

Minutes of the Brockridge Committee 25th February 2008
Held at the Brockridge Centre, Woodend Road

Present: Mr T Clothier (Chairman), Mr D Broome, Mr D Hockey (*Part*), Mr D Manfield, Mr R Underhill, (Parish Councillors); Mrs F Brennan (Volunteers' Representative); Mr R Millard (Brockridge Infants School Representative); Mr K Powell (IT Representative), *Mr C Thomas (Neighbours Representative)*

Apologies: Mrs J Rowan, Mr P Wilson, (Parish Councillors)

57 Declarations of Interest Under the Local Government Act 1972

- Cllr D Hockey is a South Gloucestershire Councillor.
- Mr Millard is a Governor of Brockridge Infants School.
- Cllr Clothier, Cllr Broome, Mrs Brennan and Mr Powell are members of Frampton Cotterell Over 50s Computer Group

58 Emergency Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

59 Confirmation of Minutes

Following a proposal from Mr Millard, seconded by Mrs Brennan it was:

RESOLVED:

- That the minutes of the Brockridge Committee of 26th November 2007 be confirmed and signed.

60 Youth Group Report

None was received
This was noted

61 Update on Maintenance Issues

a Electrical Work

The Electrical work to the lights on the front of the building will commence March 3rd 2008.

This was noted.

b PAT TESTING

Pat Testing is now due and will be carried out on the 4th March 2008.

This was noted.

c Gates in the Brockridge Centre CarPark

A quotation had been obtained from Drews to remove the gates from the car park, extend them and replace them. The cost of this would be £250 +vat.

A quotation had been obtained from Blue Rock Pools to relocate the gateposts, fence posts and relay sunken paving to the entrance of the car park. The cost of this would be £1524.56.

Two quotations had been obtained to paint the fences and gates around the Brockridge Centre.

RESOLVED to recommend:

- To accept the quotation from Drews.
- To accept the quotation from Blue Rock Pools.
- To accept the lowest quotation for the painting of the gates and fences.

d BAC

BAC maintains the intruder alarm and the fire alarm systems on an annual basis. In December of last year the invoice for this service was £974.31 a rise of over £200, after checking the invoice it was discovered that the Centre was being charged for CCTV and a separate fire alarm system. The invoice has now been reduced to £739.31.

Cllr Clothier thanked the assistant administrator for her assistance in this matter.

e Internal Paint Works to the Brockeridge Centre

The Brockeridge Centre Café and Youth Room will be redecorated the week commencing the 7th April 2008.

The Youth Group wish to paint the Youth Room pale yellow, pale orange with sky blue woodwork.

RESOLVED to recommend:

- To form a Sub Committee to discuss colours.
- The Sub Committee consist of Mrs Brennan, Mr Powel, Cllr Clothier and Mrs Allan

f Hedges and Tree Maintenance

The hedges at the rear of the building have been cut and the trees in the conservation area have been reduced by 20% and the dead wood removed.

RESOLVED to recommend:

- To instruct Mr P Longdon to rake the grass in the conservation area.

g Leaflet Holder

To mount an A4 leaflet holder in the Café.

RESOLVED to recommend:

- To position the leaflet holder where the art picture currently hangs.
- To relocate the art picture.

h Gas Boiler

The gas boilers and cooker are due to be serviced.three quotations have been obtained for this work.

RESOLVED

- To accept the quotation from Ongas
- The service to be carried out on the 27th March 2008.

62 Frampton Cotterell Over 50's Computer Group Report. (FCCG)

Mr K. Powell reported that:

- There are currently 18 volunteers
- 6 people on the waiting list.
- That FCCG needs to advertise.
- That FCCG are hoping to become independent at the next Parish Council meeting.

This was noted

63 Extension of the Building

The plans for the extension to the building are to include additional storage space, a meeting room for the Parish Council and a separate toilet. The plans need to be drawn up within this financial year.

Following a proposal from Cllr Clothier, seconded by Cllr Underhill it was:

RESOLVED

- To consult with the Finance and General Purposes Committee in order to obtain three quotations from architects using the revised specifications.

64 Neighbourhood Issues

Mr Thomas reported that:

- Thursday night youth group was still causing concern
- The neighbours have been in touch with environmental health.
- The lights in the car park where causing the neighbours concern.

Cllr D Hockey attended on the Thursday evening to explain to the young people that youth group had been cancelled. . No problems where reported.

RESOLVED to recommend:

- To ask the electrician to re-adjust the timer for the lights in the car park.

65 Any other business

Mrs Cross 39 Upper Stone Close

Mrs Cross is setting up a Neighbour Hood Watch committee and would like to hire the hall for a nominal fee.

RESOLVED to recommend:

- Not to charge for the hire of the hall.

Matters arising

Min 51 Disclaimer Notice

SGC have not responded to the Councils request for approval of the disclaimer notice.

RESOLVED to recommend:

- To display the disclaimer notice back to back on the inner front door of the Brockeridge Centre.

Date of Next Meeting

12 noon on Monday March 31st 2008 at the Brockeridge Centre.