

**Minutes of the Meeting of Frampton Cotterell Parish Council**  
**10<sup>th</sup> July 2006**  
**Held at the Brockridge Centre, Woodend Road, Frampton Cotterell**

**Present:** Mr R King (*Chairman*), Mr D Broome, Mr G Filer, Mr G Hayter, Mr D Hockey, Mrs P Hockey, Mr C North, Mrs J Rowan (part), Mrs S Tubey and Mr S Wilson

**Also Present:** PCs Barraclough and David (*Avon and Somerset Constabulary*)

**Apologies:** Mr T Clothier, Mr G Keel, Mr D Manfield and Mr N Hodges

**767 Declarations of Interest under the Local Government Act 1972**

- Cllrs D and P Hockey are South Gloucestershire Councillors
- Cllr Mrs Rowan is member of the Twinning Association Management Committee
- Cllr Tubey is Clerk of Yate Town Council

**768 PC Barraclough reported:**

- That the overall crime rate remained at a steady low although there had been some dwelling burglaries and thefts from sheds and garages and one thief had been caught, resulting in the return of quite a lot of stolen property.
- A couple of accidents mainly to do with the recent heavy rain and a burst water main.
- From 18<sup>th</sup> June 2006 until the end of August (which may be extended into September) operation Denounce was targeting problems with anti-social behaviour in the parish. Since this had started, only two complaints had been received from Park Farm and none from the Park, so this was a good start. PC David endorsed PC Barraclough's comments.

Further complaints had been received about speeding traffic in Perrinpit Road and Beesmoor Road.

- PC Barraclough agreed to look into this further.

**769 Confirmation of Minutes**

Following a proposal from Cllr Filer, seconded by Cllr D Hockey it was:

**RESOLVED:** that the Minutes of the Meeting of the Parish Council held on 12<sup>th</sup> June 2006 be confirmed and signed.

**770 Notes of the 5<sup>th</sup> Meeting of the Steering Group to Discuss Prospective Measures to Reduce Anti-Social Behaviour by Young People in Frampton Cotterell (6<sup>th</sup> July 2006)**

Following a proposition from Cllr D Hockey, seconded by Cllr Hayter it was:

**RESOLVED:**

- Cllr Hayter to write a piece for the web site giving further information about Youth Shelters and giving more information so that parishioners can become more aware of what they are. This to be approved by the F and GP committee and publicised on the parish notice boards in August.
- Subject to checking for any restraints (eg, byelaws, ownership, planning constraints etc) and Council receiving a full report of this before any further steps are taken, and using the processes undertaken by Yate Town Council; to proceed to separate detailed local consultation on sites at Beesmoor Road, the Centenary Field, Park Farm Village Green and The Park.

*PCs Barraclough and David left the meeting.*

**771 Arrangements for Transfer of Park Management Committee (PMC) Functions**

It was noted that the PMC' AGM in July would be its last.

**RESOLVED:**

- As the sports clubs are being invited to attend the July L and R meeting, not to hold the initial meeting planned for September, with the first meeting between the Parish Council and sports clubs now taking place in December 2006.

**772 Planning Committee Report**

Following a proposition from Cllr Filer, seconded by Cllr Hayter it was:

**RESOLVED:** that the minutes of the Planning Committee held on 19<sup>th</sup> June 2006 be adopted, together with all the recommendations therein.

Following a proposition from Cllr Wilson, seconded by Cllr Hayter it was:

**RESOLVED:** that the minutes of the Planning Committee held on 3<sup>rd</sup> July 2006 be adopted, together with all the recommendations therein subject to the following amendment.

*Min 625 the last two words of the first bullet point should read - in place*

**773 Highways Committee Report**

Following a proposition from Cllr Hayter, seconded by Cllr Filer it was:

**RESOLVED:** that the minutes of the Highways Committee held on 3<sup>rd</sup> July 2006 be adopted, together with all the recommendations therein with the exception of:

*Min 412 - Disabled Access to the River Frome*

- This was referred back to the Highways committee for further consideration:

**774 Leisure and Recreation Committee Report**

Following a proposition from Cllr Tubey, seconded by Cllr Filer it was:

**RESOLVED:** that the minutes of the Leisure and Recreation Committee held on 28<sup>th</sup> June 2006 be adopted, together with all the recommendations therein

*Notes of the Meeting with SGC Tree Officer 28<sup>th</sup> June 2006*

These were noted.

Following a proposition from Cllr North it was:

**RESOLVED:**

- To undertake works as recommended in notes 1 and 2.
- After consultation with the Tree Warden and review of the original plans, to seek a five-year plan for the Centenary Field, seeking the advice of an arboriculturalist.

**775 Brockeridge Committee Report**

Following a proposition from Cllr King, seconded by Cllr Hayter it was:

**RESOLVED:** that the minutes of the Brockeridge Committee held on 6<sup>th</sup> July 2006 be adopted, together with all the recommendations therein with the exception of

*a Min 312 - Fundraising.*

**RESOLVED:**

This was referred back to the Brockeridge Committee for a full cost benefit analysis report and analysis of costs and any negative indications for clarification, particularly of:

- The length and type of any lease
- A greater understanding of any risks
- A more detailed explanation of the points of concern already raised and their implications.

