

**Minutes of the Meeting of Frampton Cotterell Parish Council  
7 June 2010**

**Held at the Bockeridge Centre, Woodend Road, Frampton Cotterell**

**Present:** Councillors Clothier (*Chairman*), Mrs Bashford, Broome, Farbrother, Hendy, D Hockey, Pat Hockey, Mrs Rowan and Mrs Stickland

Messrs Baker, Hudson and Jago, residents of Mount Close

**Apologies:** Councillors King, Ms Kitching, Manfield, Susan Tubey and Underhill  
PC Matthews

**67 Evacuation Procedure**

5 The Chairman drew attention to the emergency evacuation procedure.

**67 Declarations of Interest under the Local Government Act 1972**

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- Cllrs D and P Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire District Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.
  - Cllrs Broome and Mrs Stickland declared personal interests as Parish Council representatives on Frampton Cotterell Over 50s Computer Group.

**67 Parishioner Observations**

7 Messrs Baker, Hudson and Jago of Mount Close, Frampton Cotterell expressed their concerns about cars racing around the car park at The Park and the associated noise, in the early hours of the morning, generated by cars revving, loud music and shouting. They felt frustrated at the lack of action by the Parish Council, the police and the ASB team, especially in view of the fact that barriers were promised in 1994 but never installed. Members agreed that this was a serious problem and pointed out that other parties – Crossbow Community Association and St Peter’s Church – must be involved in finding a resolution to this nuisance.

**RESOLVED:**

- That the provision of a barrier be supported in principle, subject to further investigations and consultation with the parties cited above
- That the Acting Clerk be requested to check with Jacqui Ward of SGC whether such a scheme might qualify for grant assistance from the SSCG

*Messrs Baker, Hudson and Jago then left the meeting.*

**67 Presentation from Cllr Sheila Mead, Member of SGC Standards Committee**

8 Cllr Mrs Mead reported upon the work of the Standards Committee. Members heard that 49 complaints had been considered in 2009/10 and that the average cost of seeing a case through to completion amounted to £6500, almost double the cost per case in the previous year. Cases had increased in both volume and complexity. Cllr Mrs Mead stated that the Committee’s aim was to promote high standards of behaviour and supplied information to the Acting Clerk for onward transmission to Councillors. In response to a query from Cllr Hendy about equalities monitoring, Cllr Mrs Mead promised to ask Gill Sinclair of SGC’s Legal Services to advise him further on the current situation.

The Chairman thanked Cllr Mrs Mead for her presentation. The report was noted.

*Cllr Mrs Mead then left the meeting.*

**67 Minutes of Annual Council - 10 May 2010**

**9 RESOLVED:**

- That the minutes of the meeting of the Parish Council held on 10 May 2010 be confirmed and signed
- That Avon and Somerset Constabulary be requested to ensure that there is regular police attendance at meetings of the Parish Council

**68 Minutes of Annual Parish Meeting – 19 May 2010**

**0 RESOLVED:**

- That the minutes of the above meeting be noted
- That a report on the actions required consequent upon this meeting be presented to the next meeting of the F & GP Committee

**68 Report from PC Matthews**

**1** Members considered the contents of a written report submitted by PC Matthews. A small number of burglaries and car thefts had occurred, and three non-injury collisions. The report also made mention of persistent ASB problems at The Park and around the Brockeridge Centre. Cllr Farbrother wondered whether the police mobile video unit could be used at The Park. Cllr Pat Hockey commented that in her view any meeting with residents living near the Brockeridge Centre should involve the young people. Cllr Hendy pointed out that the meeting with residents should be carefully structured and managed; with regard to the locking of the rear gates, he added that this change should be logged in the Risk Assessment and the fire exit sign removed. Cllr D Hockey thought that the situation should be checked with the Fire Service. In the longer term, the Chairman felt that plates fixed to the inside of the rear gates would obviate the need for locks of any kind.

The report was noted.

