

Minutes of the Meeting of Frampton Cotterell Parish Council
8 November 2010
Held at the Brockridge Centre, Woodend Road, Frampton Cotterell

Present: Councillors Susan Tubey (*Chairman*), Mrs Bashford, Broome, Hendy, D Hockey, Pat Hockey, King, Mrs Rowan, Mrs Stickland, Thomson and Underhill

Mr and Mrs G Weeks, residents of Frampton End Road

Apologies: Councillors Clothier, Ms Kitching, and Manfield

739 Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

740 Declarations of Interest under the Local Government Act 1972

- Cllrs D and P Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire District Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.
- Cllrs Broome and Mrs Stickland declared personal interests as Parish Council representatives on Frampton Cotterell Over 50s Computer Group.
- Cllr Hendy declared a personal interest as a member of the Allotment Holders' Association.

741 Minutes - 27 September 2010

RESOLVED:

- That the minutes of the meeting of the Parish Council held on 27 September 2010 be confirmed and signed.

742 Parishioner Observations

Mr and Mrs Weeks sought the Council's support for the designation of Frampton End Road as a "No Through Road", this status to be reinforced by the installation of bollards as appropriate, both to deter HGVs and to slow down speeding traffic. The petitioners were also seeking a weight restriction on the bridge located in Iron Acton parish. Mr Weeks stated that the road is single-track, with a limited number of passing places and poor visibility; the highway is popular with pedestrians, horse-riders, cyclists, walkers, cubs and brownies and these users have little protection from speeding traffic and Heavy Goods Vehicles. A number of pets, including a horse, had been killed and property damaged. The Clerk added that a petition had been placed in the Brockridge Centre to gather support for this initiative; the petitioners planned to present their list of signatures to SGC in December. The Chairman thanked Mr and Mrs Weeks for their attendance and the useful information they had provided.

RESOLVED:

- That the matter be referred to the Highways Committee for further consideration.

Mr and Mrs Weeks then left the meeting.

743 Vacancies on Outside Bodies

The Clerk reported that a vacancy remained on the Frampton Cotterell and District Twinning Association.

RESOLVED: That this item be left on the agenda for future meetings.

744 Planning Committee (4 and 18 October and 1 November 2010)

Referring to Planning Application PT09/5967/F, Cllr Mrs Rowan asked if the Planning Committee could monitor this development (a single storey front extension at 16 Woodend Road), which was approved by SGC in December 2009.

It was then

RESOLVED:

- That the minutes of the meetings of the Planning Committee held on 4 and 18 October and 1 November 2010 be adopted, together with all the recommendations contained therein.
- That the Planning Committee be requested to monitor the implementation of Planning Application PT09/5967/F.

745 Highways Committee (4 October 2010)

RESOLVED:

- That the minutes of the meetings of the Highways Committee held on 4 October 2010 be adopted, together with all the recommendations contained therein.

746 Staffing Committee (20 October 2010)

Referring to Minute 108, Members discussed the pros and cons of undertaking a full review of Council staff (excluding the youth workers). Cllrs D and Pat Hockey both felt that such a review was premature in view of the unknown impacts of a revision of the meeting schedule, setting the Council's priorities and the Localism Bill upon such an exercise. Cllr King observed that no decision had yet been taken on whether or not to fill the vacant post of Deputy Clerk and supported the substance of Minute 108 as it stood. It was then proposed by Cllr Pat Hockey, seconded by Cllr Hendy, nine Members voting in favour and Cllrs King and Mrs Rowan against, and

RESOLVED:

- That until such time as the Council's priorities have been identified and the implications of the Localism Bill have been clarified, the Staffing Committee be authorised to undertake a review of the cleaning/caretaking/groundsman functions only and report back.
- That the minutes of the meeting of the Staffing Committee held on 20 October 2010 be adopted, together with all the recommendations contained therein with the exception of Minute 108.
- That in view of the poor attendance levels at a number of recent meetings, the F & GP Committee be asked to consider the timing and frequency of the remaining meetings in the current Schedule of meetings.

747 Leisure and Recreation Committee (25 October 2010)

Minute 343(2) Projects for 2011/12

The Chairman proposed that the L & R Committee should reconsider the relocation of the notice board from Rectory Road to The Park. She stated that the board was well used and in a very visible and popular location. Members agreed with the proposal.

Minute 343(4) Projects for 2011/12

Cllr Pat Hockey expressed the hope that the project to extend the Pavilion would only proceed on the satisfactory completion of a feasibility study.

It was then

RESOLVED: That, subject to the reference back of Minute 343(2), the minutes of the meeting of the Leisure and Recreation Committee held on 25 October 2010 be adopted, together with all the recommendations contained therein.

748 F & GP Committee (27 October 2010)

Referring to Minute 465, Cllr Mrs Rowan asked that the minutes of the Internal Audit Panel of 28 September 2010 be appended to the above minutes.

RESOLVED:

- That, subject to the addition of the minutes of the Internal Audit Panel of 28 September 2010 as an appendix, the minutes of the meetings of the F & GP Committee held on 27 October 2010 be adopted, together with all the recommendations contained therein.

