

**Minutes of the Leisure and Recreation Committee – 19<sup>th</sup> April 2010**  
**Held at The Brockridge Centre, Woodend Road, Frampton Cotterell**

**Present:** Mrs P Bashford (Chairman), Mr T Clothier, Mrs S Tubey and Mr R Underhill  
**Apologies:** Mr B Hendy, Mr D Manfield, Mrs J Rowan and Mr B Thomson

**283 Emergency Evacuation Procedure**

The Chairman drew attention to the emergency evacuation procedure.

**284 Declarations of Interest under the Local Government Act 1972**

Cllr Clothier declared an interest as a member of the Over 50s Group.

**285 Confirmation of Minutes**

**RESOLVED:** That the minutes of the Leisure and Recreation Committee Meeting of 25<sup>th</sup> January 2010 be confirmed and signed.

**286 Notes of the Park Sports Consultative Committee meeting of 15<sup>th</sup> April 2010 and matters arising from the minutes**

*a Min 103(a) Recent hedge works at The Park*

It was reported that RoSPA had conducted the annual inspection today accompanied by the Caretaker/Groundsman. The question was posed if stray balls could cause a problem now the hedge has been cut. RoSPA advised that the Parish Council should monitor the situation.

Following a proposal by Cllr Clothier, seconded by Cllr Mrs Tubey it was:

**RESOLVED** to recommend:

- To follow the advice from RoSPA.
- To inform the Cricket Club of the advice given.

*b Recent plumbing problems in the Cricket Pavilion*

It was reported that recent repairs had been conducted but that there was no hot water feed in the ladies toilets.

**RESOLVED** to recommend:

- To request the plumber to return and carry out further repairs.

*c Min 103 (c) Cricket Pavilion window shutter repairs*

The Cricket Club had reported that the shutters were in need of re-riveting. It was reported that Mr Sinclair had informed the Office that he will not be returning to his duties as the Parish Councils' Handyman.

**RESOLVED** to recommend:

- To add this to the next agenda for consideration of a permanent solution and to establish exactly the level of support needed.
- To arrange a meeting with the Cricket Club to establish any maintenance work/repairs to the Cricket Pavilion in order that they can be placed in the next budget.
- Cllr Clothier to make arrangements to carry out necessary repairs.

**ACTION CLLR CLOTHIER**

*e Min 104 (d) Large divots at The Park*

**RESOLVED** to recommend:

- To gain expert advice from Mr Drew (SGC) as to the minimum and maximum requirements are to solve this problem.

*f Request for future consideration for the re-surfacing of the fields at The Park*

After discussion it was thought that more time should be given to the current ground maintenance programme, already in progress eg spiking, to establish to what extent the grounds might be improved without further intervention.

**RESOLVED** to recommend:

- To re-visit this at the end of the three-year Grounds Maintenance contract.

*g Min 104 (e) Consideration of the provision of lights to the south elevation of the Pavilion*

**RESOLVED** to recommend:

- That as there had been no complaints about the use of the lights the Parish Council does not object but will review the situation on an annual basis.

*h Min 104 (f) Storage problems*

It was reported that the Rugby Club had already disposed of the roller.

This was noted.

*i Benches at the Courts*

It was reported that the temporary handyman is booked to build the new bench on 29<sup>th</sup> April but that the other bench would be in situ as soon as is reasonably practicable.

This was noted.

*j Request that the Parish Council make enquiries into inviting a Tennis Coach to supply lessons at The Park for the younger generation*

**RESOLVED** to recommend:

- This request be referred to the next Tennis Court Working Group Meeting.

**287 Confirmation of land ownership at the Centenary Field**

A copy of the Parish Council deeds was distributed along with a copy of the borders currently maintained by the Parish Council.

**RESOLVED** to recommend:

- To confirm with Land Registry if the markers on the deeds indicate with whom the responsibility lies to maintain the boundary.

**288 Centenary Field: Referral from Council**

It was agreed not to proceed with the referral. It was established that there are two gaps in the hedge at the far end of the field that is currently maintained by the Parish Council.

