

**Minutes of the Brockridge Committee 8<sup>th</sup> June 2009**  
**Held at the Brockridge Centre, Woodend Road**

**Present:** Mr D Hockey (Chairman), Mr D Broome, Mr R Thomson, (Parish Councillors); Mr K Powell (FC50sCG Representative); Mrs R Nicholson-Warn (Leader in Charge, Brockridge Youth Group).

**Apologies:** Cllr D Manfield, Mrs J Rowan, Mr R Underhill and Mr R Millard (Brockridge Infants School Representative).

**Also Present** Mr K Warren (Deputy Clerk); Mrs M Lamb (SGC Youth Service)

**177 Emergency Evacuation Procedure**

The Chairman drew attention to the emergency evacuation procedure.

**178 Declarations of Interest Under the Local Government Act 1972**

- Cllr D Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire District Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.
- Cllr Broome and Mr Powell declared their interests as members of Frampton Cotterell Over 50s Computer Group.

**179 Confirmation of Minutes of 20<sup>th</sup> April and 11<sup>th</sup> May 2009**

Following a proposal by Cllr D Hockey, seconded by Cllr D Broome it was:

**RESOLVED:**

That the minutes of the Brockridge Committee of 20<sup>th</sup> April and 11<sup>th</sup> May 2009 be confirmed and signed subject to the following amendment:

- *Min 17*, should read, "It was noted that", not "resolved to recommend".

**180 Youth Group Report**

*Mrs Nicholson-Warn submitted a report (attached at appendix 1) and also reported that:*

- A meeting with Mike Lynett from the Anti-social Behaviour Team was being arranged.
- PC Matthews had been in to meet the Youth Club members.

Cllr D Hockey congratulated and thanked Mrs Nicholson-Warn and her team for all their hard work.

*Mrs Lamb reported that:*

The Youth Group is part funded by SGC, who are currently going into a three-year round of commissioning. Members noted that South Gloucestershire Council had arranged a consultation meeting for Thursday 18<sup>th</sup> June 6.30pm – 9pm at the Greenfield Centre, Winterbourne.

**181 Vacancy for Representatives**

Mrs Brennan had sent a written resignation as representative for the volunteers.

The Brockridge Committee has vacancies for a Near Neighbours' representative and a Volunteer's Representative.

**RESOLVED to recommend:**

- To enquire if any of the volunteers would like to apply.
- Not to advertise again for a representative of the Near Neighbours.
- To thank Mrs Brennan on behalf of the Parish Council for her help as Representative for the volunteers. *Drafted*

**182 Annual review of Terms of Reference**

The Brockridge Committee reviewed its Terms of Reference.

**RESOLVED to recommend:**

- 4(h) should be changed to: Receive reports from the over 50s group that monitor the equipment and computer courses in the IT Suite.
- 1(a) to remove the requirement for a representative of the Near Neighbours.
- That the amount that may be spent on maintenance issues (*Term of Reference 3 (a)*) be reported back to the next Committee meeting. [Kieran](#)

### 183 Election of Vice Chairman

Following a proposal by Cllr D Hockey, seconded by Cllr D Broome it was:

#### RESOLVED:

- That Cllr Thomson be elected Vice Chairman of this Committee for the ensuing year.
- To thank Cllr Clothier for his work as Chairman of the Bockeridge Committee. *Drafted*

### 184 Advertising with Winterbourne and Frampton Cotterell Matters

The Winterbourne and Frampton Cotterell Matters group had enquired if the Parish Council wished to advertise in their booklet.

#### RESOLVED to recommend:

- That the offer be declined in view of the fact that Parish Council's newsletter adequately met the advertising needs of the Bockeridge Centre.
- To inform other user groups of this booklet.

### 185 Time of future Bockeridge Meetings

Owing to commitments of members of the Bockeridge Committee, members agreed to change the timing of the meeting.

#### RESOLVED to recommend:

- That future meetings will commence at 1.30 pm

### 186 Disabled Toilet and Drains

It had been reported that the disabled toilet had an unpleasant smell.

#### RESOLVED to recommend:

- To obtain information and costs on action required.
- To report findings to Cllrs D Hockey and Mrs Rowan (urgent item).

### 187 General Maintenance of the Bockeridge Centre

#### a *Grass and Hedges around the Bockeridge Centre*

The hedges and grass around the Bockeridge Centre are overgrown.

#### RESOLVED to recommend:

- The Deputy Clerk to contact Mr S Pontin and enquire to the cost of an immediate one-off cut to the hedges and grass.
- To report the cost to Cllrs D Hockey and Mrs Rowan (urgent item)
- To discuss the arrangements for the ongoing cutting of the hedge behind the Bockeridge Centre at the September meeting of the Bockeridge Committee.

#### b *RoSPA Play Area Safety Inspection Report*

The Committee was advised that RoSPA had carried out its annual inspection of the play equipment. Members were pleased to note that the play area meets the standards required.

The report was noted.

#### c *Café Till*

The committee was advised that the new Café till has been ordered.

The report was noted.

#### d *Servicing Schedule for Security/entry/heating systems*

The Committee considered the Servicing schedule for the maintenance of the centre.

#### RESOLVED to recommend:

- To review the service schedule at each Brockeridge Meeting.
- **To contact Mr Pearce regarding help with the outstanding PAT testing.**
- To report the outcome of the discussion with Mr Pearce to Cllrs D Hockey and Mrs Rowan (urgent item).

*e Free smart meters*

It was reported that the South Glos. Library Service is lending smart meters to anyone wishing to measure the usage of electricity used by their home appliances.

The report was noted

**188 Frampton Cotterell Over 50s Computer Group Report. (FC50s CG)**

Mr Powell reported that:

- 17 people are currently on the waiting list.
- The FC50sCG has 19 volunteers.
- The demand for laptop training had increased and the group would need to consider expanding these sessions.
- New chairs have been purchased for the IT room.
- New software would be purchased with remaining grant money.
- The FC50sCG had updated the computers in the Youth Room to enable the Parish Council to commence with its new Internet Café project.

The FC50sCG warned the Parish Council that there are no safeguards against Internet Café users accessing inappropriate sites.

The Chairman thanked Cllr Broome for all his help in updating the computers for use by the Youth Group and Internet Café.

**RESOLVED** to recommend:

- The Parish Council accepts its responsibility for the operation of the Internet Café.
- Mrs Lamb to seek and report back on advice from SGC regarding youth group access control issues using the shared Internet Café computers.
- To seek advice from SGC regarding issues with Internet Café.
- **To include Internet Café on the next Parish Council Agenda.**

**189 Neighbourhood Issues**

Nothing Raised

**190 Any other Business/Items for Future Consideration**

Nothing Raised

**191 Matters Arising from the Minutes (*not covered above*)**

Nothing Raised

**192 Date of Next Meeting**

**MONDAY 28<sup>TH</sup> SEPTEMBER 2009 AT 1.30 PM AT THE BROCKERIDGE CENTRE.**

**THE MEETING SCHEDULED FOR JULY 6<sup>TH</sup> 2009 HAS BEEN CANCELLED UNLESS URGENTLY REQUIRED.**

**MEMBERS WILL BE NOTIFIED IN EITHER EVENT.**