

Minutes of the Brockridge Committee July 14th 2010

held at the Brockridge Centre, Woodend Road, Frampton Cotterell

Present: Cllrs Clothier (Chairman), Broome, Susan Tubey and Underhill, R Millard (Brockridge Infants School Representative); K Powell (FCO50sCG Representative), Mrs Fletcher (Neighbours' Representative)

Apologies: Cllrs D Hockey, Manfield, and Mrs R Nicholson-Warn (Leader in Charge, Brockridge Youth Group)

256 Emergency Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

257 Declarations of Interest Under the Local Government Act 1972

- Cllr Broome and Mr Powell declared their interest as members of Frampton Cotterell Over 50s Computer Group.
- Mr Millard declared an interest as a member of the Brockridge Infants School Board of Governors.

258 Confirmation of Minutes of 24th May 2010

Following a proposal by Cllr Underhill seconded by Cllr Broome it was:

RESOLVED:

That the minutes of the Brockridge Committee of 24th May 2010 be confirmed and signed.

259 Youth Group Matters

a *Youth Group Report*

The Committee considered Mrs Nicholson-Warn's report (*Attached at Appendix 1*).

The report mentioned the use of hard balls in the Brockridge Grounds; Mrs Fletcher requested that soft balls continue to be used and reported that local residents were in the grounds playing football out of Youth Group hours. Mrs Nicholson-Warn had reported people entering the grounds that were not attending Youth Group.

Cllr Clothier reported that on the 24th May, confidential items reported by the Youth worker had been discussed outside of the meeting. The Committee were reminded of the rules of confidential session.

RESOLVED:

- To investigate the position regarding CRB checks when non-members are in the grounds on Youth Group nights.
- To erect a notice on the play area gate stating that it closes at 7pm and a no ball games sign to be displayed in the car park.
- To obtain a lock for the small gate to the car park.

260 Energy Grants

Cllr Clothier reported his investigation of possible energy grants and estimated that the Pavilion and Brockridge Centre could generate £1400-2000 worth of electricity.

Resolved to Recommend:

- To source and apply for grants.

261 Vacancy for Volunteer' Representatives

The vacancy for a Volunteers' Representative has still not been filled; it was felt with more than 22 volunteers using the building one should be found.

Resolved to Recommend:

- To ask Mrs Maule if she would be interested.
- Cllrs to help recruit for this post.

262 General Maintenance of the Brockeridge Centre

a *Servicing Schedule review*

No action is required at this time.
This was noted.

b *Pegasus Windows*

Pegasus Windows clean the external windows every eight weeks and twice a year clean the high-level internal and external windows. It had been reported that there would be an increase of five pounds for this service.

Mrs Fletcher volunteered the name of a local window cleaner.

Resolved to Recommend:

- To establish if Mrs O'Donoghue would have time to clean the lower windows in her hours of work.
- To instruct Pegasus Windows to clean the high level windows internally and externally once a year.
- To contact local window cleaners for the cost of cleaning high-level windows.

263 Brockeridge Open Day

The Committee discussed the Open Day scheduled for the 9th October

Resolved to Recommend:

- To send invitations to all local groups to advertise their organisations.

264 Proposed Extension to the Brockeridge Centre

Cllr Clothier had been in contact with a timber frame contractor who had estimated the cost of a timber frame extension at approximately £10,000 excluding groundwork, electrics, plumbing, and plaster boarding.

Committee members asked if there was still a need for an extension as the police no longer work from the Brockeridge Centre.

Resolved to Recommend:

- To assess the need for an extension and report back.

265 Frampton Cotterell Over 50s Computer Group Report.

Mr Keith Powell gave his report (*Attached at Appendix 2*).

This was noted.

266 Neighbourhood Issues

Mrs Fletcher raised the following issues from near neighbours:

- Mr Ogbourne and Mr Webber asked that the security lights at the rear of the Brockeridge Centre are turned off.
- Mr Thomas asked that users of the Brockeridge Centre refrain from parking outside of his property early in the morning.
- Mrs Hicks had asked for an update on the graffiti on the telephone control boxes. This item had been reported to the Highways meeting on the 12th July and SGC are dealing with it.

- The neighbours were still waiting for a response to their letter presented to the Annual Parish Meeting.

Cllr Tubey informed Mrs Fletcher that her letter had been referred to the Council meeting following the Annual Parish Meeting, and asked that the minutes are checked for a response.

- Young people were meeting behind the hedge between the car park and grass area, could the hedge be lowered so the behaviour of the Young people could be observed?
- Who is responsible for the large Ash trees on the boundary of the conservation area, which are in need of cutting?
- The Parish Website is not up to date and Parishioners cannot view recent minutes. Cllr Clothier assured Mrs Fletcher that the Council is aware the website needs improving and a working group had been organised to address the issues.
- Has the Centre a licence to play music? The Committee assured Mrs Fletcher that it did.

Mrs Fletcher enquired when the large hedge at the rear of the Centre would be cut, and was informed that this was scheduled for October and April.

Resolved to Recommend:

- To turn the security lights off at the rear of the building.
- To trial opening one gate to the car park in the mornings.
- To check the Council minutes of the 7th June for a response to the neighbour's letter presented at the Annual Parish Meeting.
- To establish if the hedge can be cut without harm at this time of the year.
- To contact SGC's Tree Officer to establish ownership of the Ash trees.
- Councillor Clothier to discuss the web site with the Clerk.
- To display the music licence.

267 Date of Next Meeting

Cllr Clothier proposed to the Committee that its meetings are held every 12 weeks

Mrs Fletcher asked whom she could report to in the interim if there were any issues with the centre.

Councillor Clothier assured her that the Clerk or himself would be available.

RESOLVED TO RECOMMEND:

- To trial a 12-week meeting cycle.
- The next meeting proposed for Wednesday 13th October 2010 at 7.30pm