

Minutes of the Meeting of Frampton Cotterell Parish Council
22 June 2011
Held at the Brokeridge Centre, Woodend Road, Frampton Cotterell

Present: Councillors Clothier (*Chairman*), Broome, Mrs Crumpton, Farbrother, D Hockey Pat Hockey, Thomson, Weeks and Mrs Williams

In attendance: Mrs J Stickland, Mr P Semenenko and Mr R Underhill.
Three representatives from Crossbow Pre-School.
Two representatives from Frampton Cotterell Netball Club.
Two representatives from Frampton Cotterell First Responders.

Apologies: Councillors Forsyth, Hendy and Mrs Morris

59 Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

60 Declarations of Interest under the Local Government Act 1972

- Cllr Broome declared a personal interest as a Parish Council representative on Frampton Cotterell Over 50s Computer Group.
- Cllrs D and Pat Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire District Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.

61 Confirmation of Minutes - 8 June 2011

It was proposed by Cllr D Hockey, seconded by Cllr Thomson and

RESOLVED:

- That the minutes of the meeting of the Parish Council held on 8 June 2011 be confirmed and signed.

62 Parishioner Observations

Nikki Davies and Claire Fletcher presented their cases for grant funding on behalf of Crossbow Pre-School and Frampton Cotterell Netball Club respectively. The Chairman thanked the representatives for the information they provided.

63 Grant Applications

Members considered grant applications from thirteen organizations, paying particular regard to the benefits accruing to the residents of Frampton Cotterell, the resources available to the applicants and the Council's ongoing financial commitments to other local bodies.

RESOLVED:

- That grants be awarded as follows:
 - (i) Manor Day Centre - £30
 - (ii) Crossbow Pre-School - £200
 - (iii) Fromeside Youth Centre - £50
 - (iv) Frampton Cotterell First Responders - £100
 - (v) Yate and District Heritage Centre Trust - £20
 - (vi) Four Towns and Vale Link - £50
 - (vii) Victim Support - £50

 - (viii) Frome Valley Medical Centre - £100
 - (ix) Childrens Playlink Play Scheme for Disabled Children - £50
 - (x) Frampton Cotterell Netball Club - £200

That no grants be awarded to Severn Area Rescue Association, St Peter's Hospice and South Gloucestershire Senior Citizens Forum.

64 Co-option of three Councillors

Further to Minute 57, the council considered presentations from three of the four candidates who had applied to fill the three Parish Council vacancies.

RESOLVED:

- That Messrs Underhill, Willett and Mrs Stickland be co-opted to the Council.

The new Councillors in attendance duly signed their Declarations of Acceptance of Office in the presence of the Clerk and joined the meeting.

65 Training Programme for Councillors

The Clerk reported that now the Council was up to its full complement of 15 Members, it would be useful for Councillors to indicate the kind of induction and training they require to support them in their role. Members noted that a wide range of courses (some of them free) were available via ALCA, SWE, SLCC and SGC.

RESOLVED:

- That all Councillors be requested to discuss their induction/training needs with the Clerk so that the appropriate arrangements can be made.

66 Meetings Schedule - August 2011

The Clerk reminded Members that it was the Council's normal practice not to hold meetings in August. Members recognised the need to meet should there be planning applications which must be considered between the meetings scheduled for 20 July and 31 August

RESOLVED:

- That the meetings scheduled for 3 and 17 August be cancelled UNLESS there are planning applications that must be considered during that period.

67 Park Sports Consultative Committee Minutes – 7 June 2011

Members noted the contents of the above minutes. The Chairman pointed out two specific requests from the Cricket Club, namely for budgetary provision in 2012/13 for works to the cricket square and outfield and a request for dropped kerbs at the overflow car park to facilitate the transfer of the club's roller from one field to the other.

RESOLVED: THAT

- the minutes be noted;
- the request for works to the cricket square and outfield be considered during the budget cycle of meetings; and
- the request for dropped kerbs be approved at an estimated cost of £239.14.

68 Allotment Land Working Group Minutes – 8 June 2011

The Clerk submitted the minutes of the above meeting. Members noted that the planned site meeting had taken place on 15 June. Cllr Pat Hockey commented that it would be useful for the Bell Road Working Group to meet in the near future so that a scheme for the development of the site could proceed in the autumn.

RESOLVED:

- That the minutes be noted.

69 Council Working Groups – Dates for meetings

As requested, the Clerk submitted for information a schedule of forthcoming dates for meetings of the Council's Working Groups.

RESOLVED:

- That the report be noted.

