

Minutes of the Meeting of Frampton Cotterell Parish Council
16th April 2007
Held at the Brokeridge Centre, Woodend Road, Frampton Cotterell

Present: Mrs J Rowan (in the Chair), Mr D Broome, Mr A Gollin, Mr G Hayter, Mr D Hockey, Mrs P Hockey, Mr B King (part), Mr C North, Mr R Underhill, Mr P Wilson and Mr S Wilson

Apologies: Mr D Manfield and Mr R King
PC Barraclough

Cllrs were upstanding in remembrance of Cllr George Keel

913 The Chairman reported that due to Cllr Keel's sad death the parish and district elections for Central Ward had had to be countermanded and would now take place on 24th May 2007.

The Chairman suggested two possible courses of action:

- If the election is not contested, then the newly elected Councillors would be able to take up office from 8th May 2007, and so Council could carry on its business as normal.
- If the election is contested then during May the eight elected Councillors could meet fortnightly for full council meetings until after the election when a full complement of Cllrs could agree committee membership and so on.

The Chairman volunteered, if it was the will of the Council to accept the position of Chairman for one month until after the election. This was noted.

914 Retiring Councillors.

Cllrs Hayter (8 years in office), North (30 years in office) and Wilson (23 years in office) had not sought re-election. The Council marked this by presenting each retiring Cllr with a card and an invitation to come back at some agreed time in the next few months for a further presentation.

915 Declarations of Interest under the Local Government Act 1972

- Cllrs D and P Hockey are South Gloucestershire Councillors.

916 PC Barraclough

PC Barraclough sent his apologies and reported:

- His condolences following the passing of Councillor George Keel.
- The overall crime levels remain low.
- A small rise in the number of anti social behaviour calls, seven in total. Some of young people playing football in school grounds, and others of leaving rubbish and broken glass around the playing fields at Beesmoor Road. These were to areas across the parish and minor in nature and can be attributed in part to the Schools' Easter break.
- Two reported burglaries to garages, one an attempt only and the other where entry was gained but nothing was stolen.
- One accident involving a motorcycle hitting a parked vehicle, the rider sustained a neck or higher back injury, but his condition was described as not serious.
- Several reports concerning speeding vehicles in Perrinpit Road, Church Road, Beesmoor Road and Park Lane, which he will address as soon as he is able to do so with another regular police officer as he cannot use a PCSO.
- Reports of overweight vehicles using Church Road. He will also try to address this when possible but will need to catch them in the act.

The Council noted that it may help if photographs could be taken of such incidents.

- The Clerk was asked to put this in the next Newsletter.

Litter at Beesmoor Road

The Clerk reported that the Caretaker/Handyman had cleaned the litter after recent parties held at Beesmoor Road and would probably need to go again, which he was willing to do.

RESOLVED:

That the Caretaker/Groundsman should do this work if needed.

917 Confirmation of Minutes

Following a proposition from Cllr Hayter, seconded by Cllr North it was:

RESOLVED: that the Minutes of the Meeting of the Parish Council held on 12th February 2007 be confirmed and signed.

918 Annual Parish Meeting

It was reported that some people had indicated that they may wish to attend and as these may not be parishioners, the Chairman agreed to give consideration as to how this would be dealt with.

919 Land at Bell Road

SGC is seeking the Parish Council's views on putting this land to some type of community use such as allotment gardens, a children's play area or a wildlife area. SGC had advised that there is no anticipated purchase cost to the Parish Council, as long as the Parish Council meets the cost of clearing it.

Following a proposal from Cllr D Hockey, seconded by Cllr Mrs Rowan it was:

RESOLVED:

- To respond that the Parish Council is interested in principle but would need to establish the cost of clearing the access and the plot first and in view of the elections this make take a little while.
- To seek written confirmation of any cost implication to the Council of acquiring this land from SGC.
- The Clerk was asked to seek quotations to clear the access and to clear the land to a standard suitable for a wildlife area, as well to a standard suitable for use as allotments.

