

**Minutes of the Frampton Cotterell Annual Parish Meeting
held on 25th May 2005
at The Brockridge Centre, Woodend Road, Frampton Cotterell.**

Present: Mr R King (Chairman), Mr D Broome, Mr T Clothier, Mr G Filer, Mr G Hayter, Mr D Hockey, Mrs P Hockey, Mr G Keel (part), Mrs S Norfolk, Mrs J Rowan, Mrs S Tubey and Mr S Wilson (the foregoing being Parish Councillors); and 4 members of the public as per attendance list

Also Present: PC Barraclough; Mrs K Jefferies (Assistant Clerk)

Apologies: Mr D Manfield and Mr C North (Parish Councillors); Mrs N North

The Chairman welcomed everyone to the meeting and introduced the Cllrs present.

80 Declarations of Interest under the Local Government Act 1972

Cllrs D and P Hockey are South Gloucestershire Councillors

81 Confirmation of Minutes

RESOLVED: On a proposal from Cllr Hayter, seconded by Cllr Mrs Norfolk that the minutes of the Annual Parish Meeting of the 26th May 2004 be confirmed and signed as a true record.

82 PC Barraclough

PC Barraclough reported:

- Crime figures had remained low over the past twelve months.
- That he is monitoring the activities of local youths, maintaining close contact with them and building a good rapport in an attempt to forestall any recurrence of last year's problems.
- That he is arranging a meeting between SGC, Youth Services, the Police and Parish Cllrs to discuss youth problems in the parish and try and find short and long term solutions.
- Continued monitoring of traffic speeds in the parish.
- That the problems at Bell Road have lessened, but still continue with litter nuisance and some alcohol and drug abuse. He advised that any proposal to close or restrict access to the footpaths in the vicinity should be as a result of consultation with all local residents including schools and local shops.

83 Report By Chairman of the Parish Council – Cllr R King

Cllr King reported that it had been a privilege for him to serve the people of Frampton Cotterell as Chair of the Parish Council for 2004/2005 and to have been elected again for 2005/2006.

He reported:

- A year of progress with young people enjoying the new play equipment at The Park and Ridings Road.
- A number of improvements to roads and pavements and excellent support and co-operation from SGC in improving the amenities of the village.
- Publication of the Parish Council's first newsletter which would be independent and unbiased and available throughout the parish.
- The usual intermittent problems with young people causing nuisance to residents, and although the Parish Council is conscious of the need to protect people affected it would also like to do more to enable young people to enjoy themselves and to this end is trying to re-establish a youth facility at the Brockridge Centre although experiencing difficulty in recruiting people to run it.
- PC Barraclough has been very active in supporting the community and has kept the Parish Council well informed.
- The appointment of two new Cllrs Mr Tom clothier and Mr George Filer who were already very much involved as a volunteers in the activities at the Brockridge Centre.
- Sadly, the loss of the Post Office in Church Road.

He concluded by stating that the Parish Council welcomes the involvement of local people in the affairs of the village and would love to see more people involving themselves in the political life of the Parish by attending meetings of the Council and its committees and having their say in local issues. The Brockridge Centre is also a focus for the community and there is ample scope for the Centre to be used more extensively by local organisations. He thanked fellow Cllrs and staff for their support.

84 Highways Committee Report

Cllr Hayter (Chairman) reported that:

- The pedestrian refuge had been installed across Church Road near the Church and was already valued as a safer crossing over this busy road.
- Further dropped kerbs had been installed around the village.
- The Parish Council had continued to subsidise the N50 Night Bus.
- SGC had advised that footpaths not recorded on the Definitive Map by 2023 would be lost. The Parish Council had identified seven footpaths that needed to be on the definitive map and have started the process to ensure they are not lost.
- Continuing complaints from parishioners about speeding traffic along village roads had been reported to SGC and PC Barraclough, trying to seek an improvement for each situation.
- Since the closure of Frampton Cotterell Post Office there were ongoing parking problems and dangers to pedestrians crossing the road to the Post Office in Woodend Road. Negotiations with SGC are ongoing to try and find solutions to ease the problems.
- Continuing concerns about litter and the Parish Council's thanks to Mrs Lowe and the Zion Ladies for their works to improve these problems.
- Negotiations had been ongoing with Wessex Water so that when drainage works are constructed on the grassy open space opposite St Peter's Church this will have minimum impact on an attractive central area.

Cllr Hayter concluded by thanking the Highways committee and staff for carrying forward the Parish Council's determination to maintain local highways and byways to high standards within the limits imposed by finance.

Mr Heatley of Upper Stone Close asked:

about poor cost effectiveness of the patching work being carried out on roads within the parish.

- *Cllrs Hayter and P Hockey explained what works are anticipated and how the road repairs are prioritised and funded.*

about problems with inconsiderate parking at the junction of Lower Stone Close/Church Road

- *Cllr Hayter agreed to look into this further.*

Mrs Jefferies of Ryecroft Road asked

if provision could be made for a light controlled crossing at the junction of Park Lane with Rectory Road and Clyde Road to enable children to walk more safely to school.