70 Consultation arrangements for Council Business

As requested, the Clerk reported the proposed consultation arrangements for both current and planned activities of the Council.

RESOLVED:

- That the report be noted.

71 Installation of bollards at Frampton End Road

The Clerk asked Members to consider what further action, if any, they wish to take in respect of the above issue. Referring to Minute 494 [Council 22 June 2009], Cllr Mrs Crumpton pointed out that the police report then requested had never been provided. She proposed, seconded by Cllr Weeks and it was

RESOLVED:

- That the police be requested to advise upon the feasibility of providing four parking spaces at the above location, with a waiting time limit of 30 minutes.

72 Parking problems, Woodend Rd and Lower Stone Close

Cllr Mrs Crumpton commented upon the traffic problems affecting Woodend Road and Lower Stone Close, ie parking, speeding and the volume of traffic using these highways as a rat run. Cllr Pat Hockey stated that SGC officers had investigated these problems; traffic-calming chicanes had been considered inappropriate. She added that the position of local businesses must also be borne in mind.

RESOLVED:

- That the matter be referred to a Working Group comprising Cllrs Mrs Crumpton, Mrs Williams and Farbrother for detailed consideration and report back.

73 Staffing Review – Progress Report

The Clerk reported upon progress to date in his review of the cleaning, caretaking and groundsman functions of the Council. Members agreed that a meeting of the Staffing Working Group was required so that the review could be completed.

RESOLVED:

- That the review be referred to the Staffing Working Group for further consideration and report back.

74 Location of new noticeboard at The Park

The Clerk provided Members with a plan showing the location of the new noticeboard at The Park.

RESOLVED:

- That the report be noted.

75 Planning Applications

RESOLVED:

- That the comments attached at Appendix 1 be referred to SGC for consideration.

76 Finance: Accounts

RESOLVED: That the Accounts dated 8 June 2011, as set out at Appendix 2 in the amount of £11,743.11, be approved.

77 Audit of accounts for the year ended 31 March 2011

The Clerk advised the Council that he had prepared the Annual Return for the above period following the completion of accounting year-end and internal audit procedures. Members noted the contents of the Return, ie the accounting statements, the analysis of variances and the annual governance statement. The statutory notice regarding the rights of electors to inspect the Council's accounts had been posted.

RESOLVED:

- That the Annual Return for the year ended 31 March 2011 be approved for submission to the Council's external auditors.

78 Reports from South Gloucestershire Councillors

Cllr Pat Hockey reported that, as a matter of normal procedure, the Inspector in charge of the Core Strategy examination had called a meeting to discuss the future of Filton Airfield. Members could follow the links on e-mails from SGC, forwarded by the Clerk. She offered to advise any Cllr who had queries about the process. Members also heard that Gloucestershire County Council and Bristol City Council planned to cut back on their funding of some bus services. The 342 service, which runs along Badminton Road, was under threat, although it might be that SGC could contribute to and safeguard its future operation.

Cllr D Hockey advised the meeting that the refuge on Church Road had been installed and that the facility would greatly benefit pedestrians, not least by acting as a traffic-calming measure. He also reported that he had been appointed as Chairman of SGC's Development Control (West) Committee. The reports were noted.

79 Reports from representatives on Outside Bodies

Cllr Pat Hockey reported that a speaker on the subject of Community Sentencing would be attending the next meeting of the ALCA Area Group; Cllrs noted that the meeting was scheduled for 7.15pm on Thursday 14 July, at Poole Court, Yate.

80 Correspondence Received

The following correspondence was noted:

North Bristol NHS Trust – Summer 2011 Newsletter

South Glos Voluntary Sector Conference – 6 July 2011

SGC Letter re Distribution of bags for cardboard recycling

81 Items for Future Meetings**RESOLVED:**

- That the issue of dog-fouling be considered at a future meeting.

82 Date of next meeting

WEDNESDAY 6 JULY 2011 AT 7.30PM AT THE BROCKERIDGE CENTRE

No	Type	No/ Name	Road Name	Proposed Development	Observation	Observation Detail
1627	F	4	Western Avenue	Erection of first floor side and rear extension over existing garage, erection of single storey side extension, and erection of single storey rear extension to provide additional living accommodation.		No Objection
1718	F	36	St Peters Crescent	Erection of single storey front extension to form porch and W.C.	No Objection	
1860	TRE	39	Meadow View	Works to fell 1 no. Oak tree covered by SGC tree preservation order 05/02 (37 and 39 Meadow View) dated 3rd June 2003	Objection	The Parish Council objects unless South Gloucestershire Council's Tree Officer feels that it will cause damage or danger to persons or property if it remains.