

**Minutes of the Brockridge Committee 25<sup>th</sup> June 2007**  
**Held at the Brockridge Centre, Woodend Road**

**Present:** Mr T. Clothier (*Chairman*), Mr D Broome, Mr D Hockey, Mr D Manfield, Mr P Wilson (Parish Councillors); Representative Mr R Millard (Brockridge Infants School)

**Apologies:** Mrs J Rowan, Mr R Underhill (Parish Councillors)  
Miss L Wood (Leader in Charge, Brockridge Youth Group)

**1 Declarations of Interest Under the Local Government Act 1972**

- Cllr D Hockey is a South Gloucestershire Councillor.
- Mr Millard is a Governor of Brockridge Infants School.

**2 Confirmation of Minutes**

**RESOLVED:** That the minutes of the Brockridge Committee of 21<sup>st</sup> March 2007 be confirmed and signed.

**3 Co-Option**

Brockridge Infant School had expressed wishes for Mr Millard to continue as the School's representative, and should send a letter in due course.

Mr Thomas had indicated his willingness to remain the neighbours' representative if required.

Mrs Brennan had been nominated as the representative of Brockridge volunteers. Mrs Brennan accepted this role and will confirm this in writing.

**RESOLVED** to recommend:

- To write to Mr Thomas and request that he continue as the neighbours' representative and to thank him for his continued support.

*Cllr D Hockey entered the meeting*

**4 Youth Group Report**

No report was given.

**5 Maintenance Issues**

*a Hall Floor*

It was reported that the Café and Youth room floor had now been resealed.  
This was noted.

*b Caretaker for the building*

At present Mr Longden cleans the Brockridge Centre. Mr Sinclair the Handyman undertakes hedge trimming and some repair jobs. A contractor cleans the kitchen at six monthly intervals. Due to the increase in use the kitchen needs to be regularly cleaned. The committee felt that it would be easier for one person to do this job and would like to look into the implication of hiring a caretaker for the building.

**RESOLVED** to recommend:

- To explore all costs and report back to the next Brockridge meeting.
- Look at the affect this would have on Mr Longden's job.
- To place this item on the next Brockridge agenda.

*c Exterior lights*

This is ongoing.

This was noted.

*d Power Surge*

The Power Company has refused to take responsibility for the damage to the fire alarm, as they do not

agree it was the result of a power surge.

The alarm company insist that the damage was caused by a power surge and is not covered by its warranty.

**RESOLVED** to recommend:

- To ask trading standards where we stand with this issue.
- Look into the alarm being attached to the power surge safety unit.

*e CCTV Replacement*

The lobby camera has been replaced with the camera intended for the IT Suite due to it being damaged. The Brockeridge Centre now requires two new cameras for the kitchen and the IT Suite. The cameras need to be vandal proof and are estimated to be £75 each.

When the building was built provision was made for an outside camera, as the Centre needs to obtain new ones, could we explore the cost of a black and white camera for the apex of the building?

**RESOLVED** to recommend:

- To obtain two new cameras for the inside of the building.
- To obtain the cost of an external black and white camera for the next Brockeridge meeting.
- To place this item on the next Brockeridge agenda.

*f Parking Issues*

It had been reported that parents dropping children at Brockeridge Infant School are using the car park. Mr R Millard agreed to report this issue to the next meeting of the Brockeridge Infant School governors.

It as noted that:

Young people are using the car park to play football during Youth Group nights and outside Youth Group nights.

**RESOLVED** to recommend:

- Signs should be erected saying “No Unauthorised Ball Games”.

*g External Paint Works to the Brockeridge Centre*

Mr Sinclair had previously given a quote for the painting of the outside of the building However he has now informed us he is unable to undertake this.

Two quotes had been obtained:

Mr S Wren and Mr Gapper

Following a proposal from Cllr D Hockey, seconded by Cllr Wilson it was:

**RESOLVED** to recommend:

- That Mr Gapper’s quote be accepted.

**6 IT Computers**

Cllr Broome reported that one of the computers in the IT Suite is no longer working. The computer needs to be replaced as soon as possible as the IT Suite has a booking.

The estimated cost of the replacement is £200.

Following a Proposal from Cllr Manfield, seconded by Cllr Wilson and carried unanimously it was.

**RESOLVED:**

- Cllr Broome purchase a new computer as soon as possible.

**7 Downend Day Care Centre**

The group had asked if the cost of £75 for hiring the café and kitchen could be reduced and whether the use of the computer suite and youth room could also be combined in this amount.

**RESOLVED** to recommend:

- To write to Downend Day Care Centre and confirm the price of £75 for the hire of the kitchen and Café only.
- That the hire of the Youth Room would include the Youth room computers.
- That any other facilities would be at an extra cost.

**8 Proposed Draft Tenancy Agreement to share use of the building with the Police**

The committee read the proposed tenancy agreement to allow the Police to use the cupboard in the Cafe and had no concerns.

Following a proposal from Cllr Wilson, seconded by Cllr Manfield it was:

**RESOLVED** to recommend:

- To accept the draft in its entirety
- When the building is in use the police bicycles should remain outside of the building.

**9 Neighbourhood Issues:**

A meeting between neighbours of the Bockeridge Centre, Parish Councillors, the Youth Leader and the Police took place on the 7<sup>th</sup> June. It was agreed that as none of the Cllrs that attended the meeting were present at this meeting, the notes would be presented to the Parish Council next meeting on the 9<sup>th</sup> July 2007.

It was agreed that any further comments relating to the meeting should be placed in writing and presented to the Parish Council Meeting.

**10 Date of Next Meeting**

**MONDAY 16<sup>TH</sup> JULY 2007 AT 1.00PM AT THE BROCKERIDGE CENTRE.**