seconded by Cllr Thomson it was:

RESOLVED that:

- Accounts in the amount of £15,341.61 be settled.
- Receipts in the amount of £775.48 be noted.

86 Internal Audit Reports

These had been received and no problems had been identified.

- The Internal Auditor's report was noted.
- The Clerk was congratulated on achieving a satisfactory audit.

87 External Audit Submission

Following a proposition from Cllr Wilson, seconded by Cllr Clothier it was:

RESOLVED:

- That the statement of accounts as page 2 of the Audit submission be signed by the Chairman and Clerk.

Following a proposition from Cllr Wilson, seconded by Cllr Clothier it was:

RESOLVED:

- That all questions on page 3 of the External Audit Submission be answered "Yes", and therefore needed no further qualification.
- To accept the accounts as presented and to authorise the Chairman and Clerk to sign and submit these to the External Auditor.

88 Finance and General Purposes Committee Report

Following a proposition from Cllr Mrs Rowan it was:

RESOLVED: that the minutes of the Finance and General Purposes Committee held on 4th June 2007 be adopted, together with all the recommendations therein.

89 Brockridge Committee Report

Following a proposition from Cllr Clothier it was:

RESOLVED: that the minutes of the Brockridge Committees held on 4th and 25th June 2007 be adopted, together with all the recommendations therein.

a Min 5(e) Replacement CCTV Cameras

Cllr Clothier reported that the cost for a vandal-proof camera would in fact be 114.95 inc vat and delivery and two were needed.

Following a proposal from Cllr Mrs Rowan it was:

RESOLVED:

- That these should be purchased.

b Min 5(b) Caretaker for the Building

RESOLVED:

That this be referred to the F and GP Committee for further consideration as the issues raised are Staffing issues.

c Min 5(d) Power Surge

- The Clerk was asked to seek advice from Trading Standards.

d Min 8 Proposed Draft Tenancy Agreement to share use of the building with the Police

RESOLVED:

- That this be accepted and signed.

90 Leisure and Recreation Committee Report

RESOLVED: that the minutes of the Leisure and Recreation Committees held on 4th and 25th June 2007 be adopted, together with all the recommendations therein.

a Winterbourne Football Club

During the Parks Sports Consultative committee meeting at The Pavilion on 5th July 2007, it was noticed that about thirty young people were training on the cricket outfield. It was reported that this had also taken place on at least one Sunday. It transpired that it was a Winterbourne Youth Team which had been displaced by the newly erected fence at Hooper's Field. Training was taking place on the cricket outfield and damaging the surface and the Football club was asked to leave.

Following a proposition from Cllr Mrs Rowan, seconded by Cllr Farbrother it was:

RESOLVED:

To write to Winterbourne Football Club explaining that:

- The Parish Council feels that Winterbourne Football Club should have made the enquiry before arranging to turn up and train.
- Training on the Cricket Club's outfield is unacceptable.
- Frampton Cotterell Rugby Club, Frampton Cotterell Rangers Football Club, Frampton Cotterell Athletic Football Club and Frampton Cotterell Cricket Club currently hire all available space at The Park and would also like extra space.
- During the summer months with the exception of the Cricket Club all pitches are subject to a very expensive grasscutting/maintenance regime in order to return the ground back to a good condition.
- All Clubs currently hiring pitches also conduct their own repairs to their pitches during the summer months and appreciate the need to avoid overuse of the pitches.

- The Parish Council regrets that it cannot offer any space to Winterbourne Football Club at this present time, but trusts that it will appreciate the situation.
- To copy this to Winterbourne Parish Council and request that they assist their clubs in finding space to play/train.

Cllr Hendy left the meeting.

b Meeting with the Allotment Holders Association (3rd July 2007)

The notes of this meeting were noted.

c Min 9(e) Sunbeam Nurseries

It had been noted that Parish Councils have a duty to provide allotments where there is a demonstrable need. As there is currently a list of over twenty parishioners waiting for an allotment, it was suggested that an area of about one acre of the Sunbeam Nurseries site (in the Green Belt) might be suitable for allotments, but that more information needed to be gathered as to how this might proceed. There were also concerns to ensure that any such action would not cause any highways problems.

RESOLVED:

- Cllr Clothier agreed to make further enquiries as to how this could be achieved, seek any available valuation information and report back

d 12(a) Consideration of a Commemoration of the life of Cllr Keel

RESOLVED:

- Cllrs Mrs Rowan, D Hockey and Clothier to meet with Mr Williams (*of Frampton Cotterell Playing Fields Management Committee (Beesmoor Road)*) to discuss where a bench could be sited, and report back.

Cllr Wilson left the meeting

91 Planning Committee Report

Following a proposition from Cllr P Hockey it was:

RESOLVED: that the minutes of the Bockeridge Committees held on 4th and 18th June and 2nd July 2007 be adopted, together with all the recommendations therein.

- The minutes of the meeting of 11th June were not confirmed, the Clerk was asked to bring them to the next meeting for confirmation.

a Min 16 PT07/1895/TRE, The Water Works, Church Road

Cllr P Hockey confirmed that she had requested a site visit for this application.

A letter from the owner confirming that “no trees within ten metres of the boundary of 8,9 and 10 Church Close and the evergreen trees that run along our drive are to be included in this application”. This was noted.

92 Highways Committee Report

Following a proposition from Cllr Farbrother it was:

RESOLVED: that the minutes of the Bockeridge Committees held on 4th June and 2nd July 2007 be adopted, together with all the recommendations therein.

a Min 9 N50 Night Bus

The Clerk had been informed that no date had yet been set for the next meeting, which was anticipated to be held in the Autumn ahead of the budgeting/grant application process. This was noted.

93 Correspondence Received

- a *E-Mail from Scouts ref Cleaning of the Scouts Hall at the Pavilion*
- This was referred to the L and R committee for further consideration.
- b *Request from Brockeridge Infant School Teachers and Staff to use the Brockeridge Centre Car Park on 14th July 2007 for their summer fete.*
- RESOLVED:**
- To accede to this request.
- c *SGC Standards Committee – Parish Representation.*
- RESOLVED:**
- To nominate Cllr Mrs Rowan for this position.
- d *Communities and Local Government – Third Sector Strategy for Communities and Local Government*
- The Clerk was asked to copy this to all Cllrs during August, for consideration at the September Council meeting.
- e *Fire Awareness Training Course*
- RESOLVED:**
- That all staff should attend at a cost of £15 per person.
- f *The following were noted:*
- National Offender Management Service.
 “The Heritage Volunteer” trip – 7:00pm 31st July 2007 at Bitton.
 ALCA Newsletter, volume 5, Issue 7, June 2007.
 SGC Parish Charter Working Group – Mins of 23rd May 2007.
 ALCA Questionnaire Survey – Report to the Executive Committee.
 Research Study of the Quality Parish and Town Council Scheme Short Executive Summary.
 International Tree Foundation – Trees are News, May 2007.
 SGC – Environmental Health and Trading Standards – Farm to Fork.
 Spring/Summer Newsletter from BTCV.
 CPRE – Countryside Voice, Summer 2007.

94 Next Meeting
MONDAY 10TH SEPTEMBER 2007 AT 7:30 PM