

Minutes of the Leisure and Recreation Committee – 27th September 2005
Held at The Pavilion, The Park, School Road, Frampton Cotterell

Present: Mr D Manfield (Chairman), Mrs P Hockey, Mr G Keel, Mr R King
(*part*), Mr C North and Mrs S Tubey

Apologies: None received

275 Declarations of Interest under the Local Government Act 1972

- Cllr P Hockey is a South Gloucestershire Councillor

276 Confirmation of Minutes

RESOLVED: That the minutes of the Leisure and Recreation Committee Meeting of 26th July 2005 be confirmed and signed.

277 Matters Arising from the Minutes

None

278 Risk Assessments follow up

It was noted that various problems had occurred in the Pavilion and the Cricket Pavilion and it was **RESOLVED** to recommend the following actions:

Lighting in the upstairs room of the Pavilion used by the Scouts

It was noted that the lights were now 20 years old and that all the lights should be replaced at the same time

- The Assistant Clerk to obtain various options of lighting to include energy efficient and environmentally efficient models including quotations and for these to include one from Mr Haley. Cllr Keel had also agreed to supply details to the Parish Council.

Replacement heaters for the room of the Pavilion used by the Youth

- The Assistant Clerk to write to Mr Haley and try to ascertain when this work would commence as winter is fast approaching. To include if work cannot commence within 14 days that the Parish Council will have no alternative but to seek someone else to do the work.

Instructions of safe exit from the pavilion in the event of an emergency

- The Assistant Clerk to erect a sign detailing the necessary instructions on safe evacuation within the building.

Steps to ensure the Safe Housing of Gas Cylinders

- The Assistant Clerk to write to the Scout Group to request they ask the National Scouting Organisation for guidance and how other Scout Groups have solved this problem.
- To ask the local DIY Store that is currently closing down if they have any cages that would house cylinders.
- To ask the Caretaker/Groundsman or the Handyman to measure up the size of the cage that would be needed to house all cylinders in the Pavilion.

Various problems with the Existing Kitchen in the Pavilion

- To request the Handyman's opinion on a kitchen to replace the existing one.
- To write to the Scouts and ask if they have any parents within the Scout Group that would be prepared to fit the kitchen at a reduced cost (*to be paid by The Parish Council.*)

The cooker in the kitchen of the Pavilion is broken

- The Clerk was asked to organise its replacement.

Additional lighting to the rear outside stairs of the Pavilion

- That this request is added to the original request for strip lighting.
- The Assistant Clerk to obtain a new "exit" sign for the front door.

Provision of a new Lock for the Caretaker/Groundsman's Room at the Pavilion

- Cllr North tried the lock and found no faults with the existing one.

Provision of two new benches for the Park to replace the existing broken ones

- That they be replaced with two benches with no backs.

Provisions to be made to rectify the problems with the rendering to the Pavilion

- To accept the quotation for works to the rendering but that this only take place in conjunction with the replacement of the windows.

Changing Rooms

- The Assistant Clerk to erect a notice requesting that all portable items eg. paint are stored correctly and not left lying around.
- Cllr North pointed out that the boxes were for storage use.
- Cllr North to report to the next Park Management Meeting the importance of storing Whitener correctly.

Loose window frames in the changing room area

- These could possibly be replaced with UPVC windows and that quotations be sought.
- The Caretaker/Groundsman or the Handyman be asked to replace the missing drain cover in the men's toilet
- Cllr North to report to the next PMC meeting that the right hand shower is in need of a flexible tube and mount for the wall.

It was **RESOLVED** to recommend:

If there was not enough money in this year's budget to cover all works needed the remaining work be considered for the 2006 budget.

The Cricket Pavilion

Cllr North to report the following items to the next PMC Meeting:

- The Sight Screens still in situ are broken and need to be removed from The Park.
- The two Rollers currently located in the Park also need to be removed. To suggest that if the Parish Council remove them the PMC will pay for their clearance. To notify the committee that a small child was injured on one of them during the summer.
- That the light switches are getting old.
- To request that the Cricket Club paint the step into the Cricket Pavilion "white" to prevent any tripping hazard.
- To request that the Cricket Club place a bowl beneath the boiler to prevent scalding.
- To ascertain from the Cricket Club what the Cylinders in the storeroom are used for.
- To request that the Cricket Club clean the fridge located in the storeroom.
- To request that the Storeroom be tidied and cleaned up.
- To ascertain whether a new lock would be appropriate for the entrance door into the Cricket Pavilion.