**68 Vacancies on Outside Bodies**

**2** The Acting Clerk reported that a vacancy remained on the Frampton Cotterell and District Twinning Association.

**RESOLVED:** That this item be left on the agenda for future meetings.

**68 Audit of Accounts for the year ended 31 March 2010**

**3** The Acting Clerk circulated at the meeting outturn figures for 2009/10. He stated that the Council must approve the return by the end of June at the latest and went to explain that of the three sections required by the external auditors, only two had been completed at this stage because the Internal Audit exercise could not be carried out until 9 June 2010. Cllr Mrs Rowan was unhappy that the detailed accounts for 2009/10 had not been made available and felt that it would be inappropriate to approve the return until the Internal Audit had been concluded and seen to be satisfactory. In response to queries from two Cllrs, the Acting Clerk undertook to check and verify the statements relating to Severance Pay and to Night Bus Donation.

**RESOLVED:**

- That a meeting of the Internal Audit Panel be held at 7.30pm on Tuesday 22 June 2010 to consider the report from the Internal Auditor
- That a Special Meeting of the Council be held at 8.00pm on Tuesday 22 June 2010 to consider the Audit of Accounts for the year ended 31 March 2010

**68 Council Projects**

4 Referring to a number of projects which the Council aspired to achieve for the parish [solar panels, geo-thermal heating and extension to the Brockridge Centre, the development of Bell Road and other sites for allotments and a replacement pavilion], the Chairman sought the Council's agreement to seek quotations for timber-framed buildings at both the Brockridge Centre and the Cricket Pavilion. Members noted the details of the outline plans for a new Cricket Pavilion which he circulated at the meeting. Cllr Hendy commented that the Council ought to produce a costed and prioritised programme of schemes which would in turn assist the preparation of the optimum staffing structure for the Council to then drive these projects forward.

**RESOLVED:** That the Chairman report back upon the quotations he obtains to the F & GP Committee

**68 Planning Committee (10 and 26 May 2010)**

5 Referring to Minute 654, Members generally noted with dismay that the incidence of an inquorate meeting had meant that the opportunity to comment upon two planning applications had been lost. It was then

**RESOLVED:** That the minutes of the meetings of the Planning Committee held on 10 and 26 May 2010 be adopted, together with all the recommendations contained therein.

**68 Leisure and Recreation Committee (10 and 24 May 2010)**

6 **RESOLVED:** That subject to the reference back, for clarification, of the Allotment Tenancy Agreement, and in particular Paragraph 4(b), the minutes of the meetings of the Leisure and Recreation Committee held on 10 and 24 May 2010 be adopted, together with all the recommendations contained therein.

**68 Highways Committee (10 May 2010)**

7 **RESOLVED:** That the minutes of the meeting of the Highways Committee held on 10 May 2010 be adopted, together with all the recommendations contained therein.

**68 Brockridge Committee (10 and 24 May 2010)**

8 **RESOLVED:** That the minutes of the meetings of the Brockridge Committee held on 10 and 24 May 2010 be adopted, together with all the recommendations contained therein.

**68 Staffing Committee (10 May 2010)**

9 **RESOLVED:** That the minutes of the meeting of the Staffing Committee held on 10 May 2010 be adopted, together with all the recommendations contained therein.

**69 F & GP Committee (10 and 26 May 2010)**

0 **RESOLVED:** That the minutes of the meetings of the F & GP Committee held on 10 and 26 May 2010 be adopted, together with all the recommendations contained therein.

**69 Reports from South Gloucestershire Councillors**

1 Cllr Pat Hockey drew Members' attention to the Core Strategy planning document which all Councillors could learn more about at the next meeting of the Planning Committee on 14 June. She explained that this Strategy would govern housing provision in the region up to 2016 and that the new Government were likely to take a different approach to that of its predecessor.

The report was noted.

**69 Correspondence Received**

**2** The following correspondence was noted:

*ALCA Newsletter – May 2010*

*ALCA Briefing – Sustainable Communities Act*

*CPRE – Offer to attend Council meeting*

*South Glos Deaf Association Newsletter – June 2010*

*Networking News (SGC's Local Environment News)*

*Strategic Policing Plan 2010-2013*

**69 Dates of next meetings**

**3** TUESDAY 22 JUNE 2010 AT 8.00PM AT THE BROCKERIDGE CENTRE

MONDAY 19 JULY 2010 AT 7.30PM AT THE BROCKERIDGE CENTRE