

Minutes of the Brockridge Committee 19th April 2010

held at the Brockridge Centre, Woodend Road, Frampton Cotterell

Present: Cllrs Mr D Hockey (Chairman), Mr D Broome, Mr T Clothier, Mr R Underhill (Parish Councillors); and Mr K Powell (FCO50sCG Representative)

Apologies: Cllrs D Manfield, Mrs J Rowan, Cllr Thomson, Mrs R Nicholson-Warn (Leader in Charge, Brockridge Youth Group) and Mr R Millard (Brockridge Infants School Representative).

228 Emergency Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

229 Declarations of Interest Under the Local Government Act 1972

- Cllr D Hockey declared that the participation of those Parish Councillors who are also members of South Gloucestershire Council in both the debate and any subsequent vote on matters contained in the agenda would be on the basis that the views expressed were preliminary views taking account of the information currently available to the Parish Council. Parish Council members who are also District Councillors reserved their final views until they were in full possession of all relevant information both for and against.
- Cllr Broome, Cllr Clothier and Mr Powell declared their interests as members of Frampton Cotterell Over 50s Computer Group.

230 Confirmation of Minutes of 8th March 2010

Following a proposal by Cllr D Hockey it was:

RESOLVED:

That the minutes of the Brockridge Committee of 8th March 2010 be confirmed and signed.

231 Youth Group Report

The Committee considered Mrs Nicholson-Warn's report. (*see Appendix 1*).

- The Youth Group invited all Councillors to a presentation on the 20th April 2010 in support of their request to convert the conservation area into a youth garden.

Resolved to recommend:

- To thank Mrs Nicholson-Warn for her report.
- To e-mail all Councillors advising them of the Youth Group Presentation.

232 South Gloucestershire Funding for the Youth Group

The Parish Council had asked Mrs Nicholson-Warn if the Youth Group met the conditions of Point 3.3.1 of the Commissioned Service Agreement. Mrs Nicholson-Warn reported that all work carried out by Youth Group Staff was logged on the EMS System under Brockridge which then counted as Centre based work, either within the Centre, outreach, trips or residential.

Resolved to recommend:

- To ask the Acting Clerk to contact SGC regarding the legality of the Parish Council providing a Youth Service.

233 Vacancy for Volunteers' Representatives

It was reported that there are still two vacancies on the Brockridge Committee; a Neighbours Representatives and a Frampton Cotterell Over 50s Computer Group (FCCG) Representative.

Resolved to recommend:

- To continue advertising the posts
- That when the police and local Neighbours meet, to ask neighbours if they would like to volunteer as a representative.
- That Mr Powell asks the FCCG if anyone would like to volunteer for this post.

234 General Maintenance of the Brockridge Centre

a *Servicing Schedule review*

There is currently nothing to be reviewed on the servicing schedule.

The Electrician reported that one of the emergency lights was not working; a new battery had been ordered for this.

This was noted.

b *PAT testing*

It was reported that Mr Pearce was no longer available for PAT testing and the cost of reverting to the original contractor would be £50 plus VAT for 20 items or less, and £1.26 per item if over 50 items.

Resolved to recommend:

- To count the number of items that need testing, and ask the FCCG if they need anything checked; the bill could then be shared.
- To ask Mr Dando of 14 The Land what he would charge for PAT Testing.
- To find the cheapest option and proceed.

c *Room Hire*

The Parish Council had asked the Brockridge Committee to revisit the proposed fees for room hire, with a view to simplifying the scale of charges.

The proposed hire costs of the Brockridge Centre.

Resolved to recommend:

- The minimum hire of any room be 2 hours
- Proposed and current costs:

Community Charges	Proposed Cost	Current
Café & Kitchen	£15 per hour	£10 per hour
Youth Room	£5 per hour	£5 per hour
Meeting Room	£5 per hour	£5 per hour
IT Room	POA (Discussion with FCCG required)	
Kitchen	£5 per hour	£4 per hour
Hire of all rooms excluding IT room	£25 per hour	not rated

Business Charges

Twice the rate of Community charges.

Bookings that commence later than 5pm will normally attract an extra charge of £10 to reflect additional staff costs. Currently this is not applied.

- The FCCG discuss the cost of hiring the IT Suite.

235 Budget and Expenditure

The budget details for the year 2010/11 were presented to the Committee. The Committee felt confused over the current year and next year's figures.

Resolved to recommend:

- To ask the Acting Clerk to clarify the information, for presentation at the next Brockridge meeting.

236 Brockridge Open Day

It was reported that the cost of advertising in Winterbourne and Frampton Matters would be £210 for three months.

Resolved to recommend:

- That the Open day be arranged for 9th October 2010
- To contact Winterbourne and Frampton matters for the availability and cost of advertising on the front page, and to confirm the cost of £210 on internal pages is for three months.
- To ask local groups if they would like to take part in this event.
- Devise a booking form for groups' requirement such as space needed.

237 Frampton Cotterell Over 50s Computer Group Report.

Mr Keith Powell reported that:

- The newly purchased laptop computers were in the process of being introduced.
- The group wished to restart Photoshop courses as soon as possible.
- That the plans for a Computer Club were on hold until further information on room usage had been obtained.
- There are currently 10 people on the waiting list.

This was noted.

Cllr Clothier left the meeting

238 Neighbourhood Issues

Neighbours had reported to the Police and the Parish Council that young people were causing a nuisance at the Brockeridge Centre.

Resolved to recommend:

- To arrange a meeting between PC Matthews and the Neighbours.
- To establish if the Young people are from the Youth group.

239 Date of Next Meeting

MONDAY 24TH MAY 2010