

Minutes of the Annual Meeting of Frampton Cotterell Parish Council
14th May 2007
Held at the Brockeridge Centre, Woodend Road, Frampton Cotterell

Present: Mr D Broome, Mr A Gollin, Mr W Hendy, Mr B King (part), Mr D Manfield, Mr B Thomson, Mrs J Rowan and Mr P Wilson

Also Present Mr R King, Mr D Nicholas and Mr T Clothier

Apologies: Mr R Underhill

1 Election of Chairman

Mr R King (retiring Chairman) called for nominations for Chairman of the Parish Council

Following a proposal from Cllr Broome, seconded by Cllr Manfield it was:

RESOLVED:

- That Cllr Mrs Rowan be Chairman of the Parish Council for the ensuing year.

Cllr Mrs Rowan made and signed her Declaration of Acceptance of Office and assumed the Chair.

2 Election of Vice-Chairman

Following a proposal from Cllr Manfield it was:

RESOLVED:

- To postpone election of a Vice Chairman until after the Parish Council Election on 24^h May 2007

3 Declarations of Interest under the Local Government Act 1972

None was made.

4 Co-option of Councillors for Parish Council Vacancies

Three applications had been received for the two vacancies, from Mr Clothier of Ryecroft Road, Mr Nicholas of Wayside Close and Mr Underhill of Vicarage Road, Coalpit Heath. Mr Clothier and Mr Nicholas were present at the meeting and Mr Underhill had sent his apologies.

Following a proposal from Cllr Mrs Rowan which was carried by six votes in favour, with one against it was:

RESOLVED:

- That all three candidates should be invited to be interviewed by the Parish Council at its next meeting to be held on 21st May 2007 as long as all three are available to attend. In the event that any are not available to attend, this to be postponed until it can be arranged

5 Appointment of Committees

Following a proposition from Cllr Mrs Rowan it was:

RESOLVED:

- To suspend setting up Committees until after the election on 24th May 2007.

6 Appointment of Representatives on Outside Bodies

Following a proposition from Cllr Mrs Rowan it was:

RESOLVED:

- To suspend setting up Committees until after the election on 24th May 2007.

Frampton Cotterell Playing Field Management Committee (Beesmoor Road)

RESOLVED:

- That Cllr Thomson should attend the meeting to be held on 22nd May 2007 as the Parish Council's representative and report back.

7 To Confirm Dates of Next Meetings 7:30

RESOLVED:

- That the Parish Council will meet at 7:30pm on Monday 21st May 2007 at the Brockridge Centre to consider Planning Applications (except for PT07/1286/F, Sunbeam Nurseries) and any other business.
- That the Parish Council will meet on Wednesday 23rd May 2007 at 7:30pm at The Brockridge Centre to consider Planning Application PT07/1286/F, Sunbeam Nurseries only (unless any other urgent applications are received). In the event that there should be a large attendance of members of the public, in excess of that which can be dealt with in the Brockridge Centre, this meeting will be relocated to Zion Church Hall.
- That the Parish Council will meet on Monday 4th June 2007 at 7:30pm at The Brockridge Centre (following the elections on 24th May 2007).

8 Confirmation of Minutes

Following a proposition from Cllr Mrs Rowan, seconded by Cllr Broome it was:

RESOLVED: that the Minutes of the Meeting of the Parish Council held on 16th April 2007 be confirmed and signed.

9 No Smoking Policy

It was noted that the law banning smoking in public places comes into force on 1st July 2007.

RESOLVED:

- To authorise the Assistant Clerk to ensure Cricket Club complies with this and to put up signs as appropriate.

10 Project – External Maintenance of the Pavilion

Three quotations for had been received for painting the Pavilion.

RESOLVED:

The Clerk was asked to seek further clarification:

- Of how long each contractor expects the works to take.
- To ask company “C” if it intends to put up the security fencing recommended by company “A” and if not if it considers it to be necessary.
- To ask company “B” to clarify its Insurance cover as it proposes to undertake the works by ladder.
- To confirm if each contractor intends to undertake the work himself, or to subcontract the work out.

11 Extra Window at The Pavilion

The Clerk confirmed that there were in fact twenty-four windows at the Pavilion, but that one now looks into the Cricket Store and cannot be seen from outside the building. The planning officer had confirmed that no planning consent would be needed to brick this window up and the Builder had quoted the cost of this to be £200.

RESOLVED:

- To instruct the builder to brick up this window.

12 Accounts for Payment

Following a proposition from Cllr Mrs Rowan, seconded by Cllr Gollin it was:

RESOLVED:

That Accounts in the Amount of £9,096.98 be approved.

Renewal of Alarm Panel

It was noted that this had been pursued with the Electricity company, but that it did not seem a satisfactory outcome would be forthcoming, leaving the Parish Council to pay the bill for the replacement panel.

- The Clerk was asked to check if this was covered under the Parish Council’s insurance policy.

That receipts in the amount of £2,185.13 be noted.

14 Planning Committee Report

RESOLVED: that the minutes of the Planning Committee held on 23rd April 2007 be adopted, together with all the recommendations therein.

RESOLVED: that the following comments be referred to SGC:

PT07/1261/
CLP

GRANGE COURT FARM, TRENCH LANE

Application for Certificate of Lawfulness for the proposed use of Motor Vehicle Repairs and Maintenance including Servicing and MOTs.

