

**Minutes of the Leisure and Recreation Committee – 27th February 2006
Held at The Brokeridge Centre, Woodend Road, Frampton Cotterell**

Present: Mr D Manfield (Chairman), Mrs P Hockey, Mr N Hodges, Mr R King and Mr C North

Also Present: Mr John Bone, Frampton Cotterell District Association (CA); Mr Simon Brooks, Frampton Cotterell Rugby Club (FCRC); Mrs Nellie North, Park Management Committee (PMC); Mr Ian Roylance, Frampton Cotterell Cricket Club (CC) and Mr Keith Moss Tennis Club (TC)

Apologies: Mr G Keel and Mrs S Tubey

323 Declarations of Interest under the Local Government Act 1972

- Cllr P Hockey is a South Gloucestershire Councillor

324 Confirmation of Minutes

RESOLVED: That the minutes of the Leisure and Recreation Committee Meeting of 24th January 2006 be confirmed and signed.

325 The Way Forward for the Park Management Committee

Each body had previously produced a report in writing of its committees' view (see attached)

Cllr North gave an introduction as to how this matter had come about.

- The PMC was set up in 1974.
- There was a part time Clerk working 12 hrs per week.
- A lot of work was done on a voluntary basis initially.
- It is very difficult to define responsibilities now between the Parish Council and the PMC, for example with risk assessing producing various maintenance work now.
- The grasscutting and maintenance of hedges should be the responsibility of the Parish Council.
- The existing constitution of the PMC has been breached because most sports clubs fail to have two representatives one of which lives within the parish.
- If the PMC became a user group the above rule would no longer exist.
- The Parish Council is paying for a lot more of the works at the Pavilion etc, than it used to.

Cllr King explained that the report had been put together due to problems being experienced by Parish Council staff when dealing indirectly through the PMC; and it was felt that it would be better dealt with directly by the Parish Council - effectively streamlining the system. He acknowledged this could affect the way rents are set but also stressed his assurance this was not one of the reasons that brought this about.

Mr Simon Brooks, FCRC reported:

- That it supported the Parish Council taking a more hands-on role and agreed with putting responsibilities in a more controlled environment.
- That any increase in rents would concern the Club.
- That there were too many tiers to the current system, which was in need of streamlining.

Mr Keith Moss, TC reported:

- That higher rent may wipe the club out as interests in tennis playing are at an all-time low.

Cllr North explained that a lot of the substance to this report was not relevant to tonight's meeting.

Mr John Bone (CA) reported:

- That the PMC's role no longer reflects its title.
- That it is not unknown to change a constitution when things change.
- Members of the local community don't want to stand on the PMC as it has no authority to change things and meetings had become a forum that the sports clubs used to argue over the length of grass each wanted.
- That it was bigger than only one member living outside of the parish.
- At the moment a lot of reliance is based on people's good will and this will disappear if the PMC is taken away.
- The Parish Council would be in a position whereby it would be involved in the day-to-day running of The Park and he felt it should be looking at bigger issues.
- This is an opportunity to give the PMC more responsibility and authority.
- Many users of these facilities do not belong to sports clubs and do not have a voice.
- If the PMC was given greater responsibilities this would increase dialogue with sports clubs and the community.

Mrs Nellie North PMC Secretary reported:

- That the PMC had not discussed the report and could make no comment at this time.

Mr Ian Roylance, FCCC reported:

- The Cricket Club conducts a lot of maintenance itself.
- That any increase in rents would concern the club.
- It is difficult to recruit new people into the club as Frampton Cotterell is a very expensive place to live.

Following a proposal by Cllr King it was:

RESOLVED to recommend:

To request the PMC discuss the report at its next meeting in March and put together a report together having considered two options.

- **Option One** If the Parish Council assumes all responsibilities what would it request the PMC becomes?
- **Option Two** If the PMC remains what responsibilities/authority etc, would be required by it?
- That the proposals are reported back to the L and R Committee in April.
- To place this on the L & R agenda for April.

Possible purchase of gang mowers by the Cricket Club

Mr Roylance reported that the club had the opportunity to buy gang mowers and would be more than happy to take care of its own pitches. He also agreed that these could be shared between all sports clubs under an agreement. He assured the Parish Council that insurance and storage matters would be carefully taken into account. This was noted.

Cllr King left the meeting.

326 Mill Lane Allotments Report *(attached)*

a Report of the Allotment Appraisal

This was noted with the following amendment:

Point 1 should read TENANTS and not TENANT.

327 Centenary Field Report

It was reported that the grasscutting regime was about to commence. This was noted.

328 The Park Report

a Parishioner's concerns regarding a Hedge at The Park

Following a proposal by Cllr North it was:

RESOLVED:

- That the Assistant Clerk seeks a Chairmen's Agreement to enable the hedge to be cut as soon as possible.
- To contact Mr Moon of Court Road and request that he obtain a price for the works and produce it to The Parish Council.
- To ensure all works to the hedge are done before the birds start to nest.

b Provision to make teas and coffees at The Pavilion by the Sports Clubs

Following a proposal by Cllr P Hockey it was:

RESOLVED to recommend:

- To ascertain the cost of any extra hours incurred by the Caretaker/Groundsman to facilitate this.
- That the Rugby Club be placed on a probationary period until the end of the Rugby Season approximately two months.
- That entrance into the Pavilion will only be allowed through the changing rooms and not through the main door.
- That the Rugby Club be responsible for tidying and cleaning up the main room, kitchen and stairwell after each use.
- That a check takes place every Monday by Parish Council staff to monitor the situation.
- As requested by the Scout Group the Parish Council estimates the proportion of electricity used by the Rugby Club and invoices the Rugby Club for the amount incurred.
- That the Caretaker/Groundsman takes responsibility to top up all supplies in the upper part of the pavilion to include paper towels and toilet rolls etc.
- That the Rugby Club replaces any items damaged/broken immediately.
- That one person from each club be held responsible for the keys to the main hall and the same person open and close the building ensuring all lights are switched off.
- That the name and telephone number of the person responsible be submitted to the Parish Council in writing before this can commence.
- That failure to ensure all doors are locked will amount to the forfeiture of this agreement.
- That a deposit be paid by the Rugby Club and held by the Parish Council if extended beyond the probationary period to cover any extra cleaning needed.

c Request from The Scout Group for cleaning of the carpet annually in the Scout room.

RESOLVED to recommend:

- The Assistant Clerk to write to the Scout Group requesting it obtains a quotation for cleaning in order that the Parish Council can consider it.

d Provision to paint the kitchen at the Pavilion

RESOLVED to recommend:

- The Assistant Clerk request the Handyman to undertake this at his earliest convenience.

e Grasscutting

It was noted that the Parish Council had now accepted a quotation for works by SGC to commence imminently.

Following a proposal by Cllr North it was:

RESOLVED to recommend:

- The Assistant Clerk ask South Gloucestershire Council if all sports clubs should refrain from training at the park through the summer to allow the grass to rest and give it a chance to grow?

329 Beesmoor Road Report

No report was given

330 Ridings Road Report

No report was given

331 Park Management Committee Minutes of 1st December 2005

These were noted

332 Date of Next Meeting

MONDAY 27TH MARCH 2006 AT 7.30 PM AT THE BROCKERIDGE CENTRE