749 Website Review meeting (7 October 2010)

Members noted the minutes of the above meeting (see Appendix 1). The meeting thanked Cllr Broome for maintaining the Frampton Cotterell website; he commented that the employment of an external provider would be prohibitively expensive. Cllr Hendy observed that, given society's increasing dependence on web-based information, the Council should ensure that the future recruitment of new staff ought to give due weight to candidates with strong IT skill sets. Cllr Pat Hockey sought assurance that the content and management of the website complied with the Model Information Scheme. Cllr D Hockey asked for details relating to meetings, Members, the Brockridge Centre, the Pavilion and the Mill Lane Allotments to be added to the site.

RESOLVED:

- That the minutes, as attached at Appendix 1, be approved.
- That the schedule of the Council's policies be referred to the F & GP Committee for review.

750 Liaison meeting with Neighbours (27 October 2010)

Members noted the minutes of the above meeting (see Appendix 2). Cllrs Hendy and Pat Hockey promoted the advantages of a youth strategy and a Youth Committee respectively.

RESOLVED:

- That the issue of Youth Shelters be referred to the Village Action meeting scheduled for 17 November 2010 in the first instance, with reports back to F & GP Committee and Council in due course.
- That the four gates providing access from Woodend Road to the Brockridge Centre be locked when the centre is not in use and the play area gate be opened from 9.00am to 5.00pm at weekends for a trial period and reviewed at the Council meeting on 24 January 2011.
- That, subject to the foregoing the minutes, as attached at Appendix 2, be approved.

751 Adoption of new Standing Orders and Financial Regulations

Referring to Minute 449, and in accordance with Standing Order 56, the Clerk presented new Standing Orders and Financial Regulations for adoption.

RESOLVED: That the new Standing Orders and Financial Regulations be adopted and copies issued to all Members as soon as practicably possible.

752 Finance: Accounts

RESOLVED: That the Accounts dated 8 November 2010, as set out in Appendix 3, in the amount of £768.00 be approved.

753 External Auditor's report

Referring to Minute 466, the Clerk reported the recommendations and comments made by the Council's external auditors in relation to the Audit of Accounts for 2009/10.

RESOLVED: That the external auditor's report be noted and the actions proposed or already taken in response to the report be endorsed.

754 Reports from South Gloucestershire Councillors

Cllr Pat Hockey advised the meeting that SGC's Core Strategy was due to be considered by Cabinet in December; many redundancies were expected and a major overhaul of the Council's working arrangements were likely as a consequence of this and the Localism Bill.

Cllr D Hockey added to Cllr Pat Hockey's report by pointing out that SGC would be required to reduce its revenue budget by 28% over the next 4 years. SGC's settlement for 2011/12 was expected at the end of November 2010; the increase in Council Tax was likely to be low. He further reported that following three trial runs the waste collection service had been extended to include both food waste and plastic bottles.

The reports were noted.

755 Reports from Representatives on Outside Bodies

Cllr Mrs Rowan reported information from Roger Millard, the Council's nominee, that the temporary Governing Body had appointed a Head Teacher for the new Watermoor Primary school ; Janet Hoyle from a school in Painswick would take up her appointment in the near future.

Cllr Pat Hockey reported upon her attendance with Cllr Susan Tubey at the ALCA AGM on 14 October 2010. Members heard that the options (dissolution of ALCA with SG local councils joining the Gloucestershire Association; SG local councils forming their own Association; the establishment of a slimmed down ALCA or the continuation of present arrangements for a further year) would be discussed at a Special Meeting in December.

The reports were noted.

756 Correspondence Received

The following correspondence was noted:

ALCA Newsletter – October 2010

Quarterly Report/Minutes – Winterbourne Library

Childrens Playlink – Autumn 2010 Newsletter

South Glos News –Autumn 2010 Newsletter

Senior Citizens' Forum –Autumn 2010 Newsletter

South Glos Deaf Association – December 2010 Newsletter

Avon & Somerset Police Authority – September 2010 Newsletter

Tree News – Autumn/Winter 2010 Newsletter

Affordable Housing Scheme – Nightingale Close, Frampton Cotterell

RESOLVED: That SGC be advised that the Council's preference is for all six of the units be retained as rented accommodation in perpetuity.

The Woodland Trust and the Jubilee Woods Project

RESOLVED: That the details of the scheme be referred to the Frome Valley Farm shop for their consideration.

Invitations to Remembrance Services

RESOLVED: That

- (1) Cllr Ms Kitching be nominated to attend the service at St Peter's Church in place of the Chairman, with Cllr Mrs Bashford as substitute; and
- (2) That the invitation from Yate Town Council be declined with regret.

757 Correspondence Other

The Clerk reported the receipt of the following late correspondence:

(i) Letter of complaint re the behaviour of youths in the grounds of the Brockeridge Centre

RESOLVED: That the complainant be advised of the actions agreed by the Council following the Liaison meeting held on 27 October 2010.

(ii) Training requests

RESOLVED: That the Clerk be authorised to attend the SLCC training events on 2 and 7 December 2010 at the costs of £55 and £12 respectively.

(iii) SGC request for street names for development off Heather Avenue

RESOLVED: That the request be referred to the Local History Group and to the Highways Committee for consideration.

(iv) Request for nominees for Christmas lunch

RESOLVED: That the local businesswoman be offered contact details for representatives of the Zion Church, Water Aid, Fair Trade and Village Action.

758 Date of next meeting

MONDAY 13 DECEMBER 2010 AT 7.30PM AT THE BROCKERIDGE CENTRE