

**Minutes of the Leisure and Recreation Committee – 25<sup>th</sup> June 2007**  
**Held at The Brockeridge Centre, Woodend Road, Frampton Cotterell**

**Present:** Mr T Clothier (Chairman), Mr D Hockey, Ms S Kitching, Mr D Manfield and Mr P Wilson

**Also present** Mr D Meyer (*Chairman of Frampton Cotterell Rugby Club*) and Mr Simon Brookes (*Vice Chairman*)

**Apologies:** Mrs J Rowan, Mr B Thomson and Mr R Underhill

**4 Declarations of Interest under the Local Government Act 1972**

Cllr D Hockey is a South Gloucestershire Councillor.

**5 Confirmation of Minutes**

Following a proposal from Cllr P Wilson seconded by D Hockey it was:

**RESOLVED:** That the minutes of the Leisure and Recreation Committee Meeting of 26<sup>th</sup> March 2007 be confirmed and signed.

Following a proposal from Cllr Manfield seconded by Cllr Wilson it was:

**RESOLVED:** That the minutes of the Leisure and Recreation Committee Meeting of 4<sup>th</sup> June 2007 be confirmed and signed.

**6 The Rugby Club's (RC) request to conduct maintenance on the floodlights at The Park**

The committee considered the Arboricultural report gained by the (RC) along with a map showing the locations of the floodlights.

Mr Meyer explained to the committee:

- That the RC is prepared to do whatever the Parish Council agrees in order to conduct much needed maintenance to the floodlights.
- That the RC is happy to make compromises.
- All repairs will be at the RC's expense.
- The RC would be prepared to remove and replace all trees the Parish Council felt necessary.
- Mr Meyer confirmed that when works start the RC will liaise with the office so as not to impede the grasscutting regime.

Mr S Brookes explained to the committee:

- At locations 1 and 2 that border the C of E School, the trunks of the conifer trees are adjacent to the poles.
- The RC would ensure that all lights will remain the same in height.
- That at location 1 the pole has tipped slightly and behind it is a house and garage. He confirmed that when works were carried out last year to secure the pole discussions took place with the resident, at which time they were informed of the RC's intention to conduct vital maintenance to the lights this year.
- The RC confirmed that the residents were happy with the proposals.

**RESOLVED** to recommend:

- To allow the RC to conduct maintenance to the floodlights.
- Not to remove any trees.
- To liaise with the Assistant Clerk so that the grass cutting schedule is not impeded in any way.

The RC also requested to use The Park for its Annual Barbeque due to be held on 8<sup>th</sup> July 2007 and requested the gate to the car park extension be opened for that day.  
This was noted.

The RC also intends in September to hold its official signing on session and will be being presented with the seal of approval. The (RC) will be sending invitations to Councillors and would appreciate it if there was an attendance from The Parish Council to join in with the celebration.

*Mr Meyer and Mr Brookes left the meeting.*

## **7 'RoSPA' Annual Play Equipment Check Report**

The report was produced to the committee for consideration.

**RESOLVED** to recommend:

- To conduct the suggested repairs/maintenance as per the report.
- To ensure all works fall within the budgeted amount for this.
- If not the repairs should be done as a Health and Safety matter.

## **8 The Park Sports Consultative Committee Matters**

### *a Consideration to amend the Cricket Club's Agreement*

It was noted that necessary amendments would need to be made to the agreement to include the new legislation imposed by Government to ban all smoking in public places.

**RESOLVED** to recommend:

- To delegate amending the agreement to Cllr Clothier and the Assistant Clerk.
- To ensure a copy of the Parish Council's 'No Smoking' Policy is included with the amended agreement.
- To place this on the Parish Council agenda for 9<sup>th</sup> July 2007 for adoption.
- To ensure the appropriate signage is placed throughout the Pavilion as well as the Cricket Pavilion.

### *b Consideration of how to pay Rate Demand for the Cricket Pavilion*

**RESOLVED** to recommend:

- The Cricket Club pay the Rate Demand.
- That the Parish Council will ensure the annual amount paid is deducted from the rent when set.
- To ensure the Cricket Club produces evidence that all rates due have been paid.

## **9 Mill Lane Allotments Report**

### *a Plot 18 Update*

The tenant of this plot had resigned and a new tenant was now in situ.  
This was noted.

### *b Plot 16 Update*

The tenant of this plot had notified the Parish Council that it was no longer his intention to move house outside of the Parish.  
This was noted.

### *c Visits to the Allotment Area by local Schools*

It was reported that the Frampton Cotterell C of E School had responded and subsequently visited the allotments and sent an e-mail thanking the Parish Council and the Allotment Holders Association for a very pleasant visit.  
This was noted.

The committee thanked the Assistant Clerk for initiating this and making all necessary arrangements.

*d Confirmation of next Allotment Appraisal*

It was agreed that Cllr Clothier and Cllr Kitching would conduct future quarterly appraisals to be arranged by the Assistant Clerk in conjunction with the Allotment Holders Association.

*e Consideration of availability of land for Allotments*

Cllr Clothier explained the following to the committee:

- That currently there is a waiting list for allotments of 23 people.
- That Sunbeam Nurseries, Bristol Road is a nursery and that part of the land maybe able to be compulsorily purchased.
- That he would like the Parish Council to consider the feasibility of this.
- That this would be an advantage to the village and that the Parish Council would be able to demonstrate the need for allotments by the waiting list.

