

Minutes of the Brockeridge Committee 27th July 2005
Held at the Brockeridge Centre, Woodend Road

Present Mr T Clothier (chair), Mr D Broome, Mr R King and Mrs S Norfolk, (Parish Councillors); Mr R Millard (Brockeridge School Representative) and Mr C Thomas (Near Neighbours' Representative)

Also Present Mrs E Callaway (Centre Administrator)

Apologies Mr G Hayter, Mr D Hockey, Mr G Keel and Mr D Manfield.

166 Declarations of Interest under the Local Government Act 1972

- Mr Millard is a Governor at Brockeridge School.

167 Confirmation of Minutes

RESOLVED:

That the minutes of the Brockeridge Committee of 29th June 2005 be confirmed and signed.

168 Brockeridge Centre Administrator

- Cllr Clothier reported that Mrs Callaway had resigned from her post as Brockeridge Centre Administrator.
- The Committee thanked Mrs Callaway for her service and the work she had done in her post.
- Mrs Callaway thanked the Committee for their support.

169 Mrs Callaway's Report

a HB's

- The HB's had left the Centre on Friday 22nd of July and were now housed at Highcroft School.

b Chair Trolley

- The spare chairs from the Meeting Room were now stored in the spare cupboard in the Café to allow more space in the rooms.
- It was agreed that the chairs are very heavy to move.
- A suitable trolley could be purchased for around £40.00.

Following a proposal from Cllr Mrs Norfolk and seconded by Cllr King it was

RESOLVED to recommend:

- That a chair trolley should be purchased to move chairs from room to room.

c Boiler

- The Committee had been sent a copy of the Contract from British Gas.
- No other quotes had yet been received.
- As the boiler is nearly six years old it was felt it might be best to take out a breakdown contract.

Following a proposal from Mr Thomas and seconded by Mr Millard it was

RESOLVED to recommend:

- That the British Gas contract should be taken out at a cost of £20.00 per month (£240.00 per year)

d Youth Group

- Interviews has taken place and a man had been appointed as Leader in Charge and two ladies had been appointed to share the Assistant's post.
- No start date had yet been confirmed.

e Gates

- Cllr Clothier showed the Committee the alternative paint (POR15)
- The cost of the paint should be around £40.00.
- The labour cost around £200.00.
- The Handyman will need to be consulted as the paint is specialist and harder to use than normal paint.
- Should he be unable to do this job, an alternative labourer would be sought.

Following a proposal from Cllr King and seconded by Cllr Broome it was

RESOLVED to recommend:

- To re-paint the gates.

f Update on IT Suite refurbishment

- The works to update the IT Suite were going well.
- Installation of computers in the Youth Room would be carried out next week.
- It was also discussed that the IT Suite gets very warm mainly because of the computer monitors.
- It would help if the screens could be replaced with TFT screen as they produce very little heat.
- A TFT screen costs around £130.00 and after the costs of the works to the IT suite there should be around £1000.00 left in the IT Equipment budget.

Following a proposal from Cllr King and seconded by Cllr Mrs Norfolk it was

RESOLVED to recommend:

- To purchase four TFT screens for the IT Suite.

g CCTV

- The camera in the IT Suite had blown damaging the Multiplex unit in the Office.
- The existing system is getting rather old.
- The videotapes have to be changed every day including weekends.
- Ideally the best option would be to replace the whole system with a DVD recording system.
- The CCTV Company, which services our current system, has quoted £1500.00 to replace the system.
- However, after some research, it could be purchased by the Parish Council and installed by the IT suite volunteers for approx £570.00.
- The black and white camera in the Foyer would be moved to the IT Suite.
- The foyer camera would then be replaced with a colour camera and an additional colour camera could be installed in the kitchen to cover the Café.
- Mr Thomas asked if a camera could be installed outside at the back of the building.
- The new system would allow a further camera to be installed as required.

Following a proposal from Cllr Mrs Norfolk and seconded by Cllr King it was

RESOLVED to recommend:

- To purchase the new CCTV system at a cost of £570.00 and to ask the IT Suite volunteers to install.

h Pool Table in Young Person Room

- Cllr King asked if the Pool table in the Young Persons Room worked.
- Mrs Callaway advised that the table had been damaged on several occasions and there were no longer any balls or cues.
- The Youth Group had money in an account, which could pay for the repairs, or it could be replaced with an alternative attraction, as it was rather too big for the room.

RESOLVED to recommend:

- That the new Youth Workers should decide what equipment they feel would be best for the room.

i Room Bookings

Mrs Callaway reported that a lady would be starting Spanish Classes in October. She had booked the room for three two-hour sessions each week for fifteen weeks.

170 Consideration for a Five Year development plan for the Centre

- Cllr Clothier asked the Committee if they could all think about the future of the Centre for the next meeting.
- There is a possibility of extending the Centre by five metres at the Meeting Room end.
- The biggest problem is that the Café area is not large enough to accommodate certain groups.
- Mr Thomas asked the Committee to re visit the original purpose and proposals for the Centre.
- There would be issues concerning parking.
- The original paperwork to be located and full discussions to take place at the next meeting.

171 Equipment and Maintenance Budget

- Unfortunately Mrs Callaway was unable to produce any figures for July 2005.
- However the total expenditure for July and August was recorded at the Parish Council meeting on 12th July 2005 as being £2118.96.

172 Neighbourhood Issues

Parties

- Mr Thomas reported that the party last Tuesday (19th July) had been noisy and that the children appeared to be unsupervised as they were playing on the outdoor equipment.
- Mrs Callaway suggested locking the gate to the play area when a party was held.
- Mrs Callaway also asked the Committee if it would be best not to allow “disco parties” at the Centre.

The comments were noted.

External light outside Meeting Room

- This appeared to be on at all times.
- Cllr Clothier would remove the bulb until the PIR was replaced.

Security

- The Police had visited Bockeridge School with regard to several break ins at local schools.
- This was noted.

173 Date of Next Meeting

WEDNESDAY 14TH SEPTEMBER 2005. This was changed to allow the clerking of the meeting.