920 Vacancy for Assistant Leader

The Clerk reported that two applications had been received and interviews were being set up for Thursday 26th April. This was noted.

921 Youth Shelter Steering Group

The notes of the 8th Meeting of 14th March 2007 were noted.

922 Accounts for Payment

Following a proposition from Cllr Mrs Rowan, seconded by Cllr Hayter it was:

RESOLVED:

That Accounts in the Amount of £22,096.98 be approved subject to the following:

- The Clerk was asked to investigate further the payments to Virgin Media and report back to the F and GP committee.

That Receipts in the amount of £2785.38 be noted.

923 Financial statement 2006/2007

This was noted and approved for presentation to the Annual Parish Meeting.

924 Planning Committee Report

Following a proposition from Cllr North it was:

RESOLVED: that the minutes of the Planning Committee held on 2nd April 2007 be adopted, together with all the recommendations therein.

a Committee Terms of Reference

RESOLVED:

That the Terms of Reference for the Planning Committee dated April 2007 be adopted.

925 Highways Committee Report

Following a proposition from Cllr Hayter it was:

RESOLVED: that the minutes of the Highways Committee held on 2nd April 2007 be adopted, together with all the recommendations therein.

a Min 496(b)(i) Harris Barton

It was clarified that paragraphs 1 and 3 refer to the Harris Barton side of the river, and paragraph 2 to the Hillyfields side.

It was reported that part of the path on the Hillyfields side is very bad.

- This was referred to the next Highways Committee for further consideration.

b Min 496(b)(ii) Hovers Lane

It was reported that the repairs had now been undertaken.

c Min 496(b)(vi) LFC41

This should refer to the path from The Land to Lower Chapel Lane.

- The Clerk was asked to seek confirmation from Mr Brindley as the alternative route he had referred to, to confirm the exact path and what it is an alternative to.

d Min 496(g) Kissing Gate at the Centenary Field

- The Clerk was asked to add that the owner of the fruit farm had installed the footbridge.

e Min 497 Potholes

It was reported that the pothole in School Road near Crossbow House had now been repaired. This was noted.

f Min 498 Kissing Gate installed at the Centenary Field

- The Clerk was asked to place this on the next Highways agenda.

g Committee Terms of Reference

RESOLVED:

That the Terms of Reference for the Highways Committee dated April 2007 be adopted.

926 Leisure and Recreation Committee Report

Following a proposition from Cllr North it was:

RESOLVED: that the minutes of the Leisure and Recreation Committee held on 26th March 2007 be adopted, together with all the recommendations therein.

a Min 470 (b) Scouts Licence

The Clerk was asked to ensure that the Scouts are informed about the Licence.

b Min 471(a) Request for Litter Bin

It was reported that there is no litterbin at the Woodend Road entrance to the Playing Fields.

Following a proposal from Cllr D Hockey, seconded by Cllr P Wilson

RESOLVED:

- To purchase two litterbins to be located at Beesmoor Road Playing Fields and to seek reimbursement for one of them from the Frampton Cotterell Playing Fields Management Committee.

c *Committee Terms of Reference (attached)*

RESOLVED:

- To adopt the L and R Committee terms of reference as amended.

927 Brockeridge Committee Report

Following a proposal from Cllr D Hockey it was:

RESOLVED: that the minutes of the Brockeridge Committee held on 21st March 2007 be adopted, together with all the recommendations therein.

a *Min 398(a) External Lights*

A quotation had been received to do these works in the amount of £403.

RESOLVED:

- To get these works done.

b *Minute Writing Course*

Mrs Allan had requested to go on this course as she is now taking minutes for the Brockeridge Committee. This course is available in May at a cost of £164

RESOLVED:

That Mrs Allan should attend the course.

c *Youth Leader*

It was noted that Miss Wood is about to under take the final examinations for her degree.

RESOLVED:

- To send Miss Wood a Good Luck card with the Parish Council's best wishes.

