

Minutes of the Finance and General Purposes Committee – 27 October 2010
Held at the Brockeridge Centre, Woodend Road, Frampton Cotterell

Present: Councillors Susan Tubey (*Chairman*), Broome, Mrs Rowan, Mrs Stickland and Thomson

Apologies: Councillors Mrs Bashford, Clothier, Farbrother, D Hockey, Pat Hockey, and Manfield

In attendance: PC Ian Matthews

460 Evacuation Procedure

The Chairman drew attention to the emergency evacuation procedure.

461 Declarations of Interest under the Local Government Act 1972

- Cllrs Broome and Stickland declared interests as members of the Frampton Cotterell Over 50s Computer Group.

462 Confirmation of Minutes – 15 September 2010

RESOLVED:

- That the minutes of the Finance and General Purposes Committee Meeting of 15 September 2010 be confirmed and signed.

463 Issues arising from the Minutes

Referring to Minute 453, the Clerk stated that the next edition of the Parish Council newsletter would be issued in the New Year. The Chairman thanked all those in the production and delivery of the most recent edition.

Referring to Minute 458, the Chairman reported her attendance at the ALCA AGM on 14 October 2010. Members heard that a special meeting was planned to determine the future of ALCA.

464 Report from PC Matthews

PC Matthews reported three burglaries, three injury collisions and three non-injury collisions in the area. He also advised Members of ASB incidents on Lower Stone Close; patrols are monitoring the situation. The Chairman thanked PC Matthews for his report.

PC Matthews left the meeting.

465 Minutes of the Internal Audit Panel – 28 September

The Committee considered the contents of the above minutes and noted the progress made to date and the Panel's plans to meet again in December to continue its programme of work.

RESOLVED:

- That the Minutes, as set out at Appendix 1, be accepted.

PC Matthews then left the meeting.

466 External Auditor's Report

The Clerk drew Members' attention to the recommendations and comments made by the Council's external auditors in relation to the Audit of Accounts for 2009/10.

RESOLVED:

- That the external auditor's report be noted and the actions proposed or already taken in response to the report, as set out in the Internal Audit Panel minutes of 28 September 2010, be endorsed.

467 Draft Agreement between the Council and the Over50s Group

Referring to Minute 454, the Clerk reported that a formal response was still awaited from the Chairman of the Over50s Group.

RESOLVED :

- That the matter be deferred for consideration at the next meeting of the Committee.

468 Future of the Standards Framework for Members

Referring to NALC Briefing L08-10, the Clerk reported on the Government's intention to Abolish the Standards Board regime and summarised the arrangements to be introduced in place of the present Standards Framework via the Localism Bill due before Parliament in October/November 2010.

RESOLVED:

- That the report be noted.

469 Finance

a Accounts for Payment (see Appendix 2)

RESOLVED:

- That the Accounts totalling £19586.83 be approved.

b Income and Expenditure Report as at end-September 2010

The Clerk presented the above report for Members' information. Members were pleased to hear that the Council's accounts were up to date to the end of September 2010 and agreed with the Clerk's view that the assistance and support provided by RBS both during the financial year and at year-end was invaluable.

RESOLVED:

- That the report be noted.

RESOLVED to recommend:

- That RBS be asked to check the integrity of the Council's accounts in December 2010 or January 2011 and to carry out the statutory year-end procedures in April 2011.

c Payment of Youth service Grant

Referring to Minute 457b, the Clerk confirmed that, in accordance with the Council's Agreement with SGC, payment of the above grant is made by BACS in two equal instalments of £2000 on 15 April and 15 October each year.

RESOLVED:

- That the report be noted.

d Estimated Election Costs May 2011

Referring to Minute 457e, the Clerk presented the estimates produced by SGC in respect of the anticipated costs of the May 2011 elections broken down by ward.

RESOLVED :

- That the report be noted and the issue of budgeting for the cost of elections be considered at the next meeting of the Committee.

470 Correspondence

Invitation to Remembrance Day Service -11 November 2010

RESOLVED :

- That Cllr Mrs Stickland be authorised to attend the service at Chipping Sodbury Memorial Centre.

Invitation to Remembrance Day Service -14 November 2010

RESOLVED :

- That the invitation from the Town Mayor at Yate be referred to full Council for consideration.

471 Date of Next Meeting

WEDNESDAY 1 DECEMBER 2010 AT 7.30PM AT THE BROCKERIDGE CENTRE