279 Centenary Field

a Interpretation Board

It was reported that all the necessary forms have now been sent to Mr Bardsley of SGC in order to obtain a grant towards this project. This was noted.

b Possibility of getting hedges laid

A request had been made to SGC and an outcome was still awaited. This was noted.

280 Mill Lane Allotments

It was reported that the tenants of Plot 1(b) and 6 had now resigned. This was noted.

281 The Park

a Up-date on Extension to the Car Park

It was reported that "Your Works Ltd" had notified the Parish Council of its intention not to finish the work remaining as of 6th September 2005.

RESOLVED to recommend:

- When tarmac is applied to the whole car park including the extension that a white line be drawn along the extension part adjacent to the Pavilion to indicate the footpath.
- To improve the appearance of the existing notice board at The Park.
- To replace the fencing to the left of the gate located in the play area side of The Park and that thorny bushes be planted on the Park side of the fence (*it was noted these may be obtainable for little or no cost from Mr S Bardsley, SGC*)
- To replace the litterbin destroyed during the car park extension.
- To request the Handyman repair the drain gulleys also destroyed.

A proposal was made by Cllr North to clear all earth left by the Contractor who extended the Car Park and level the area with the rest of The Park, providing all Cllr's having looked at this area agree.

Cllr King left the meeting.

b Report of Drain Clearance on 15th August 2005

It was reported that this had not been obtained yet. This was noted.

c Report of Walkabout with Cllr Tubey

Cllr Tubey reported that the fence and gate were broken at the footpath between The C of E School and the rear of the houses there.

It was **RESOLVED** to Recommend:

- That the area is tided up and the fence and gate be removed.
 - The Assistant Clerk Investigate whether posts should be erected to prevent vehicles using it.
 - That Cllrs investigate the Park Row entrance into The Park and what measures could be taken to prevent motorcycles from entering The Park
-
- To add to the Leisure and Recreation Agenda for October to consider the possibility of repainting the Pavilion after any works made to the rendering.

d Provisions of Grasscutting at The Park

It was reported that the Assistant Clerk was to arrange a meeting with Mr Sims at SGC to include Cllrs North and Manfield as soon as is practicable.

It was **RESOLVED** to recommend:

- When the Grasscutting contractor is instructed for 2006/07 the specification be sent to all Sports Clubs with a covering note to inform them that under no circumstances can it be changed.
- It was agreed that the Grasscutting contract remains under the sole control of the Parish Council.

282 Beesmoor Road Report

Cllr Keel reported the following:

- The play equipment is in good working order and is very well used.
- Two large trees facing Cllr Keel's property are encroached by the barbed wire around them. One of the trees has been released from the wire and Cllr Keel will remove the other one.
- The fence at the top end of the fields by Woodend Road has been replaced.

283 Ridings Road Playspace

Cllr Keel reported that the Play equipment and surface was in good working order as were all trees, bins and fencing.

284 Park Management Committee Report

Min 6 Car Park Extension

It was reported that The Parish Council was no longer awaiting new quotations for this.

285 Any Other Business

A request had been made by the Rugby Club to obtain portable floodlights for The Park and a 20' container in order to store them and a generator.

It was suggested that lights placed to the outside of the Pavilion over the extension to the car park may help this space be used as an all weather training area.

It was noted that the Rugby Club was in the process of enquiring whether the items above needed planning permission as The Park is in the **GREENBELT**.

It was **RESOLVED** TO recommend:

- That it would be inappropriate to site a container of that size (20') in The Park.
- That portable floodlights would be in appropriate in The Park.

286 Date of Next Meeting

TUESDAY 25TH OCTOBER 2005 AT 7.30 PM