- *Cllr P Hockey suggested that the school should contact SGC to take this forward under the School Travel Plan which has funding available and Cllr Hayter agreed that the Highways committee would look into this again.*

85 Leisure and Recreation Committee Report

Cllr Manfield (Chairman) had sent his apologies and Cllr Keel (Vice-Chairman) presented his report noting:

- Ongoing problems with vandalism at The Park.
- Court Road wall collapsing in several places, due to age and traffic vibration, these were being repaired and the Parish Council is looking into building funding to make more permanent repairs.
- The extension car park is well under way and hopefully when finished will help to alleviate the parking problems in Court and School Roads.
- In the Centenary Field and Allotment area some work had been undertaken by the Crime and Punishment team.
- An Information Board for the Centenary Field is about to be installed.
- Visits to the Allotments by pupils from local schools were being arranged.
- New infant play equipment had been installed at Ridings Road.

Cllr Manfield concluded by thanking the Staff and Committee for all their hard work and support.

Cllr Keel left the meeting

86 Planning Committee Report

Cllr North (Chairman 2004/2005 and Vice-Chairman 2005/2006) had sent his apologies and Cllr Wilson (Vice-Chairman 2004/2005 and Chairman 2005/2006) presented his report noting:

- That SGC is the Planning Authority and it makes the decisions, but the Parish Council is asked to comment on each application and has delegated that responsibility to its Planning Committee which meets every two weeks to meet the time constraints of the planning system.
- The Planning Committee dealt with about 130 applications last year.
- There was an outline application for 13 dwellings at West Ridge, the Parish Council objected strongly because of the high housing density and highway problems. The application was refused, and an amended plan for 5 dwellings has just been considered.
- There have been several applications connected with dwellings in the Green Belt and the Parish Council is always concerned that any development which is permitted is appropriate and will not harm the openness or character of the Green Belt.
- The Parish Council also draws any suspected breaches of development control to the attention of SGC and this year met with enforcement officers and visited several sites regarding possible breaches. These investigations are on-going.
- During the year the Parish Council has been consulted on many things including Waste Planning, Development Customer Charter, Spatial Strategy, Planning Enforcement and Planning for Gypsy and Travellers Sites.

Cllr North concluded by thanking members of the committee and staff for their hard work and help throughout the year.

87 Brockridge Committee Report

Cllr Hayter (Chairman) reported:

- The Brockridge Committee and Centre Administrator work to maximise use of the premises to provide residents with a varied programme of activities. Most weekday mornings and evenings the Centre is bustling with life but now that the After-School Club is relocating we hope to also develop a busy afternoon schedule.
- The IT Room is fully equipped and we are indebted to the Volunteers who provide individual tuition and encouragement for local people to gain some fluency in using a computer. Classes in digital photography and enhanced photo editing are now offered as well.
- This year the office has been enlarged and re-equipped to enable all staff to have their own work stations, a notice board has been installed to advertise activities and a second bench was donated 'in memoriam' and is sited in the grassed area beyond the car park.
- Since the youth leaders left the Parish Council has been unable to appoint new leaders so the youth evenings at Brockridge Centre are temporarily suspended.

Cllr Hayter concluded by thanking all the volunteers who help at the Centre, the staff and fellow Cllrs; Mr Millard and Mr Thomas who are community representatives on the committee and particularly Cllrs Broome and Clothier for all their work to maintain the IT provision at the Centre.

88 Report from South Gloucestershire Council

Cllr P Hockey reported:

- A very busy year with quite a lot of re-organisation of SGC's internal departments.
- Strategies for Older People and Children and Young Persons had been out for consultation.
- SGC came second in the country for the quality of the Local Transport Plan
- Work is ongoing on the Joint Local Transport Plan
- The Local Plan had been endorsed by the Inspector.

89 Appointment of Two Local Residents to the Park Management Committee (PMC)

Mrs Nellie North of Prospect Close and Mr Mike Williams of Sunnyside had indicated that they would be willing to continue to serve in this capacity if the meeting so wished.

Following a proposal by Cllr Mrs Rowan, seconded by Cllr Hayter it was:

RESOLVED: Mrs North and Mr Williams be elected the Local Residents Representatives on the PMC.

90 Community Association Report (CA)

Cllr P Hockey reported that after a difficult year the CA no had a full and functioning Executive Committee and was looking to the future.

91 Summary Financial Statement

Following a proposal by Cllr Mrs Rowan, seconded by Cllr Hayter it was:

RESOLVED: That the Parish Council's Summary Financial Statement for the Year 2004/2005, as attached to the Minutes, be accepted.

92 Date of Next Annual Parish Meeting

WEDNESDAY 24TH MAY 2006 AT 7:30PM AT THE BROCKERIDGE CENTRE.