

Minutes of the Meeting of Frampton Cotterell Parish Council
28 September 2011
Held at the Brockridge Centre, Woodend Road, Frampton Cotterell

Present: Councillors Clothier (*Chairman*), Broome, Mrs Crumpton, Farbrother [*part*], Forsyth, D Hockey, Pat Hockey, Mrs Morris, Mrs Stickland, and Mrs Williams

In attendance: Alison Richards, SGC Street Cleansing Manager
Mr and Mrs Fletcher

Apologies: Councillors Hendy, Underhill and Weeks

155 Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

156 Declarations of Interest under the Local Government Act 1972

- Cllr Broome declared a personal interest as a Parish Council representative on Frampton Cotterell Over 50s Computer Group.
- Cllrs D and Pat Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire District Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.

157 Confirmation of Minutes - 14 September 2011

It was proposed by Cllr Mrs Stickland, seconded by Cllr Mrs Crumpton and

RESOLVED:

- That the minutes of the meeting of the Parish Council held on 14 September 2011 be confirmed and signed.

158 Green Dog Walker Scheme

Alison Richards gave a presentation upon the above initiative. Councillors learned that SGC received 323 complaints about persistent dog fouling in 2010/2011, with a peak in complaints during the winter months. South Gloucestershire boasted approximately 1000 dog bins, and 20 tonnes of dog waste was collected annually. SGC has two dog wardens; their statutory duties related to the management of stray dogs and noise nuisance. She went on to describe the Falkirk Council scheme [summarised in the leaflet at Appendix A] and the level of SGC support. Members noted the importance of personal data security and the monitoring of the impact of the scheme. Generally, Councillors felt that, once advertised and promoted, such a scheme must be run by a local self-supporting group. Cllr Mrs Crumpton stated that it was important to have young people involved in the initiative and offered to make presentations to the local schools.

The Chairman thanked Alison Richards for her attendance and presentation.

RESOLVED: THAT

- The scheme be publicised in the Council's forthcoming newsletter;
- Information on the scheme be displayed at the bluebell planting event on 30 September and 1 October; and
- Information on the scheme be passed on to the dog-training class held at Crossbow House and to local sports groups.

Alison Richards left the meeting.

159 Parishioner Observations

(1) Mr and Mrs Fletcher, residents of Lower Chapel Lane, raised their continuing concerns about the anti-social behaviour displayed by youths gathered in the grounds of the Brockeridge Centre. The behaviour included drug-taking, damage to fences and trees, bad language and threats of physical violence; a number of such incidents had been reported to the police. The Clerk commented that further work to repair damaged fences was planned. The Chairman pointed out that PC Simmons was holding a beat surgery on 12 October and encouraged the Fletchers to attend.

RESOLVED:

- That the Clerk be requested to seek from SGC's ASB team the temporary installation of CCTV equipment so that the problem can be monitored and evidence gathered for police action if appropriate.

(2) Cllr Forsyth reported upon Boundary Commission for England proposals to revise the boundaries of a number of constituencies in the South West and to reduce their number from 55 to 53.

RESOLVED:

- That the Clerk be requested to post notices about the proposal and associated public hearings on the Council's noticeboards.

160 Notes of the Council Business Working Group – 11 July 2011

RESOLVED:

- That the report be noted and the recommendations therein be approved.

161 Notes of the Bell Road Working Group – 15 September 2011

Referring to the above notes, Cllr D Hockey pressed the Council to employ a team from Leyhill Prison to undertake initial clearance work at the Bell Road site, as this was the most cost-effective option. He added that the work may be eligible for an SGC Environment Grant. Councillors agreed that no options about the future use of the site should be ruled out at this stage, although it would be helpful to indicate the preferred option. Cllr Pat Hockey observed that once the site had been at least partially cleared, Members of the Working Group could meet to view the land and produce a detailed plan for its development.

RESOLVED: THAT

- the report of the Bell Road Working Group be approved;
- the preferred option of organic allotments be approved;
- the Clerk be requested to apply to SGC for an Environment Grant for these works; and
- subject to a maximum expenditure of £750, the Clerk be authorised to engage the Leyhill Prison team to clear overgrowth from the site, particularly where it has encroached upon the property of adjoining householders.

162 Bluebell Wood at the Centenary Field – Progress Report

The Clerk reported progress to date in respect of the above project Cllrs were pleased to note that plans were well advanced, with a high level of public participation and good publicity for the event via posters and press bulletins. Cllr D Hockey suggested that the Council should take up SGC's offer of a Risk Assessment for the scheme. The Clerk confirmed that tents and equipment would be stored overnight at the Brockeridge Centre. Councillors agreed that specific areas of the field should be allocated to each of the participating schools. had submitted an application to SGC for an Environment Grant.

RESOLVED: THAT

- the report be noted; and
- the Clerk be requested to report back in due course upon the provision of a commemorative plaque at the Centenary Field.

163 Proposal for Tree/Shrub Management (The Park) Working Group

The Clerk recommended the formation of a small ‘task and finish’ Working Group to consider the contents of an arboricultural report which included a range of proposals for the enhancement of the public amenity at The Park by carrying out works to existing trees and shrubs and the addition of new plantings.

RESOLVED: THAT

- the formation of a Tree/Shrub (The Park) Working Group be approved; and
- Cllrs D and Pat Hockey, together with the Chairman and any other Member expressing an interest in the work, be appointed to the Working Group.

