

**Minutes of the Leisure and Recreation Committee – 28th January 2008
Held at The Brockeridge Centre, Woodend Road, Frampton Cotterell**

Present: Mr Clothier (Chairman), Mrs Bashford, Mr Hendy, Ms Kitching, Mr Thomson, Mr Underhill and Mr Wilson

Apologies: Mr D Hockey and Mr Manfield

69 Emergency Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

70 Declarations of Interest under the Local Government Act 1972

Mr Hendy is an allotment holder.

71 Confirmation of Minutes

Following a proposal by Cllr Hendy, seconded by Cllr Mrs Bashford it was:

RESOLVED: That the minutes of the Leisure and Recreation Committee Meeting of 26th November 2007 be confirmed and signed.

72 Matters Arising from the Minutes

a Min 59 Risk Assessments

The Chairman explained that this was currently being investigated.
This was noted.

b Min 61(b) Court Road Wall

The Chairman reported that this was in hand.
This was noted.

c Min 65 (a) Consideration of the provision of Junior Play Equipment

It was reported that deadlines for grants available for this has passed and all funds were now allocated and that equipment being supplied would be made of timber and not metal.
This was noted.

73 The Park Sports Consultative Committee Report of 13th December 2007

a Request for Football Tournament on 16th/17th August 2008 – revised parking plans for approval
An amended plan of the provision for parking was submitted to the Committee. The Cricket Club had informed the Parish Council that it now has a double fixture on this weekend but that there would be no Cricket match on the new field on Saturday the 9th August 2008.

RESOLVED to recommend:

- That providing the Rangers Football Club and the Cricket Club can agree on a weekend available that the Tournament is granted permission.
- To ensure the Rangers Football Club are clear that under no circumstances should any parking take place on the rugby pitch.

b Request by Local Churches to use The Park on Sunday 18th May 2008

The Chairman reported that a request has been made to Reverend Newell to submit a report in writing to The Parish Council in order that it can consider this event.

RESOLVED to recommend:

- To place this on the agenda as and when the report is received.

c Request to hang gates across the inlet between the Cricket Pavilion and The Pavilion

RESOLVED to recommend:

- To check if there will be enough funds at the end of this financial year. If not to check next year's budget.
- Failing the above to budget for these works in the financial year of 2009/10.
- To check with the insurance company that there is adequate cover for the roller where it is currently placed should someone be injured on it.

d Certification for recent electrical works that took place in the Cricket pavilion

An email had been received from the Cricket Club's bar manager assuring that the certificate will be provided to the Parish Council.

RESOLVED to recommend:

- That if the certificate is not provided to the Parish Council that the beer cooling system will have to be disabled until such time that the certificate is received.
- To check that all agreements state that no electrical items should be brought/installed on Parish Council premises without the permission of the Parish Council due to Insurance implications.

e Recent problems with the Showers

Cllr Clothier reported that after investigations were made it appeared that the relays were insufficient and had burnt out. These had now been replaced with two new upgraded relays.

This was noted.

74 Mill Lane Allotments Report

a Allotment Appraisals

The Committee noted that the next appraisal was due in February and asked for volunteers to conduct these. Cllr Clothier, Wilson and Mrs Bashford volunteered.

b Plot 15

RESOLVED to recommend:

- That a response is awaited.
- That providing the response is received the tenant will be allowed to keep the whole plot.

c Min 20 Revision of the Allotment system

Cllr Hendy informed the Committee that he had put together a report. He now wished to discuss this with members of the committee in the hope that a report could then be submitted to the next L and R Committee Meeting for consideration.

RESOLVED to recommend:

- That Cllrs Clothier, Mrs Bashford, Thomson and Wilson meet with Cllr Hendy to discuss this.

75 Centenary Field Report

It was agreed that Cllrs Clothier, Wilson and Underhill along with the Assistant Clerk would meet on Thursday 7th February at 10.00am to check that all works comply with the Five-Year Tree Plan before any invoice is settled.

a Five-year Tree Plan-secured funding

It was reported that the Assistant Clerk had secured a £2000 grant toward the works at the Centenary Field.

This was noted.

76 The Park Report

- a *Grasscutting/Maintenance Contract for 2008/09*
Min 163 (c) of the Parish Council meeting had resolved to waive Standing Order number 54 and proceed with one quotation for the works.

This was noted

- b *Works to poplar trees that overhang the Car Park*

RESOLVED to recommend:

- To write to the resident and request that a quotation is sought for the works to fell the trees and send it in to the Parish Council.
- The Parish Council would at that point consider a contribution towards the work.
- Any contribution will only be made upon receipt of any final invoice for the work.
- The Parish Council would allow the resident to take down the fence and use the car park for access purposes.
- The resident would be expected to re-erect the fencing upon completion of the work.
- If the resident decides not to conduct any works to the trees then the Parish Council will arrange to have the trees cut back and all necessary works in order to make the trees safe.
- The Parish Council will accept no liability for any imbalance that may occur to the trees as a result of this.

77 **Beesmoor Road Report**

- a *Report of George Keel's remembrance ceremony*

Cllr Thomson reported that he had not attended but had heard that it had gone very well.

78 **Ridings Road Report**

There was nothing to report.

This was noted.

79 **Correspondence**

- a *Skateboard Ramp*

An e-mail had been received from a resident complaining about the noise resonating from the ramp.

RESOLVED to recommend:

- To write to the resident and thank him for his concerns stating that the Parish Council notes his comments.

- b *Request for the use of extra portable floodlights by the Rugby Club*

RESOLVED to recommend:

- That use of two extra portable floodlights 2 metres high be permitted between 6pm and 7pm.
- That they are placed behind the conifer trees in the new field facing away from housing.
- To check with SGC that this would not infringe any planning rules.
- To remind the Rugby Club that permission must be sought in the future.

80 **Any Other Business**

- a *Annual Play equipment checks*

It was reported to the Committee that the annual play equipment checks were due in April.

Following a proposal by Cllr Mrs Bashford, seconded by Cllr Thomson it was:

RESOLVED to recommend:

- To ask the insurance company what checks are required from Parish Council?
- To gain quotations from companies other than RoSPA
- To ask other Parish Councils if this is their practice and what company they use.
- To place this on the next agenda.

b The collapsed wall between The Globe Public House and the Allotment Area

It was reported that no reply had been received from the Brewery to the last letter sent.

RESOLVED to recommend:

- To enquire with Land Registry as to the owner of the wall at a maximum cost of £40.

81 Date of Next Meeting

MONDAY 25TH FEBRUARY 2008 AT 7.30 PM AT THE BROCKERIDGE CENTRE