

**Minutes of the Leisure and Recreation Committee – 25<sup>th</sup> January 2010**  
**Held at The Brockridge Centre, Woodend Road, Frampton Cotterell**

**Present:** Mrs P Bashford (Chairman), Mr T Clothier, Mr B Hendy, Mrs S Tubey and Ms S Kitching

**Apologies:** Mr D Hockey, Mr D Manfield, Mrs J Rowan, Mr B Thomson and Mr R Underhill

**268 Emergency Evacuation Procedure**

The Chairman drew attention to the emergency evacuation procedure.

**269 Declarations of Interest under the Local Government Act 1972**

Cllr Hendy declared a personal interest as an allotment holder.

Cllr Clothier declared an interest as a member of the Over 50s Group.

**270 Confirmation of Minutes**

**RESOLVED:** That the minutes of the Leisure and Recreation Committee Meeting of 28<sup>th</sup> September 2009 be confirmed and signed

**RESOLVED:**

To note the meeting of 9<sup>th</sup> November 2009 and make the following amendment:

*To add MS S KITCHING to the apologies.*

**271 Consideration of Permanent Barbeque Structures**

The Committee discussed this and felt that in the current financial climate the proposal should be put into abeyance. It was agreed that nearer the time prices be obtained from Tina Rainey, SGC as to the cost of the purpose built ones already in situ at Brimsham Park, Yate.

**RESOLVED** to recommend:

- That this is added to the wish list for the next financial budget.

**272 Minutes of the Park Sports Consultative Committee meeting of 3<sup>rd</sup> December 2009 and matters arising from the minutes**

*a Min 95(a) Moving of water supply in the garage*

It was reported that this work had now been completed and that the Rangers Football Club met all costs.

This was noted.

*b Min 96 Request for the provision of more storage space by the Rugby Club*

It was reported that the Rugby Club sought the in principal views of the Parish Council of revamping the 'old changing rooms' at The Park. The Committee noted that this building is in the ownership of Crossbow House.

**RESOLVED** to recommend:

- That the proposal be approved in principle.
- That the Rugby Club be advised that the Parish Council is unable to enter into joint funding for this.

*c Min 96 (a) Update on automated water controls to the showers*

Cllr Clothier confirmed that Mr Draisey had not made contact with him.

*d Min 97 Tennis Court Benches*

The Committee was informed that Mr Moss currently has one bench that he is attempting to repair and that the Parish Council has now taken delivery of one new bench.

This was noted.

**273 Consideration of the distribution of the Park Sports Consultative Committee Agenda and related papers.**

The Committee discussed this and had the Terms of Reference for the Leisure and Recreation Committee and the Constitution of the PSCC available for information.

**RESOLVED** to recommend:

- That in line with the Terms of Reference of the Leisure and Recreation Committee all Agendas and related papers for the PSCC meetings are distributed to the Members indicating an interest in attending the next meeting. All minutes from the PSCC continue to be reported to the next available Leisure and Recreation Meeting.

**274 The Centenary Field**

*a Current situation with the Five-Year Tree Plan*

A reply letter from JR Williams Tree Care had been received and was read to the Committee.

The Committee agreed that previous to this the Parish Council had enjoyed a good working relationship with JR Williams Tree Care. It took on board all points made in the letter.

**RESOLVED** to recommend:

- That no more bulbs be planted in 2010.
- That the Committee reconsider next year, finishing the bulb planting.
- The Committee to review the need for planting before the meeting scheduled in September.
- To offset the labour charges already paid to the contractor for the bulb planting against the works scheduled for Year Three.
- To inform JR Williams Tree Care of this but to assure him that the Parish Council will be going ahead with year three of the five year plan and that it has accepted his quotation agreed in *Min 257(a)* at a cost of £1,360.00.
- Add to the next Parish Council agenda.

**275 Mill Lane Allotments Report**

*a Plot 21*

The Committee agreed that the tenancy be renewed and that the tenant be bound by the existing tenancy agreement.

**RESOLVED** to recommend:

- When the next half plot becomes available that it be offered to the tenant of Plot 21 for first refusal.

*b Allotment Appraisal*

The Committee agreed the next appraisals should be undertaken in March and July.

Cllrs Mrs Bashford and Clothier agreed to attend and liaise with the office with available dates.

Cllr Hendy asked that the group look at the gate and the way it currently has to be propped open.

*c Letter raising concerns with the stonewall at the Allotments*

The Chairman read the letter to the Committee; in it the AHA thanked the Parish Council for its recent donation of £250.

Cllr Hendy asked in the future whether the Council should investigate other ways to maintain its stonewalls rather than patching them every time there is a problem for e.g pinning the walls with a wire mesh.

Two quotations had been sought for the areas mentioned. Currently there is money in the 'Stonewall' budget for The Park in the amount of £1802.42.

Cllr Mrs Bashford explained to the committee that there is a hole in the stonewall at Court Road next to the stile.

Following a proposal by Cllr Mrs Tubey, seconded by Cllr Clothier it was:

**RESOLVED** to recommend: that

- All two more quotations be sought and reported to the next Council meeting.
- If the work is to go ahead to vire the monies from the 'Stonewall' budget at The Park.