164 Request for Noticeboard – Church Road

Cllr Mrs Crumpton reported a request from the proprietor of the café on Church Road for the provision of a noticeboard by the rank of shops. Members agreed that, subject to written permission from the landowner, the idea ought to be pursued since the location was ideal for such a facility.

RESOLVED:

- That the Clerk be requested to clarify the planning and budgetary implications and report back.

165 Council Newsletter

In accordance with Minute 153, the Clerk submitted a first draft of the Council’s forthcoming newsletter for Members’ consideration. Members suggested the following items for inclusion:

- a) Green Dog Walker Scheme b) Crossbow Pre-School Refurbishment c) Bell Road site
d) Queen’s Diamond Jubilee Celebration and e) Library Book service at the Brockeridge Centre.

RESOLVED: That

- the above suggestions be incorporated in the newsletter; and
- the Clerk be requested to circulate to all Members the final version of the newsletter for comment prior to printing and distribution.

166 Date for Police Surgery

The Clerk reported that the next surgery would be held at the Brockeridge Centre on Wednesday 12 October 2011 from 6.00 to 7.30pm.

RESOLVED:

- That the report be noted.

167 The Queen’s Diamond Jubilee Celebration – 4 June 2012

In accordance with Minute 153, the Clerk provided further information about the national and local arrangements for the above event. Cllr Mrs Crumpton stated that she had sought advice from SGC’s George Kousouros and would report back his advice in due course.

RESOLVED: That

- the Clerk be requested to register with the Queen’s Pageantmaster the lighting of a beacon in the parish; and
- the event be publicised in the forthcoming Council newsletter, seeking parishioners’ suggestions on what local events might be arranged to celebrate the Queen’s Jubilee .

168 Invitation from Frampton Cotterell and District Twinning Association

Referring to Minute 143, the Clerk reported that the Association planned to pay their final formal visit to Kelbra in 2012 and invited Councillors to join them on this trip. Details about dates, travel arrangements and costs had not been supplied.

RESOLVED:

- That the Association be requested to suggest an appropriate gift for the Kelbra group, which could be presented to them on the occasion of the final visit.

169 Planning Applications

RESOLVED:

- That the comments attached at Appendix 2 be referred to SGC for consideration.

170 Planning Decisions

RESOLVED:

- That the planning decisions at Appendix 3 be noted.

Cllr Farbrother joined the meeting.

171 Accounts

It was proposed by Cllr Mrs Stickland, seconded by Cllr D Hockey and

RESOLVED: That the Accounts dated 28 September 2011, as set out at Appendix 4 in the amount of £5248.48, be approved.

172 Completion of External Audit of Accounts for the year ended 31 March 2011

The Clerk submitted a copy of the report prepared by Mazars, the Council's external auditors.

Members noted that Mazars had raised only two minor issues, both of which had been addressed. It was then proposed by Cllr Forsyth, seconded by Cllr Mrs Williams and

RESOLVED UNANIMOUSLY:

- That the report be received with satisfaction.

173 Maintenance Contracts for the Centenary Field and The Park

The Clerk advised Members that the Council's maintenance contracts for the above areas were due to expire. He reported that the contracts, with SGC and Landscape Services South West Ltd, had run successfully, demonstrated value-for-money and enabled the Council to budget accurately over the medium term. Consequently, he recommended that new 5-year contracts be negotiated with these organisations.

RESOLVED:

- That, subject to compliance with the Council's Financial Regulation, the Clerk be authorised to negotiate new 5-year contracts with SGC and Landscape Services South West Ltd.

174 Reports from South Gloucestershire Councillors

Cllr D Hockey advised Councillors that cattle were to be grazed in the field adjacent to the Centenary Field in the near future. He had discussed with Rennie Dickins, SGC's PROW Manager, the provision of a kissing gate to ensure that the Parish Council's land is stock-proof. Members heard that Rennie Dickins had indicated that a Parish Council contribution of £200 would be required for this work to proceed. It was then proposed by Cllr Farbrother, seconded by Cllr Forsyth and

RESOLVED: That

- a contribution of £200 for the provision of a kissing gate at the Centenary Field be approve; and
- South Gloucestershire Councillors be requested to ensure that future reports are submitted in writing so that they can be issued with the agenda papers.

175 Correspondence Received

The following correspondence was noted:

SGC Sustainable Community Strategy – consultation arrangements

CPRE Avonside – August 2011 Newsletter

Thank-you letter – Crossbow Pre-School

SGC – Public Exhibitions re Filton Airfield

176 Items for future meetings

RESOLVED:

- That the following items be tabled at the next or a future meeting of the Council:
Bell Road
Report from the Allotment Land Working Group (early meeting required)
- That Cllr D Hockey be added to the Allotment Land Working Group

177 Date of next meeting

WEDNESDAY 12 OCTOBER 2011 AT 7.30PM AT THE BROCKERIDGE CENTRE

Appendix 2

No	Type	No/Name	Road Name	Proposed Development	Observation	Observation Detail
2711	F	371	Church Road	Erection of 1 no. detached garage.	No Objection	Subject to: (1) the access remaining unchanged and (2) no adverse impact on the adjacent listed building.
2774	EXT	29	Boundary Road	Part demolition and alteration to existing outhouse to form 1 no. detached dwelling, garage and access. Erection of new detached double garage and access to existing dwelling. (Consent to extend time limit implementation for PT08/2166/F)	No Objection	
2792	NMA	12	Newlands Avenue	Non material amendment to PT09/0186/F to incorporate the bay window and porch into one continual extension with a common roof	No Objection	