The Parish Council is confused and unsure of the status of the applicant's use and seeks guidance on the situation. He claims permission for what he is doing there and refers to a planning consent, but the Parish Council has no record of this application.

- The Clerk was asked to report the response to the next meeting.

PT07/1159/F

31 ADAMS LAND

Installation of 2 no Rear Dormers to facilitate Loft Conversion.

NO OBJECTION providing the development matches that at 30 Adams Land. The Parish Council feels the character of this development has been carefully designed to meet local objections and feels that the character of the development should be maintained.

Cllr B King left the meeting.

15 Highways Committee Matters

a Harris Barton Footpath

- The Clerk was asked to ask Mr Brindley (SGC) for an update for the next meeting.

16 Leisure and Recreation Committee Matters

None was raised.

17 Brockeridge Committee Matters

The Clerk reported that a complaint had been received about noise and bad language from members of the Youth group. The Clerk had reported this to the Leader-in-Charge, PC Barraclough and PCSO Cole who were looking into this.

- The Clerk was asked to express the Parish Council's regret that this nuisance had occurred and to explain that we are trying to sort it out as fast as we can to the complainant and Mr Thomas (Neighbours' Representative).

18 Finance and General Purposes Committee Report

Following a proposition from Cllr Mrs Rowan it was:

RESOLVED: that the minutes of the Finance and General Purposes Committee held on 2nd May 2007 be adopted, together with all the recommendations therein:

a Min 197 Kitchen Cleaning

It was reported that the Youth Group had complained that the dishwasher is always full at the beginning of each session, which takes too much volunteer time to empty.

- The Clerk agreed to look into this

b Min 200 Appointment of Assistant Leader

Mr Tate could not commence employment until his CRB check had been received.

This was noted.

d Min 205 Project – Works to bring the Pavilion in line with the Requirements of the Disability Discrimination Act (DDA)

It was queried if any action that might be taken by the Scouts, as Parish Council Tenants, in breach of the DDA could leave the Parish Council with any liability.

- The Clerk was asked to check and report back.

e Min 209 Lap Top

Cllr Hendy reported that there is an organisation called Next Step Connections, which can make laptops available to organisations.

This was noted.

f Min 215 Meeting with Wessex Water

The Clerk, with Mr D Hockey and Mrs P Hockey had met with Steve Poole, MP and members of Wessex Water to discuss the ongoing problems of sewage overflowing into the River Frome.

The representatives of Wessex Water confirmed:

- That in the next two months they would be investigating short term fixes to the overflow at Cog Mill. This is designed to fail once in every five years, which it is not currently achieving. They hope to have corrective measures installed by the Autumn of 2008, and this should solve the problems being experienced along the Frome downriver of Cog Mill.
- That as soon as a further 1,000 to 1,500 dwellings are built in the vicinity Wessex Water will be able to build “Phase 3” into its business plan, which would hopefully be completed by 2011.

19 Youth Shelter Steering Group

Notes of the ninth meeting of 18th April 2007 were noted

- The proposed date for the Consultation event had now been moved to Thursday 12th July from 3:00 to 7:00pm.

20 Minutes of the Annual Parish Meeting of 25th April 2007

These were noted.

21 Correspondence

a Letter from Frampton Cotterell Over 50's Computer Group

- This was held over to a meeting of the Council after the election on 24th May 2007.

b Land at Rear of 36 Lower Chapel Lane

SGC had advised that if the Parish Council wished to purchase the land there would be no purchase cost, but the Parish Council would need to meet SGC's legal costs, expected to be in the region of £1,000 and its own legal costs.

The Clerk reported that a locked gate had been placed at the entrance by SGC. Once access had been gained she would request costs to clear the land as the Council had instructed.

RESOLVED:

- As the Parish Council has already expressed an interest in principle, that no action be taken until clearance costs had been established.
- Cllr Broome to accompany the Clerk to inspect the site.

c Parish Councillor Training Event 13th June 2007, Bradley Stoke

RESOLVED:

- Cllrs Hendy, Thomson and Wilson to attend.
- The Clerk was asked to check if Cllr King would like to attend as well.

d SGC – Fair Trade In South Gloucestershire

RESOLVED:

To seek further information for this

e The following were noted

SGC – West Ridge, Temporary Prohibition of Use by Vehicles Order 2007

ALCA Newsletter, Volume 5, Issue 5, May 2007
ALCA Newsletter, Volume 5, Issue 6, May 2007, additional
InterAction, Issue 24, April 2007
Avon Wildlife Trusts, Issue 80, Summer 2007
Avon and Somerset Police Authority Policing Plan 2007/08
Forest of Avon Quarterly review, January – March 2007
Minutes of the South Gloucestershire Biodiversity Topic Group, 26th February 2007
Networking News, Spring 2007
Community Action, Issue 29, May 2007
CVS South Gloucestershire Newsletter, Issue 21, April 2007
Letter of thanks for completing the Horses and Hedgerows surveys
Yate, Sodbury and District Community Action AGM, 28th July 2007
Winterbourne Library report and Mins of the meeting March 2007
South Gloucestershire Disability Action Group Newsletter, Summer 2007
The Jessie May Newsletter, Spring/Summer 2007

22 Date of Next Meeting
MONDAY 21ST MAY 2007 AT 7:30PM