*Cllr Ms Kitching left the meeting*

**276 Review of the 'Scouts Licence'**

Following a proposal by Cllr Hendy, seconded by Cllr Clothier it was:

**RESOLVED** to recommend:

- The Licence fee be raised to £275.00 + vat
- Figures are produced for the total savings made on the Business Rates at the Pavilion
- That all rents, licence fees, Hiring fees etc are dealt with by a sub-committee of the Finance and General Purposes Committee.
- They are reviewed every year before the Parish Council sets its budget.
- This Committee also write and review all procedures for this.

*a Confirmation of electricity payable by the Scout Group at the Pavilion*

It was reported that the monthly amount payable had been set at £159, which seemed in excess of previous bills. E-on had now confirmed that the monthly payment should have been £30.

This will be conveyed to the Scout Group as soon as is practicable.

**277 Open Space, Sport and Recreation Facilities Survey from SGC**

Cllr Hendy explained that the Highways Committee had previously agreed that the Acting Clerk would circulate this to all Councillors.

The Chairman informed the Committee that a Consultation Workshop would take place on Wednesday 10<sup>th</sup> February at Severnside Suite, Thornbury Leisure Centre that all Cllrs could attend if they wished to.

**278 The Park**

*a Grasscutting/Maintenance Contract for Year 2 of 3*

It was reported that this was in line with the agreed rise of 4.5%.

This was noted.

*b The Stile*

It was agreed to refer this to the next meeting for Cllr D Hockey's report.

*c Broken gate post – Entrance into the Playarea*

It was reported to the meeting that Drews Yard had offered to fix the post free of charge and that the Parish Council had previously accepted the offer.

Cllr Hendy asked if there was a difference between accepting this work free of charge and accepting other work in the parish offered by parishioners?

Other members responded that accepting this company's offer had not land ownership implications.

**RESOLVED** to recommend:

- That Drews' liability insurance position be checked.

*d Request from the Safer South Gloucestershire Meeting*

The Council was asked if it would be feasible to move the two benches at The Park, currently sited adjacent to Thornhays Close.

Following a proposal by Cllr Mrs Tubey, seconded by Cllr Hendy it was:

**RESOLVED** to recommend: That

- There would need to be a more substantial argument made to prove that the current siting of the benches is inappropriate.
- Enquiries be made as to the distribution of the minutes from SSCG meetings with Jacqui Ward.

*e Recent collapse of ceiling in the Cricket Pavilion*

It was reported that part of the ceiling had collapsed in the first changing room. Upon inspection there appears to be a hole in the roof. A quotation for reinstatement of the ceiling from BB Roofing was reported to the meeting.

Following a proposal by Cllr Hendy, it was:

**RESOLVED** to recommend:

- To check with the insurance company if a claim would be in order.
- To accept the proposal from BB Roofing if the claim is not in order.

**RESOLVED: IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS WILL BE EXCLUDED FOR THE NEXT ITEM.**

*f Consideration of offer to cut back hedge*

It was reported that it was unclear whether this offer still stood.

Cllr Clothier explained that in a recent meeting with the Tree Officer at SGC it was agreed that all parts of the hedge should be reduced in the region of 3 feet and that the trees amongst the hedge be left alone.

Following a proposal by Cllr Clothier, seconded by Cllr Hendy it was:

**RESOLVED:**

- To make contact with the parishioner and pass on thanks for the offer of help. To apologise for the delay in replying but request the offer is reconsidered.
- To pass on thanks for the generous offer.
- To relay to the parishioner that the work will be supervised by the Tree Officer at SGC on behalf of the Council.

**RESOLVED: TO RE-ADMIT THE PUBLIC AND PRESS**

**279 Notes of the Tree/Hedge management of the Park 14<sup>th</sup> January 2010**

*These were noted.*

**280 Notes of the meeting with SGC Tree Officer on the Role of a Tree Warden 19<sup>th</sup> January 2010**

*These were noted.*

*a Consideration of quotation to produce the following:*

- A full Arboricultural Survey of all existing trees and hedgerows recommending necessary works at The Park
- Following a consultation, to provide a planting plan, schedule of works and ongoing management recommendation for the agreed scheme.

It was reported to the meeting that Chris Giles, SGC had confirmed full funding for THE plan from the environmental project budget.

Following a proposal by Cllr Tubey, seconded by Cllr Hendy it was:

**RESOLVED** to recommend:

- To accept the quotation from Silverback Arboricultural Consultancy in the amount of £900 in total.

*Cllr Hendy left the meeting*

**281 Correspondence**

*a Email from a parishioner requesting extra Dog and Litter Bins*

**RESOLVED** to recommend:

- To write noting her comments about Crossbow House and that the Parish Council will pass them on.
- To acknowledge her other comments, which will be considered at a future date.

**282 Date of Next Meeting**

**MONDAY 8<sup>TH</sup> MARCH 2010 AT 7.45 PM AT THE BROCKERIDGE CENTRE**