

**Minutes of the Brockeridge Committee 20<sup>th</sup> September 2006**  
**Held at the Brockeridge Centre, Woodend Road**

**Present:** Mr T Clothier (Chairman), Mr D Broome, (Parish Councillors); Mrs M Harraway (Volunteers' Representative); Mr R Millard (Brockeridge Infants School); Mr C Thomas (Neighbours' Representative)

**Also Present:** Mr M Dursley (Leader-in-Charge, Youth Group)

**Apologies:** Mr G. Filer, Mr G Hayter, Mr G Keel and Mr D Manfield (Parish Councillors)

**335 Declarations of Interest Under the Local Government Act 1972**

- Mr Millard is a Governor of Brockeridge Infants School.

**336 Confirmation of Minutes**

Following a proposal by Cllr Broome, seconded by Mrs Harraway it was:

**RESOLVED:**

That the minutes of the Brockeridge Committee of 26<sup>th</sup> July 2006 be confirmed and signed:

**337 Youth Group Report**

Mr Dursley presented his report (*attached*)

The report contained two recommendations:

*Renaming of Senior Night*

The Youth Workers had agreed with the young people attending the senior nights that they would rename this the Youth Café (instead of Youth Club). All the aims and requirements of the SGC Service Level Agreement would still be met exactly as required; this is simply a change of name as the young people feel more comfortable with "café" than "club"

*Dishwasher*

The youth leaders, having successfully completed their Food Handling Training (FHT), now want to offer cooking (lessons) and hot snacks and drinks (for sale) to the young people, especially at the Youth Café. They expressed concerns about the efficiency of the current dish-washer.

Cllr Clothier reported that the dish-washer is now taking 1-2 hours to heat up, is using a considerable amount of electricity because it fills with cold water, and is not cleaning cups and plates at all. The last Health and Safety Inspection had insisted that volunteers should not wash up by hand, but should use the dishwasher. This had created a problem as items were not being properly cleaned. The youth leaders had also confirmed at the FHT Course that the dishwasher did not need to be of stainless steel as long as it was of a non-porous material. A dishwasher could be purchased for about £170.

**RESOLVED to recommend:**

- To supported both recommendations
- That a new dishwasher be purchased at about £170.

*The committee thanked Mr Dursley for his report and Mr Dursley left to visit Wickwar Youth Group.*

**338 Open Day – 16<sup>th</sup> September 2006**

Cllr Clothier reported that Mrs Allan and the Youth Leaders had worked very hard to bring this about and a lot of positive things had been achieved:

- The Police Community Support Officer that had attended was a qualified Football Coach and his colleague a qualified Rugby Coach and both had agreed to work with the Youth Group in the near future.
- Over £170 had been raised for Youth Group funds.
- Two volunteers had come forward.
- The Youth Group had used the old photographs and gone out and taken new photographs of the same places as they are now. The young people had then brought them back to the Centre and Cllrs Broome and Clothier had helped them to produce these in the IT Suite.

- Young people had worked very productively with the other volunteers on the day.
- The Parish Council now has a very good display of historical photographs of the parish, backed up by some more up to date “historical” photographs for the future.

Cllr Clothier added his disappointment that; despite even more advertising around the parish and in the press, the event had not been better supported by Cllrs other than the Brockeridge Centre volunteers, and that the overall turnout had been not as good as at previous events. However, it had been noted that not many pedestrians had been about whilst the Open Day was taking place.

- The committee agreed that before any future event was planned all aspects such as which day, what part of the day, what time of the year and so on should be carefully considered.

### 339 Maintenance Issues

#### a *Replacement Fridge*

This had been agreed. The cost was reported as £89. This was noted

#### b *Play Equipment Checks*

- The committee felt that this could better be undertaken by Parish Council staff.

#### c *Alarm Battery Backup*

It was noted that the newly installed CCTV system had no battery backup in the case of a mains electricity failure. This would cost approximately £100.

#### **RESOLVED to recommend:**

- That this should be purchased.

#### d *Intruder Alarm Panel Fault*

The committee was concerned that the cost of a replacement panel as quoted was high.

#### **RESOLVED to recommend:**

- That the Clerk should seek a second opinion to report to the Parish Council.

#### e *Conservation Area*

The committee noted that this had not been tended for over a year as the Environment Group was no longer able to undertake its upkeep.

#### **RESOLVED to recommend:**

- That this be referred to the Parish Council for guidance about which direction take.

#### f *Hedges Between the Brockeridge Centre and Adjacent Properties*

A quotation had been received to undertake this work at a cost of £220.

#### **RESOLVED to recommend:**

- That this quotation be accepted.

#### g *Kitchen Cleaning.*

A deep clean had been undertaken and further quotations were being sought, hopefully for the next meeting. This was noted.

#### h *External Timber Cladding*

The external timber had dried out and was in need of repainting. The Handyman had quoted £349 to undertake this with the same paint and in the same colour as the original.

#### **RESOLVED to recommend:**

- That this quotation be accepted and the work undertaken as soon as possible.

#### i *Air Conditioning Units*

Quotations for this were still being sought. This was noted.

#### j *Proposed Extension to Create Extra Storage*

The cheapest quotation to convert the existing plans to disc had come in at £365.

**RESOLVED to recommend:**

- The committee recommended that this quotation be accepted to enable work to progress.

**340 Fundraising**

It was reported that in addition to the £5,000 already awarded by Quartet to the Frampton Cotterell Over 50s IT Group, a further £1,704 had been awarded by SGC. This was welcomed.

**341 IT Report**

*Cllr Broome reported*

IT courses had now recommenced on four mornings and one afternoon, and were fully subscribed with a small waiting list.

Concerns about security of the office computers caused by sharing the same internet telephone line. The cost to install a separate line amounted to £211 per year plus a one off charge of £35.

**RESOLVED to recommend:**

- That this work be carried out to ensure information on the office computers is not compromised.

**342 Neighbourhood Issues**

Mr Thomas reported no problems and complimented the Youth Leader on the behaviour of the young people who had been using the building.

**343 Use of the Centre by Local Childminders**

Local Childminders had requested use of the Centre on a regular basis, but were seeking to have this rent-free for the first six months whilst they raised the necessary funding.

- The committee felt that the precise nature of the request was not clear from the letter and sought further information.

**344 Financial Statement of Income and Expenditure to date**

This was noted.

**345 Mobility Scooters**

Mr Thomas advised that he was now selling mobility scooters from his shop and sought permission to bring them to events at the Bockeridge Centre in return for a donation or similar.

- The committee considered it should seek the Parish Council's advice about this.

**346 Farmer's Market**

It was suggested that a Farmer's Market might be held on an occasional basis.

- The committee felt this was a good idea and asked the Clerk to investigate it further.

**347 Timing of Bockeridge Committee Meetings**

The committee noted that it would have been a considerable help if Mrs Allan had been available to attend the meeting; but noted that Mrs Allan cannot attend on Wednesday evenings due to another commitment.

**RESOLVED to recommend:**

- That future meetings should still be held on the third Wednesday of the month, but at 1:00pm in order that Mrs Allan can attend.

**348 Date of Next Meeting**

**WEDNESDAY 18<sup>th</sup> OCTOBER 2006 AT 1:00pm AT THE BROCKERIDGE CENTRE.**

*Please note amended start time*