Following a proposal by Cllr Wilson seconded by Cllr Manfield it was:

**RESOLVED** to recommend:

- That Cllr Clothier investigates this matter further and report back to the Parish Council at a later stage.
- That initial contact be made through Mr Peter Burrige (SGC) case officer for this site.

## **10 Centenary Field Report**

*a Consideration of the Five Year Tree Management Plan*

The Committee considered the original specification of the Parish Council and the Arboricultural Report.

Following a proposal by Cllr Manfield seconded by Cllr Wilson it was:

**RESOLVED** to recommend:

- To accept the Arboricultural Report in its entirety.
- To seek quotations for the five-year plan as suggested in the report.
- Upon receipt of the quotations to consider if the amount justifies that quotations should be done by way of sealed tenders.

*b Request by the Scout Group to hold a BBQ*

**RESOLVED** to recommend:

- To write to the Scout Group indicating that the Parish Council gives permission for this event.
- To advise the Scout Group that on the information gained by the Parish Council's insurance company that the Scout Group will be responsible to ensure that it holds the necessary insurance to hold this event.

## **11 The Park Report**

*a Request that provisions are made for the Basket Ball Court*

It was explained to the meeting that the young parishioners using the Basket Ball Court had expressed an interest in helping the Parish Council by offering to paint the lines on the Court during the summer holidays if supplied with the materials.

**RESOLVED** to recommend:

- That having taken advice from the insurance company and the Health and Safety Data Sheet for the paint required, that the Handyman be asked to carry out the work.
- To ask the Handyman to remove the existing lines.

- To write back to the young parishioners asking if they would like to help by indicating where the lines should be.
- To seek quotations for appropriate fencing at the end of the court adjacent with the extension to the car park.
- To ensure it is a robust preferably vandal proof (as far as possible) fence.
- To re-surface the part of the court that has had plastic burnt onto the surface making it slippery when wet.
- To contact SGC and ask which contractor they use for filling in potholes.
- Due to the time constraints to place this on the Parish Council agenda for 9<sup>th</sup> July 2007.

*b Update on the External Maintenance to the Pavilion*

It was reported:

- That all works to the windows and render were now complete.
- That two of the lower windows had been smashed and that two more windows have been ordered to replace them at the Parish Council's expense.
- The contractors were awaiting one more upper window pane to fit.
- That the painting of the outside of the Pavilion commenced on Monday 25<sup>th</sup> June 2007 and was going well.

This was noted.

*c Update on the lights in the Scout Room at the Pavilion*

It was reported that the company Abacus had supplied the lights had taken one away to be analysed by the manufacturer. Following many telephone calls to Abacus to establish the position with the failing lights, to date they have failed to give any explanation.

**RESOLVED** to recommend:

- To write to Abacus for asking for a detailed response as to what stage this is at.
- To enquire of The Trading Standards Department what the Parish Council should do next.

*d Consideration of maintenance to various trees, hedges and vegetation*

It was reported that there are various trees, hedges and vegetation at The Park in need of maintenance.

**RESOLVED** to recommend:

- To seek itemised quotations for each individual tree and hedge in need of work.
- To ask the Handyman to supply a quotation for the overgrowing vegetation.

## **12 Beesmoor Road Report**

*a Consideration of a commemoration of the life of Cllr Keel*

Following a proposal by Cllr Manfield seconded by Cllr Wilson it was:

**RESOLVED** to recommend:

- To site a bench at Beesmoor Road Playing Field.
- To request that the Parish Council decides its location.
- To add this item to the next Parish Council agenda on 9<sup>th</sup> July 2007 for consideration.
- That the bench should be robust and similar to those situated on the new field at The Park, School Road.
- To include a subscription on the bench.
- To place a small plaque on the junior play equipment at Ridings Road when the project is completed in the future.

*b Consideration of Insurance*

The Committee considered the insurance document sent in by Mr Williams. (*Chairman of Frampton Cotterell Playing Field Management Committee, Beesmoor Road*)

Following a proposal by Cllr Wilson seconded by Cllr Manfield it was:

**RESOLVED** to recommend:

- To write to Mr Williams asking why the section omitted in the document had been omitted?
- To stress that the Parish Council strongly suggests that these omitted items are included in the insurance policy.

**13 Ridings Road Report**

Following one of the weekly play equipment inspections it was noted that the roundabout had become loose in the centre. Enquiries were made with the company that installed it as to the best way to solve this problem. The company had offered to do the work at its expense outside of the guarantee.

**RESOLVED** to recommend:

- To write and thank Sutcliffe Play for its continued excellent service.

**14 Correspondence Received**

*a* A parishioner had reported by e-mail that there was a problem with dog fouling and dogs running off the lead at the Centenary Field.

It was noted that recently SGC had been instructed to empty the dog bins on behalf of the Parish Council whilst the Caretaker/Groundsman was on annual leave and that there had been complaints of overflowing bins at this time.

**RESOLVED** to recommend:

- To check the invoice from SGC.
- Not to pay for the bins reported as overflowing if they appear on the invoice.

*b* Mr Williams (*Chairman of Frampton Cotterell Playing Field Management Committee, Beesmoor Road*)

Had written to the Parish Council thanking it for its nomination for him to receive a Community Award.

This was noted.

He had also produced a statement of the annual audited accounts for the Committee.

This was noted.

**15 Date of Next Meeting**

**MONDAY 23<sup>RD</sup> JULY 2007 AT 7.30 PM AT THE BROCKERIDGE CENTRE**