*b Min 314 – Kitchen Cleaning*

**RESOLVED:**

- To delegate to the Clerk in consultation with the Chairman, authority to arrange a one-off thorough clean of the Brockeridge Kitchen and to continue to seek quotations for this for consideration by the Brockeridge Committee.

**776 Finance and General Purposes Committee Report**

Following a proposition from Cllr King seconded by Cllr Wilson it was:

**RESOLVED:** that the minutes of the Finance and General Purposes Committee held on 28<sup>th</sup> June 2006 be adopted, together with all the recommendations therein.

*a Min 32(b) External Pavilion Maintenance*

Following a proposition from Cllr Mrs Rowan it was:

**RESOLVED:**

- To try and have this to the quotation stage by the September Council meeting.
- To reassure the L and R committee that monies from their budget in the short term will be available to do what is necessary.
- To take the project check list, in as far as it has progressed for the consideration of the F and GP committee (and to L and R if time permits)
- To delegate to the F and GP committee power to authorise the works to proceed within budget.

**777 Accounts for External Audit 2005/2006.**

Following a proposal from Cllr King, seconded by Cllr Wilson it was

**RESOLVED:**

- To answer “Yes” to all the questions on page 3 of the Audit Return
- To adopt the accounts as reported in page 2 of the return
- To delegate to the F and GP committee power to compile and return the supporting papers as required by the External Auditor.

**778 Accounts Package**

The Clerk reported that the proprietor of the firm supplying the Accounts Package had sadly died and that the firm would now cease trading. This was noted.

**779 Accounts for Payment**

Following a proposal from Cllr North, seconded by Cllr Hayter (*Cllr Mrs Rowan abstained*) it was:

**RESOLVED:**

- That Accounts in the sum of £14,484.37 be settled.
- That Receipts in the amount of £1,401.97 were noted.

It was noted that Café takings banked for June had been very low.

- The Clerk was asked to check this and report to the F and GP committee.

**780 Works to Pavilion Drains**

Cllr Clothier’s interim report was noted.

**781 Report from Outside Bodies**

*Frampton Cotterell Community Association*

- It was noted that a Treasurer had now been found.

**782 Report from South Gloucestershire Council**

Cllr P Hockey reported that the four authorities had now been awarded £42million for a Greater Bristol Bus Network Scheme

### 783 Correspondence

a *Letter from Clarke Willmott Solicitors ref Webb Construction Limited*

**RESOLVED:**

- To respond enclosing copies of previous correspondence and explaining the situation and that the Parish Council had paid Webb Construction for all the works that had been undertaken and asking them to immediately withdraw any action.
- To delegate to the Clerk in consultation with the Chairman the authority to seek legal advice if necessary.

*Cllr Mrs Rowan left the meeting*

b *Dormice Survey; Letter from Mrs Beecher*

Mrs Beecher (in consultation with Mrs Western) was seeking permission to place dormouse nest tubes at the Centenary Field

**RESOLVED:**

- To allow this to take place.

c *SGC – Consultation on South Gloucestershire’s School Organisation Plan 2006-2011*

**RESOLVED:**

- To ask Cllr Mrs Rowan to read this and report to the next F and GP meeting.

*SGC – Monitoring the Development of the Forest of Avon*

*SGC – Field Boundaries Survey*

**RESOLVED:**

- To ask Mrs Beecher if she would like to undertake these.

*Severn Community Rail Partnership – Yate Railway Station*

**RESOLVED:**

- To invite them to speak to a Highways meeting.

*The following were noted.*

*Become a Parish or Town Council Member of the Civic Trust*

*Fire Awareness Courses at Bradley Stoke, 20<sup>th</sup> July at Bradley Stoke*

*SGC Consultation on the Council’s draft Gambling Policy*

*SGC Invitation to a Communications Public Consultation Briefing Evening*

*SGC Frome Vale Forum change of meeting dates.*

*SGC Cleaner South Gloucestershire Strategy*

*SGC Consultation on West of England Joint Waste Management and Planning Strategy, 26<sup>th</sup> July 2006 at Chipping Sodbury*

*University of Wales, Aberystwyth, Defra, Survey of Quality Parish and Town Councils*

*Foundation Trust Introduction*

*NALC Community Empowerment Awards*

*Ridings High School review, Issue 23, June 2006*

*ALCA Newsletter, Volume 4, Issue 7, July 2006*

*InterAction, Issue 20, June 2006*

*Filton Town Council Newsletter, Issue 29, July 2006*

*Filton Airfield Consultative Group Meeting, notes of meeting of 26<sup>th</sup> April 2006*

*Frome Vale Community Network News, June 2006*

*SGC Waste Management Forum, Mins of 21<sup>st</sup> March 2006*

*South West Regional Development Agency – South West of England Regional Economic Strategy 2006-2015*

*South Gloucestershire Children and Young People Plan 2006-09*

### 784 Forthcoming Road Closures

- Woodend Road from Badminton Road to South View for 6 days from 31<sup>st</sup> July 2006
- Watermore Close on Tuesday 25<sup>th</sup> July 2006

- Park Lane from Heather Avenue to Church Lane for surface dressing at a date dependant on the weather.

These were noted.

**785 Date of Next Meeting**  
**TUESDAY 11<sup>TH</sup> SEPTEMBER 2006 AT 7:30PM**