928 Finance and General Purposes Committee Report

RESOLVED: that the minutes of the Finance and General Purposes Committee held on 28th March 2007 be adopted, together with all the recommendations therein:

a *Min 172 Project - Drains at The Park*

- Cllr D Hockey agreed to chase Mr Vanstone (SGC).

b *Min 180 Procedure for Placing Orders*

RESOLVED:

- That this be adopted.

c *Min 184 Frampton Cotterell Over 50s Computer Group*

- The Clerk was asked to request Mr Clothier's response to the Parish Council's letter in time for the Annual Parish Meeting on 25th April 2007.

d *Min 190 Letter ref Boundaries of the Allotments and 382 Church Road*

It was noted that the Allotments Gardens are leased by the Parish Council from SGC.

- The Clerk was asked to refer this to SGC as the landlords and inform Abbey Law, Solicitors that this has been done.
- Cllrs were asked to visit the site to see the piece of land in question.

e *Min 176 To Amend the 2007/08 Budget to show Youth Group Funding*

RESOLVED:

- To confirm that the Youth group Budget of £1,500 should be set up by transferring funds from the contingency.

f Min 173 Proposed Extension to the Brockeridge Centre, Architect's Quotations

Three quotations had been received, but each architect had observed different potential problems, in particular to do with the drainage at the back of the building and a mature tree overhanging the Centre in a neighbour's garden.

RESOLVED:

- Cllr D Hockey agreed to talk to the neighbour about the tree.
- Not to proceed with Architect "A"
- To write to Architects "B" and "C" for clarification of the points they had quoted differently in order to obtain two like for like quotations so that a decision can be reached.
- To delegate authority to the F and GP Committee as the Project group to appoint an Architect once it is satisfied it has sufficient information.

929 Report from South Gloucestershire Council

Cllr D Hockey reported:

- A very successful spring clean along the Frome Valley Walkway within the parish.

Cllr P Hockey reported:

- That the Village Design Statement had now been passed by SGC.
- That the extension of the 30mph speed limit at Perrinpit Road had also been approved.

Discharge of Sewage into the River Frome

Cllrs remained very concerned that this is still occurring.

RESOLVED:

The Clerk was asked to write to Mr Skillet of Wessex Water, with a copy to Steve Webb, MP seeking a solution of a proper sewage system and deploring the continued discharge of raw sewage into the River Frome requesting them to take a strategic look at putting in a new system to eliminate the problems.

930 Correspondence

a E-Mail from Mrs Western, Tree Warden

Mrs Western had raised concerns about:

i Missing Street Signs

- These had been reported to SGC

ii Trees at The Glebe Land

Mrs Western was concerned that there was still some debris on the banks from the recent flooding, this was also still in place at Nightingale Bridge. She reported that some of the trees are not in very good condition and was particularly concerned about an apple tree that had been pruned leaving it unbalanced, whilst several of them have been over pruned.

RESOLVED:

- To report the ongoing debris to Wessex Water.
- To respond to Mrs Western explaining that the debris had been reported, and that the works to the apple trees had been undertaken as part of a training session by an SGC Tree Officer.

b Ridings Road Play Equipment

The Clerk reported that engine oil had been poured over the Play Equipment at Ridings Road, twice and that SGC had been very helpful and prompt in removing it. This was noted.

c The following were noted

SGC – reference New Model Code of Conduct

ALCA Newsletter, Volume 5, Issue – April 2007

South West Conference of Local Councils Quality Seminar, 12th June 2007

SGC – Sita and Waste Management Team offer to bring road show to local events.

Commission for Rural Communities – Call for Evidence

SGC – Chair's Community Awards

North Bristol NHS Trust – request for more Trust Members
Mrs J Oakley, letter of thanks
8th Annual Quality of Life Indicator Report for South Gloucestershire
Action for Rural Communities Annual Conference 2007
South Gloucestershire Senior Citizens Forum Newsletter: Spring 2007
SGC – Standards Committee annual Review March 2006 – February 2007
The Ridings High School Review, Issue 31, March 2007

931 Date of Next Meeting
MONDAY 14TH MAY 2007 AT 7:30PM