

Minutes of the Meeting of Frampton Cotterell Parish Council

2 March 2011

Held at the Brockridge Centre, Woodend Road, Frampton Cotterell

Present: Councillors Clothier (*Chairman*), Mrs Bashford, Broome, Farbrother, D Hockey, Pat Hockey, King, Mrs Stickland, Susan Tubey and Underhill

Apologies: Councillors Manfield, Mrs Rowan and Thomson

829 Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

830 Declarations of Interest under the Local Government Act 1972

- Cllrs Broome and Mrs Stickland declared personal interests as Parish Council representatives on Frampton Cotterell Over 50s Computer Group.
- Cllrs D and P Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire District Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.
- Cllr Farbrother declared a personal interest in the land at Bell Road.

831 Confirmation of Minutes - 16 February 2011

Referring to Minute 814, Cllr Susan Tubey commented that in her view a 6.00pm closing time for the play area gate was too early. Other Members pointed out that the arrangement was intended to run for a three-month trial period followed by a review of the situation to assess the effectiveness of the agreement. Referring to Minute 827(iv), the Clerk reported that the anticipated costs for the installation of the kissing gates amounted to approximately £200. The report was noted.

RESOLVED:

- That the minutes of the meeting of the Parish Council held on 16 February 2011 be confirmed and signed.

832 Report from PC Matthews

The Council considered a report from PC Matthews, circulated at the meeting. Members learnt that the plans for the installation of bollards at The Park were well advanced. The report also indicated a reduction in ASB on Lower Stone Close and a small number of thefts from vehicles during February. Two burglaries, five reports of ASB and five collisions had occurred.

RESOLVED:

- That the report be noted.

833 Parish and Town Council Elections – 5 May 2011

Members considered the contents of a letter from SGC's Returning Officer that set out the arrangements for the above elections.

RESOLVED:

- That the advice be noted.

834 Land at Bell Road

The Clerk reported his action in ensuring that the hedge bordering the access to the above land was cut back. Cllrs D and Pat Hockey reminded Members that an ecological survey of the site had revealed the presence of slowworms; the preservation of these creatures needed to be carefully managed. In order to avoid the nesting season, Members felt that the land clearance works were best undertaken in Winter 2011.

RESOLVED:

- That a meeting of the Bell Road Working Group be convened to prepare a programme of action for the development and management of the site and report back.

835 Energy-saving proposals for Council Buildings

The Chairman reported upon his exploratory discussions with a representative of Sky Shades UK about the potential for both monetary and energy savings via the provision of photo-voltaic solar panels on Council buildings. Such installations would enable the Council to generate electricity for its own consumption and/or for re-sale to the National Grid. Cllr Farbrother supported the principle of further investigating these proposals, adding that the production of solar hot water should also be explored.

RESOLVED:

- That a representative of Sky Shades UK be invited to address the Council on how such energy-saving proposals might be implemented.

836 Request from Frampton Cotterell Playing Fields Committee

The Clerk reported upon a request from the Chairman of the Committee for an additional grant of £200 toward annual

RESOLVED:

- That the request be approved.

837 Access problems at Beesmoor Road Playing Fields

Cllr D Hockey reported his action, in response to concerns raised by a local resident, in exploring the possible installation of an A-frame barrier to assist parents with buggies to access the above playing fields. Members heard that the Chairman of the Playing Fields Committee approved the proposal and that SGC's Lindsay Saunders could advise the Council on supply/installation costs.

RESOLVED:

- That the Clerk be requested to seek further details and report back.

838 Installation of Bollards at The Park

The Clerk asked for Members' views in respect of a request from Crossbow Pre-School for the Parish Council to meet the surveying costs associated with their plans to renovate St Peter's Hall. The meeting noted that the costs were expected to be lower than might otherwise be the case because the surveyor would combine this work with his instructions from the Parochial Church Council to assess the implications of installing bollards at the entrance to The Park. The Clerk also asked the Council to determine its stance in relation to the provision of security lighting at The Park. Whilst sympathetic to Crossbow Pre-School's request, Members did not favour the fitting of security lights to the pavilion on the basis that they felt that such lighting tended to encourage rather than deter anti-social behaviour.

RESOLVED:

- That the Clerk be authorised to support Crossbow Pre-School's request up to the financial limit indicated; and
- That no security lighting be installed at The Park.

839 Repair to leak at the Cricket Pavilion

The Chairman reported two quotations for the above works.

RESOLVED:

- That the quotation from Mr J Warren in the sum of £60 be accepted.

NB The Clerk declared a personal interest in this matter and left the meeting whilst discussions took place, returning after the above decision was taken.

840 Revisions to Standing Orders and Financial Regulations

Referring to Minute 789, the Clerk presented his initials revisions to the above documents.

He explained that it had proved difficult to convene a meeting of the Standing Orders Working Group, acknowledging nonetheless that it would preferable for that group to review the documents in the first instance.

RESOLVED:

- That the Clerk be requested to arrange a meeting of the Standing Orders Working Group to consider this matter and report back.
- That the SO Working Group also undertake an audit of the Council's Working Groups.

841 Planning Applications

RESOLVED:

- That the comments attached at Appendix 1 be referred to SGC for consideration.

842 Planning Decisions

RESOLVED:

- That the Planning Decisions attached at Appendix 2 be noted.

843 Finance: Accounts

RESOLVED: That the Accounts dated 2 March 2011, as set out at Appendix 3 in the amount of £111.91, be approved.

844 Reports from South Gloucestershire Councillors

Cllr D Hockey reported that SGC had agreed a zero increase budget for 2011/12. He also referred to the procedure that SGC had established to process payments for items purchased out of the ex-HRA fund available to South Gloucestershire Councillors.

Cllr Pat Hockey advised the meeting that the consultation period on SGC's Core Strategy had now ended; the proposals were now with the Planning Inspectorate and a Public Inquiry was expected to take place in June.

The reports were noted.

845 Correspondence Received

The following correspondence was noted:

Street Lighting Scheme – Letter from Inspector Rees

Avonside CPRE – Notice of AGM

Well Aware website – Information flyer

North Bristol NHS Trust –Spring 2011 newspaper

846 Correspondence Other

- (i) The Clerk reported a request from the Secretary of Frampton Cotterell Cricket Club to carry out re-decoration, plumbing and electrical works at the pavilion.
- (ii) The Clerk reported a request from Crossbow Pre-School to hold a family sponsored walk, with associated refreshment stalls and rides, in May at The Park.
- (iii) Cllr D Hockey circulated for information a photograph of the outdoor bench to be purchased and sited in the Centenary Field.

RESOLVED:

- That, subject to the certification of all plumbing and electrical works by a qualified person, the Cricket Club's request be approved.
- That, subject to the event satisfying all Health & Safety and Risk Assessment requirements, Crossbow Pre-School's request be approved for Sunday 15 May 2011.

847 Items for future meetings

RESOLVED:

- That, using the data available from SGC and Village Action, a report summarising the nature and extent of youth activities in Frampton Cotterell and environs be produced.
- That a meeting of the Audit Panel be convened and its recommendations be referred to Council in due course.

848 Date of next meeting

WEDNESDAY 16 MARCH 2011 AT 7.30PM AT THE BROCKERIDGE CENTRE