

Minutes of the Brockridge Committee 16th July 2007
Held at the Brockridge Centre, Woodend Road

Present: Mr T Clothier (*Chairman*), Mr D Broome, Mr D Hockey, Mr D Manfield, Mr P Wilson (Parish Councillors); Mr C Thomas (Neighbours' Representative), Mr R Millard (Brockridge Infants School Representative); Mrs F Brennen (Volunteers' Representative)

Apologies: Mrs J Rowan, Mr R Underhill (Parish Councillors)
Miss L Wood (Leader in Charge, Brockridge Youth Group)

11 Declarations of Interest Under the Local Government Act 1972

- Cllr D Hockey is a South Gloucestershire Councillor.
- Mr Millard is a Governor of Brockridge Infants School.

12 Confirmation of Minutes

Following a proposal from Mr Millard, seconded by Cllr D Hockey it was:

RESOLVED:

That the minutes of the Brockridge Committee of 25th July 2007 be confirmed and signed.

13 Co-Opted Members Declaration of Acceptance of Office

Mr Thomas, Mr Millard and Mrs Brennan all made and signed their Declaration of Acceptance of Office.

14 Youth Group Report

It was reported that the youth worker was suffering from pleurisy and that the Youth Group would remain closed until Miss Wood had recovered.

15 Maintenance Issues

a Caretaker for the building

The Parish Council decided that it was the Finance and General Purposes Committee's task to look into staffing matters and the Brockridge Committee will be kept informed.

This was noted

b The External Lights

It was reported that:

- The external lights on the building are being dealt with, and should be finished in the next few days.

This was noted

c Power Surge

SGC Trading Standards had been contacted and the Brockridge Committee is awaiting a reply.

This was noted

d CCTV Replacement

Two cameras have been ordered for the inside of the building. Cllr Clothier had investigated the power supply for an outside camera to be fitted to the gable end of the building and found there was no power supply as first thought.

Following a proposal by Cllr D Hockey, seconded by Cllr Manfield it was:

RESOLVED to recommend:

- To enquire about the cost of having a cable brought from the gable end to the caretaker's cupboard.

e Parking Issues

Mr Millard had reported to the board of governors the unauthorised use of the Brockridge Centre car

park by the parents of children attending the Brockeridge Infant School.
Who have assured him they will report this to the parents in their next newsletter.

This was noted

f External Paint Works to the Brockeridge Centre

Mr Gapper had been instructed to go ahead with painting the exterior of the building.

This was noted.

g Hole in the wall and water marks

Cllr D Hockey asked if the hole in the café wall was going to be fixed.

The committee felt that while the hole had to be repaired the rest of the rooms needed repainting.

RESOLVED to recommend:

- To ask Mr Gapper for a quote to mend the hole and repaint the Café.
- To ask Mr Gapper for individual quotes for the cost of painting each of the other rooms.
- Not to have the internal painting done until October end of term or later.

h External notice board

Mr Thomas asked if the external board on the side of the building could be taken down, as it looked unsightly.

RESOLVED to recommend:

- To ask the Handyman to remove the board.

16 IT Computers

It was reported by Cllr Broome that:

- One of the computers in the IT Suite still has a problem
- A new computer should be delivered this week

The committee asked what arrangements had been made in the case of a breakdown?

Cllr Broome confirmed that laptops could be used.

Cllr Clothier reported that:

- In October the Brockeridge Centre would receive money to replace four computers.
- Obtaining grants is difficult being part of the Parish Council and he would like this resolved in time for the SGC Area Forum meeting in October.

17 Over 50s IT Group.

Cllr Clothier reported that the Over 50s computer Group would be meeting at 10 am on Wednesday 18th July.

18 Downend Day Care Centre

The Parish Council has written to the Downend Day Care Centre and they have decided not to use the Brockeridge Centre's facilities.

This was noted.

19 Proposed Extension of the building

Three architects had been asked to give costings to design and build an extension to the back of the building.

Following a proposal by Cllr Clothier it was resolved by 7 in favour and 1 abstention that it would be more beneficial to extend the end of the building. (Across the grassed area outside the meeting and IT room)

RESOLVED:

- Cllr Clothier should report this to the F & GP meeting.

20 Date of Next Meeting
MONDAY 24TH SEPTEMBER 2007 AT 12.00 NOON AT THE BROCKERIDGE CENTRE.