Following a proposal by Cllr Underhill, seconded by Cllr Clothier it was:

**RESOLVED** to recommend:

- To encourage the hedge to grow back across the two gaps and plant whips if necessary.
- To have a temporary barrier built and placed in the two gaps until the hedge is grown.
- To contact PROW (SGC) and request a kissing gate is placed in the top right hand corner of the field and further along past Black Rocks at the northern end.

**289 Mill Lane Allotments Report**

*a Appraisal meeting notes of 23<sup>rd</sup> March 2010*

The Chairman explained that the overall impression was that all plots were being maintained satisfactorily and the area looked very tidy. There were no issues raised by the Allotment Holders Association.

**RESOLVED** to recommend:

- A review of the tenancy agreements be placed on the next agenda.
- That all future appraisals take place in March, July and October.

## 290 The Park

### *a Min261 (d) Broken Stile at the Park*

**RESOLVED** to recommend:

- To request advice from PROW (SGC) as to what options are open to the Parish Council for the best solution.

### *b Consideration of adding sweeping/the application of anti-algae treatment into the Annual Grasscutting/Maintenance Contract*

**RESOLVED** to recommend:

- To build these extras into the annual contract.

## 291 Tree/Hedge Management at the Park

This report is awaited.

**RESOLVED** to recommend:

- To chase the contractor for the report.

### *a Overgrown Ivy on the Court Road wall at The Park*

It was reported that the Tree Officer had recommended the ivy be reduced in height and cut back on both sides along the wall as soon as is reasonably practicable in January. A request had been made for this to be done; however to date the work is yet to commence.

**RESOLVED** to recommend:

- The Acting Clerk meet with the Caretaker/Groundsman to establish what the difficulties are and when these works will be completed.

## 292 Correspondence

### *a Letter received from a parishioner concerning broken glass at Beesmoor Road Play Area*

It was reported that this letter along with suggestions had been forwarded to Mr Williams for action.

This was noted.

## 293 Any Other Business

### *a Petition received from local residents at Ridings Road*

This raised concerns of older youths being anti social and intimidating the younger children using the play equipment.

**RESOLVED** to recommend:

- That PC Matthews is informed immediately and that he be asked to visit all residents that had signed the petition.
- That the Parish Council writes individually to petitioners notifying them that the Police have been informed and thanking them for raising the problem.

### *b Re-consideration of the protocol for the fire alarm at the Pavilion*

The committee was handed a draft protocol, discussion took place and it was:

**RESOLVED** to recommend:

- The list of Key holders is updated.
- To use the office mobile for this purpose.
- That a weekly message is left on an answer machine in the office for out-of-hours users indicating the number to be called if there is help required from the Parish Council.
- To purchase a low cost answer machine.
- That the Caretaker/Groundsman be first point of contact and other staff as indicated in the protocol when he is not available.
- To amend the protocol accordingly and submit to Councillors with Council papers.

*c Reported problems at the Park*

An email had been received from Rangers Football Club, the Police and a parishioner raising concerns of cars performing ‘doughnuts’, spins, playing loud music, bbq’s and general ASB.

**RESOLVED** to recommend:

- To request that the Caretaker/Groundsman lock the gate to the overflow car park nightly.
- That the gate during the summer months be open only for access at weekends and locked every night.
- That any Club holding an event on the field during the summer be responsible for locking the gate afterwards.
- To distribute keys to the Sports Clubs.
- To place this on the next Park Sports Consultative Committee Agenda and inform them of the measures put in place.
- To gain a quotation in order to replace the existing notice board with a new notice board, on the same site similar to those already owned by the Parish Council.

*d RoSPA report of 2009*

Cllr Mrs Tubey asked if all actions had been completed?

The Assistant Clerk agreed to check this and report back.

**294 Date of Next Meeting**

**MONDAY 24<sup>TH</sup> MAY 2010 AT 7.30 PM AT THE BROCKERIDGE CENTRE**